



**CITY OF BENBROOK
FY 2019-20
PROPOSED BUDGET

PUBLIC HEARING**

**CITY OF BENBROOK
FY 2019-20 PROPOSED BUDGET
AUGUST 1, 2019**

The FY 2019-20 Proposed Budget Summary Document is comprised of eight sections: (1) Summary, (2) Fund Balance Status, (3) Revenues, (4) Expenditures, (5) Activity Summaries, (6) Decision Packages, (7) Debt Service, and (8) Supplemental Information.

SECTION ONE - SUMMARY

The Summary Section provides a synopsis of the FY 2019-20 Proposed Budget including total revenues, expenditures, fund balance changes, and program modifications and implementations.

SECTION TWO - FUND BALANCE STATUS

The Fund Balance Status Section summarizes beginning and ending fund balances on an actual basis for FY 2017-18; on an original budget and re-estimated basis for FY 2018-19; and on a base budget, decision package, department request, and proposed budget for FY 2019-20. Fund balance information is provided for the General Fund, Debt Service Fund, and the Operating Funds (combined General Fund and Debt Service Fund). These summaries are provided on three tables.

SECTION THREE - REVENUES

The Revenues Section provides a line-item summary of all General Fund and Debt Service revenue sources on an actual basis for FY 2017-18; on a budget, six-month actual, and estimated basis for FY 2018-19; and on a projected basis for FY 2019-20. Increases and decreases in revenue are explained for each of the revenue categories.

SECTION FOUR - EXPENDITURES

The Expenditures Section provides a summary of all General Fund and Debt Service expenditures on an actual basis for FY 2017-18; on an adopted budget, six-month actual, and estimated basis for FY 2018-19; and on a base budget, decision packages, department request, and proposed budget basis for FY 2019-20. Expenditure information is provided for each activity at the following levels: personal services, supplies and materials, contractual services, repair and maintenance, and capital outlay. Expenditure information is summarized at the department and division level.

Increases and decreases in expenditures are explained for each department and division. The Expenditure Section also includes a table that describes each of the changes made by the City Manager to the Department Request at the account level and the decision packet level.

SECTION FIVE – ACTIVITY SUMMARIES

The Activity Summaries Section includes a form for each General Fund Activity. These Activity Summary forms depict expenditures and positions on an actual basis for FY 2017-18; on a budget, actual six-month, and estimated twelve-month basis for FY 2018-19; and on a base budget, decision package, and total request basis for FY 2019-20. The FY 2019-20 Proposed Budget recommendations are also summarized at this level of detail. Expenditures are provided for the following categories: personal services, supplies and materials, contractual services, repair and maintenance, and capital outlay. The number of authorized positions is also provided. The form includes a reconciliation of the City Manager’s Proposed Budget changes from the Department's Total Request (base budget plus decision packages). An area is also provided to list any changes made by the City Council. The box in the bottom right of the form lists all decision packages and classifies each package in two categories: (1) Funded and (2) Not Funded.

SECTION SIX – DECISION PACKAGES

The Decision Package Section includes a chart that lists each decision package requested for inclusion in the FY 2019-20 Department Request, along with the account level changes. This chart is followed by copies of each decision package.

Decision packages are required when the department requests to: (a) add a new program, (b) delete an existing program and replace it with a new or different function or program, (c) request expenditures that exceed the total appropriation for the activity's FY 2018-19 Adopted Budget, or (d) request an additional employee. The cost of all decision packages included as part of the department request totaled \$1,463,213 for the General Fund. Decision packages, approved for financing through the General Fund, total \$604,560.

Decision packages are presented on a summary table. This table provides the following information about each decision package considered during review of the FY 2019-20 Budget: (1) department, (2) description (3) amount requested, (4) activity total, (5) amount approved by the City Manager, (6) activity total, and (7) status.

SECTION SEVEN - DEBT SERVICE

The Debt Service Section provides a schedule that summarizes the City's debt service obligations for the FY 2019-20 fiscal year. This section includes tables that summarize the City's debt requirements from October 1, 2019 through maturity.

SECTION EIGHT – SUPPLEMENTAL INFORMATION

The Supplemental Information Section provides information regarding the City's budget process including: City Charter Requirements, Budget Process, Citizen Input and Public Hearings, and a Glossary of Terms.

SECTION ONE SUMMARY OF PROPOSED BUDGET

OVERVIEW

The FY 2019-20 City of Benbrook Budget is based on total General Fund and Debt Service Fund revenues of \$21,460,490 and total General Fund and Debt Service Fund expenditures of \$21,433,668. The Proposed Budget reflects the transfer of \$586,752, from the Storm Water Utility Fund and \$503,136 from the TIF Fund to the Debt Service Fund. Also, the transfer of \$100,000 from the Road Damage Fund to the General Fund, and the transfer of \$250,000 from the General Fund to the Capital Asset Replacement Fund. In addition, the Proposed Budget includes the transfer of \$650,000 in General Fund Reserves to the Capital Projects Fund Emergency Access Bridge Account, along with \$250,000 to the Wall Repair Fund.

PROPERTY TAX

As proposed by the City Manager, the property tax rate reflected in the FY 2019-20 Budget is \$0.62777 per \$100 valuation, a decrease of \$0.01223 from the current tax rate of \$0.64000. The General Fund portion of the proposed property tax rate is \$0.60647, and the debt service portion is \$0.02130.

CHANGES IN POSITIONS

The FY 2019-20 Proposed Budget includes the addition of one full-time position in the Police Department.

Elimination of Part-Time Positions

One part-time GIS Technician positions in the Information Technology department is eliminated in the FY 2019-20 Proposed Budget as those services will be outsourced with the Laserfiche/GIS decision packet.

SALARY AND FRINGE BENEFIT ENHANCEMENTS

The Proposed Budget includes an across-the-board cost-of-living adjustment (COLA) of two and one-half percent for full-time employees. Funds are also included for scheduled merit increases for eligible employees. Merit increases are subject to the review and approval by the employee's department head and the City Manager.

The Proposed Budget includes funds to finance an up to 20% increase in employee health, dental, and life insurance over the re-estimated amount for FY 2018-19. Funds are also included for employee retirement through the Texas Municipal Retirement System (TMRS). The 2019 rate is 16.32%; the rate will increase to 16.59% effective January 1, 2020. Workers' compensation contributions are reflected at \$67,940 for FY 2019-20.

DEPARTMENT REQUESTS AND DECISION PACKAGES

Finance

Funds are included for the purchase of two scanners in the General Fund. The scanners will allow for more efficient scanning of documents in an effort to go paperless.

Information Technology Department

Funds are included for scheduled computer replacements and upgrades in the Information Technology Activity in the General Fund. The Information Technology Activity includes \$1,750 for five additional Bluebeam software licenses for electronic plan review. Also, \$149,742 is for the upgrade and modernization of the IT infrastructure, which will be paid by the IT/Facilities Fund. The \$149,742 is prepaid for five years of service, a net savings of \$100,258. In addition, funds were requested to upgrade the City's Laserfiche/GIS System, which was approved to also be paid out of the IT/Facilities Fund. The GIS portion of the decision packet eliminates the need for the part-time GIS Technician.

Police Department

Funds in the amount of \$95,133 are included in the Proposed Budget to hire an additional Police Officer for Patrol. The Police Department requested funds to replace four Vehicle Light Bars and other replacement equipment for Patrol vehicles. Seven new Taser Devices and eleven SWAT Ballistic Helmets were also requested. In addition, incentive money was approved for Out-of-State applicants, and an Incinerator for property and evidence destruction. All are funded through the General Fund.

Funding for a new \$55,835 Animal Control vehicle with Chassis Mount was approved and will be funded out of the Asset Replacement Fund.

Fire Department

The Fire Department requested \$12,500 in funds to replace 16 Self Contained Breathing Apparatus Bottles. Also, to increase safety and response times an Opticom Traffic Light system was approved to be installed throughout the City at a cost of \$136,160. This system will turn traffic lights to green allowing safer and quicker access through intersections for emergency vehicles. One Lucas Chest Compression Unit was also approved allowing for more consistent high-quality CPR on patients. All these purchases will be funded out of the General Fund.

The funding for the replacement of one Ambulance was approved to be funded out of the Asset Replacement Fund at a cost of \$194,265.

Public Services – Public Works

\$41,025 in funds were approved for the replacement of Radar Traffic Light Sensors for intersections where the current sensors are failing and not correctly detecting vehicles.

\$8,000 was included in the current FY 2018-19 Budget to replace street signs. Funds were requested to replace the remaining City's street signs at an estimated cost of \$8,000 in the FY 2019-20 Proposed Budget.

The FY 2019-20 Proposed Budget includes expansion of the City's street overlay program and the rebuilding of Benbrook streets by transferring \$100,000 from the Road Damage Fund. This special revenue fund was established to repair City streets damaged from the transport of natural gas equipment and vehicles. An additional \$150,000 is also allocated from the General Fund.

The FY 2019-20 Proposed Budget includes expansion of the City's concrete infrastructure repair program. An additional \$100,000 is also allocated from the General Fund.

Public Services – Parks Maintenance

Funds were requested for three decision packages for the Parks Maintenance Activity in the FY 2019-20 Proposed Budget. Approval was granted to Rebuild and Expand the Dugouts for seven ballfields in Dutch Branch Park for a total of fourteen dugouts. This will be funded out of the Parks Fund.

A Top Dresser was also approved, which is a 2.3-yard hopper that can be pulled by a tractor to broadcast various materials onto athletic fields and greatly improve the fields condition. In addition, a Stump Grinder Attachment was approved allowing the easy removal of stumps for fallen or diseased trees. These will be fund out of the General Fund at a cost of \$21,440.

Public Services – Fleet Maintenance

\$6,925 was approved to be funded out of the General Fund to refinish the shop floors. This would include grinding, polishing and sealing the concrete floors.

Community Development

\$2,593 was approved to be funded out of the General Fund to update the Plan Room with a computer and two digital monitors to review digital plans in an effort to go paperless.

SECTION TWO FUND BALANCE STATUS

The tables depict General Fund, Debt Service Fund, and Operating Funds (combined General Fund and Debt Service Fund) beginning and ending fund balances on an actual basis for FY 2017-18; on an adopted budget and re-estimated basis for FY 2018-19; on a base budget, department request (base budget plus decision packages), and proposed budget for FY 2019-20.

**CITY OF BENBROOK
CHANGES IN FUND BALANCE
FY 2019-20 PROPOSED BUDGET
AUGUST 2019**

GENERAL FUND	2017-18 ACTUAL	2018-19 ADOPTED BUDGET	2018-19 RE-EST	2019-20 BASE BUDGET	2019-20 DECISION PACKAGES	2019-20 DEPT. REQUEST	2019-20 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$ 10,005,190	\$ 8,791,267	\$ 8,629,590	\$ 8,335,527		\$ 8,335,527	\$ 8,335,527
Revenues	17,936,343	20,133,765	19,675,501	20,973,383		20,973,383	20,973,383
Transfers-In	<u>100,000</u>	<u>100,000</u>	<u>135,007</u>	<u>100,000</u>		<u>100,000</u>	<u>100,000</u>
TOTAL REVENUES AND TRANSFERS IN	\$ 18,036,343	\$ 20,233,765	\$ 19,810,508	\$ 21,073,383		\$ 21,073,383	\$ 21,073,383
Expenditures	17,411,943	19,334,179	18,219,767	19,110,783	1,463,213	20,573,996	19,872,244
Transfers-Out	<u>2,000,000</u>	<u>1,670,000</u>	<u>1,884,804</u>	<u>1,150,000</u>		<u>1,150,000</u>	<u>1,150,000</u>
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 19,411,943	\$ 21,004,179	\$ 20,104,571	\$ 20,260,783	\$ 1,463,213	\$ 21,723,996	\$ 21,022,244
NET CHANGE TO FUND BALANCE	\$ (1,375,600)	\$ (770,414)	\$ (294,063)	\$ 812,600		\$ (650,613)	\$ 51,139
ENDING FUND BALANCE	\$ 8,629,590	\$ 8,020,853	\$ 8,335,527	\$ 9,148,127		\$ 7,684,914	\$ 8,386,666

**CITY OF BENBROOK
 CHANGES IN FUND BALANCE
 FY 2019-20 PROPOSED BUDGET
 AUGUST 2019**

DEBT SERVICE FUND	2017-18 ACTUAL	2018-19 ADOPTED BUDGET	2018-19 RE-EST	2019-20 BASE BUDGET	2019-20 DECISION PACKAGES	2019-20 DEPT. REQUEST	2019-20 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$ 100,915	\$ 166,288	\$ 160,158	\$ 329,447		\$ 329,447	\$ 329,447
Revenues	508,076	686,793	652,018	487,107		487,107	487,107
Transfers-In	<u>1,070,467</u>	<u>504,744</u>	<u>1,079,375</u>	<u>1,089,888</u>		<u>1,089,888</u>	<u>1,089,888</u>
TOTAL REVENUES AND TRANSFERS IN	\$ 1,578,543	\$ 1,191,537	\$ 1,731,393	\$ 1,576,995	\$ -	\$ 1,576,995	\$ 1,576,995
Expenditures	1,519,300	973,740	1,562,104	1,561,424		1,561,424	1,561,424
Transfers-Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 1,519,300	\$ 973,740	\$ 1,562,104	\$ 1,561,424	\$ -	\$ 1,561,424	\$ 1,561,424
NET CHANGE TO FUND BALANCE	\$ 59,243	\$ 217,797	\$ 169,289	\$ 15,571		\$ 15,571	\$ 15,571
ENDING FUND BALANCE	\$ 160,158	\$ 384,085	\$ 329,447	\$ 345,018		\$ 345,018	\$ 345,018

**CITY OF BENBROOK
CHANGES IN FUND BALANCE
FY 2019-20 PROPOSED BUDGET
AUGUST 2019**

OPERATING FUNDS	2017-18 ACTUAL	2018-19 ADOPTED BUDGET	2018-19 RE-EST	2019-20 BASE BUDGET	2019-20 DECISION PACKAGES	2019-20 DEPT. REQUEST	2019-20 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$ 10,106,105	\$ 8,957,555	\$ 8,789,748	\$ 8,664,974		\$ 8,664,974	\$ 8,664,974
Revenues	18,444,419	20,820,558	20,327,519	21,460,490		21,460,490	21,460,490
Transfers-In	<u>1,170,467</u>	<u>604,744</u>	<u>1,214,382</u>	<u>1,189,888</u>		<u>1,189,888</u>	<u>1,189,888</u>
TOTAL REVENUES AND TRANSFERS IN	\$ 19,614,886	\$ 21,425,302	\$ 21,541,901	\$ 22,650,378	\$ -	\$ 22,650,378	\$ 22,650,378
Expenditures	18,931,243	20,307,919	19,781,871	20,672,207	1,463,213	22,135,420	21,433,668
Transfers-Out	<u>2,000,000</u>	<u>1,670,000</u>	<u>1,884,804</u>	<u>1,150,000</u>		<u>1,150,000</u>	<u>1,150,000</u>
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 20,931,243	\$ 21,977,919	\$ 21,666,675	\$ 21,822,207	\$ 1,463,213	\$ 23,285,420	\$ 22,583,668
NET CHANGE TO FUND BALANCE	\$ (1,316,357)	\$ (552,617)	\$ (124,774)	\$ 828,171		\$ (635,042)	\$ 66,710
ENDING FUND BALANCE	\$ 8,789,748	\$ 8,404,938	\$ 8,664,974	\$ 9,493,145		\$ 8,029,932	\$ 8,731,684

SECTION THREE REVENUES

This section includes revenue collection and projection data for each source of revenue. Sub-totals are provided for each revenue account in the General Fund and Debt Service Fund. Revenues are projected based on current rates and fee structures. Collection data is presented on an actual basis for FY 2017-18; on a budget, actual six months (as of March 31, 2019), and estimated twelve months basis for FY 2018-19; and on a projected basis for FY 2019-20. This table depicts the change from the FY 2018-19 estimate compared to the FY 2018-19 budget and from the FY 2018-19 estimate compared to the FY 2019-20 projection.

**GENERAL FUND AND DEBT SERVICE FUND
REVENUES BY SOURCE
AUGUST 2019**

Account Description	Actual 12 Months 2017-18	Budgeted 2018-19	Actual 6 Months 2018-19	Estimated 2018-19	Variance Over(Under) Budget 2018-19	Projected 2019-20	Variance Over(Under) Estimated 2018-19
GENERAL FUND							
Current Ad Valorem Taxes	11,128,530	12,688,665	11,445,831	12,048,243	(640,422)	13,632,258	1,584,015
Current Penalty and Interest	34,201	35,000	14,668	33,000	(2,000)	35,000	2,000
Delinquent Ad Valorem Taxes	122,564	140,000	57,669	90,000	(50,000)	100,000	10,000
Delinquent Penalty and Interest	23,110	30,000	8,602	20,000	(10,000)	25,000	5,000
25.25 (d) Collections	4,031	4,000	1,696	3,000	(1,000)	3,000	-
AD VALOREM TAXES	11,312,436	12,897,665	11,528,466	12,194,243	(703,422)	13,795,258	1,601,015
Electrical Franchise Tax	720,028	735,000	794,661	823,000	88,000	800,000	(23,000)
Natural Gas Franchise Tax	73,392	90,000	20,086	93,000	3,000	90,000	(3,000)
Telephone Franchise Tax	39,398	175,000	48,408	100,000	(75,000)	75,000	(25,000)
Sanitation Franchise Tax	288,015	350,000	102,413	325,000	(25,000)	335,000	10,000
Cable Television Franchise Tax	279,112	280,000	131,082	250,000	(30,000)	175,000	(75,000)
FRANCHISE TAXES	1,399,945	1,630,000	1,096,650	1,591,000	(39,000)	1,475,000	(116,000)
City Sales Tax	2,452,393	2,450,000	911,434	2,650,000	200,000	2,700,000	50,000
Mixed Drinks Tax	4,508	4,400	980	4,400	-	4,500	100
Bingo Tax	-	-	-	-	-	-	-
OTHER TAXES	2,456,901	2,454,400	912,414	2,654,400	200,000	2,704,500	50,100
TOTAL TAXES	15,169,282	16,982,065	13,537,530	16,439,643	(542,422)	17,974,758	1,535,115
Dog Licenses	545	700	320	700	-	700	-
Miscellaneous Licenses	900	3,000	1,208	1,300	(1,700)	1,400	100
TOTAL LICENSES	1,445	3,700	1,528	2,000	(1,700)	2,100	100
Building Permits	396,221	592,000	362,942	648,800	56,800	450,000	(198,800)
Alarm Permits	21,150	23,000	8,280	23,000	-	23,000	-
Fire Code Permits	180	1,500	60	500	(1,000)	500	-
Mechanical Permits	12,492	27,000	7,179	14,358	(12,642)	13,425	(933)
Development Inspect Fees	1,145	150	85	150	-	150	-
PERMITS & FILING FEES	431,188	643,650	378,546	686,808	43,158	487,075	(199,733)
Lodging License Permit	800	1,000	1,200	2,200	1,200	600	(1,600)
LODGING LICENSE FEES	800	1,000	1,200	2,200	1,200	600	(1,600)

**GENERAL FUND AND DEBT SERVICE FUND
REVENUES BY SOURCE
AUGUST 2019**

Account Description	Actual 12 Months 2017-18	Budgeted 2018-19	Actual 6 Months 2018-19	Estimated 2018-19	Variance Over(Under) Budget 2018-19	Projected 2019-20	Variance Over(Under) Estimated 2018-19
Planning and Zoning Fees	12,185	10,000	5,287	11,000	1,000	10,000	(1,000)
PLANNING AND ZONING FEES	12,185	10,000	5,287	11,000	1,000	10,000	(1,000)
LICENSES, PERMITS, & FILING FEES	445,618	658,350	386,561	702,008	43,658	499,775	(202,233)
Municipal Court Fines	433,554	460,000	174,083	375,000	(85,000)	400,000	25,000
Warrant Fees	11,691	20,000	6,116	15,000	(5,000)	20,000	5,000
Defensive Driving School	8,118	12,000	4,137	10,000	(2,000)	12,000	2,000
Ticket Dismissal Fees	8,572	11,000	3,197	11,000	-	11,000	-
Arrest Fees	25,771	30,000	11,758	25,000	(5,000)	30,000	5,000
Special Expense Fees	224,067	280,000	95,220	250,000	(30,000)	270,000	20,000
Restitution Fees - City	21,754	32,000	10,344	25,000	(7,000)	30,000	5,000
Other Fines and Forfeitures	15,039	15,000	8,962	20,000	5,000	15,000	(5,000)
FINES AND FORFEITURES	748,566	860,000	313,817	731,000	(129,000)	788,000	57,000
Interest on Investments	103,332	85,000	74,515	190,000	105,000	190,000	-
Building Rentals	-	-	-	-	-	-	-
Gas Well Permits	33,261	35,000	34,500	40,000	5,000	45,000	5,000
Misc. Revenue Money and Property	37,312	25,000	18,977	38,000	13,000	38,000	-
USE OF MONEY & PROPERTY	173,905	145,000	127,992	268,000	123,000	273,000	5,000
Fire Service Contract	261,947	310,000	194,774	395,000	85,000	290,000	(105,000)
SRO Officers FWISD	159,556	150,000	42,790	170,000	20,000	180,000	10,000
Other Agency Revenue	500	25,000	-	10,000	(15,000)	10,000	-
REVENUE FR. OTHER AGENCIES	422,003	485,000	237,564	575,000	90,000	480,000	(95,000)
Dog Pound Fees	3,562	3,000	4,045	8,000	5,000	6,000	(2,000)
Lot Cleaning/Mowing Fees	1,644	1,500	-	1,500	-	1,500	-
Ambulance Fees	738,231	790,000	252,027	750,000	(40,000)	750,000	-
Street Cut Charges	78,079	75,000	19,549	80,000	5,000	80,000	-
Misc. Service Charges	-	-	-	-	-	-	-
CITIZEN SERVICES	821,516	869,500	275,621	839,500	(30,000)	837,500	(2,000)
Park Lease Fees	20,655	20,250	7,278	20,250	-	20,250	-
Park Usage Fees	28,872	29,000	19,606	29,000	-	29,000	-
Misc. Recreation Fees	(902)	5,000	1,825	5,000	-	5,000	-
RECREATION SERVICES	48,625	54,250	28,709	54,250	-	54,250	-

**GENERAL FUND AND DEBT SERVICE FUND
REVENUES BY SOURCE
AUGUST 2019**

Account Description	Actual 12 Months 2017-18	Budgeted 2018-19	Actual 6 Months 2018-19	Estimated 2018-19	Variance Over(Under) Budget 2018-19	Projected 2019-20	Variance Over(Under) Estimated 2018-19
Tax Certificates	21,960	7,100	6,766	7,100	-	7,100	-
Maps, Copies, and Publications	-	-	-	-	-	-	-
Trash Bags	4,624	5,500	2,131	5,000	(500)	5,000	-
Cemetery Lots	100	-	-	-	-	-	-
Misc. Sale of Goods	2,638	27,000	15,306	26,000	(1,000)	26,000	-
SALE OF GOODS	29,322	39,600	24,203	38,100	(1,500)	38,100	-
CHARGES FOR CURRENT SERVICES	899,463	963,350	328,533	931,850	(31,500)	929,850	(2,000)
Insurance Refunds	3,826	12,000	2,322	5,000	(7,000)	5,000	-
Credit Card Fee	7,490	3,000	1,293	3,000	-	3,000	-
Miscellaneous Revenue	66,190	25,000	(10,058)	20,000	(5,000)	20,000	-
OTHER REVENUE	77,506	40,000	(6,443)	28,000	(12,000)	28,000	-
TRANSFERS-IN	-	100,000	135,007	135,007	35,007	100,000	(35,007)
TOTAL REVENUES AND TRANSFERS	17,936,343	20,233,765	15,060,561	19,810,508	(423,257)	21,073,383	1,262,875
DEBT SERVICE FUND							
Current Ad Valorem Taxes	499,821	678,818	612,328	644,556	(34,262)	478,782	(165,774)
Current Penalty and Interest	1,536	1,300	785	1,676	376	1,777	102
Delinquent Ad Valorem Taxes	5,503	5,500	3,085	4,570	(930)	5,078	508
Delinquent Penalty and Interest	1,038	1,000	460	1,016	16	1,270	254
25.25 (d) Collections	178	175	91	200	25	200	-
AD VALOREM TAXES	508,075	686,793	616,749	652,018	(34,775)	487,107	(164,911)
Transfers	1,070,467	504,744	1,079,375	1,079,375	574,631	1,089,888	10,513
OTHER REVENUE	1,070,467	504,744	1,079,375	1,079,375	574,631	1,089,888	10,513
TOTAL REVENUES	1,578,542	1,191,537	1,696,124	1,731,393	539,856	1,576,995	(154,398)
TOTAL REVENUES AND TRANSFERS	19,514,885	21,425,302	16,756,685	21,541,901	116,599	22,650,378	1,108,477

SECTION FOUR EXPENDITURES

A table is provided to summarize expenditures for the General Fund and Debt Service Fund. Expenditures are summarized for each Activity at five different levels: personal services, supplies and materials, contractual services, repair and maintenance, and capital outlay. Expenditure data is provided on an actual basis for FY 2017-18; on an adopted budget, six month actual, and twelve month estimate basis for FY 2018-19; on a base budget, decision package, department request (base budget plus decision packages total), and City Manager proposed for FY 2019-20. The chart also summarizes the changes made by the City Manager to the department requests.

**CITY OF BENBROOK
EXPENDITURE SUMMARY BY ACTIVITY
FY 2019-20 BUDGET - DEPARTMENT REQUEST**

ACTIVITY	ACTUAL 2017-18	BUDGET 2018-19	6 MONTHS 2018-19	12 MONTHS ESTIMATE 2018-19	BUDGET VERSUS ESTIMATE	BASE BUDGET 2019-20	DECISION PKGS. 2019-20	DEPT. REQUEST 2019-20	CITY MANAGER 2019-20	CHANGES FROM REQUEST 2019-20
GENERAL GOVERNMENT										
City Council										
Personal Services	\$ 7,862	\$ 9,128	\$ 4,446	\$ 8,858	\$ (270)	\$ 9,051	\$ -	\$ 9,051	\$ 9,051	\$ -
Supplies & Materials	3,468	100	1,104	1,200	1,100	1,000	-	1,000	1,000	-
Contractual Services	8,307	6,550	4,942	6,550	-	6,550	-	6,550	6,550	-
Repair & Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 19,637	\$ 15,778	\$ 10,492	\$ 16,608	\$ 830	\$ 16,601	\$ -	\$ 16,601	\$ 16,601	\$ -
City Manager										
Personal Services	\$ 365,136	\$ 391,860	\$ 179,293	\$ 363,960	\$ (27,900)	\$ 387,437	\$ -	\$ 387,437	\$ 395,708	\$ 8,271
Supplies & Materials	132	150	17	150	-	150	-	150	150	-
Contractual Services	1,654	3,070	659	1,385	(1,685)	4,090	-	4,090	4,090	-
Repair & Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 366,922	\$ 395,080	\$ 179,969	\$ 365,495	\$ (29,585)	\$ 391,677	\$ -	\$ 391,677	\$ 399,948	\$ 8,271
City Secretary										
Personal Services	\$ 364,226	\$ 390,101	\$ 183,016	\$ 360,692	\$ (29,409)	\$ 370,778	\$ -	\$ 370,778	\$ 378,265	\$ 7,487
Supplies & Materials	1,222	1,000	982	1,500	500	1,500	-	1,500	1,500	-
Contractual Services	23,122	57,855	20,734	33,305	(24,550)	58,425	-	58,425	58,425	-
Repair & Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 388,570	\$ 448,956	\$ 204,732	\$ 395,497	\$ (53,459)	\$ 430,703	\$ -	\$ 430,703	\$ 438,190	\$ 7,487
Non-Departmental										
Personal Services	\$ 26,948	\$ 26,674	\$ 18,894	\$ 32,122	\$ 5,448	\$ 26,392	\$ -	\$ 26,392	\$ 26,392	\$ -
Supplies & Materials	25,102	22,350	7,847	21,970	(380)	24,000	-	24,000	23,000	(1,000)
Contractual Services	1,149,919	1,392,375	202,680	1,363,896	(28,479)	1,436,229	-	1,436,229	1,431,229	(5,000)
Repair & Maintenance	5,419	3,000	782	2,000	(1,000)	3,000	-	3,000	3,000	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 1,207,388	\$ 1,444,399	\$ 230,203	\$ 1,419,988	\$ (24,411)	\$ 1,489,621	\$ -	\$ 1,489,621	\$ 1,483,621	\$ (6,000)
GENERAL GOVERNMENT										
Personal Services	\$ 764,172	\$ 817,763	\$ 385,649	\$ 765,632	\$ (52,131)	\$ 793,658	\$ -	\$ 793,658	\$ 809,416	\$ 15,758
Supplies & Materials	29,924	23,600	9,950	24,820	1,220	26,650	-	26,650	25,650	(1,000)
Contractual Services	1,183,002	1,459,850	229,015	1,405,136	(54,714)	1,505,294	-	1,505,294	1,500,294	(5,000)
Repair & Maintenance	5,419	3,000	782	2,000	(1,000)	3,000	-	3,000	3,000	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 1,982,517	\$ 2,304,213	\$ 625,396	\$ 2,197,588	\$ (106,625)	\$ 2,328,602	\$ -	\$ 2,328,602	\$ 2,338,360	\$ 9,758

**CITY OF BENBROOK
EXPENDITURE SUMMARY BY ACTIVITY
FY 2019-20 BUDGET - DEPARTMENT REQUEST**

ACTIVITY	ACTUAL 2017-18	BUDGET 2018-19	6 MONTHS 2018-19	12 MONTHS ESTIMATE 2018-19	BUDGET VERSUS ESTIMATE	BASE BUDGET 2019-20	DECISION PKGS. 2019-20	DEPT. REQUEST 2019-20	CITY MANAGER 2019-20	CHANGES FROM REQUEST 2019-20
STAFF SERVICES										
Finance										
Personal Services	\$ 393,229	\$ 366,018	\$ 241,580	\$ 423,429	\$ 57,411	\$ 380,268	\$ -	\$ 380,268	\$ 388,274	\$ 8,006
Supplies & Materials	1,267	1,200	740	1,200	-	1,400	800	2,200	2,200	-
Contractual Services	143,243	147,950	139,259	150,861	2,911	158,000	-	158,000	158,000	-
Repair & Maintenance	-	-	87	87	87	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 537,739	\$ 515,168	\$ 381,666	\$ 575,577	\$ 60,409	\$ 539,668	\$ 800	\$ 540,468	\$ 548,474	\$ 8,006
Information Technology										
Personal Services	\$ 179,592	\$ 306,448	\$ 128,791	\$ 278,403	\$ (28,045)	\$ 307,812	\$ (22,435)	\$ 285,377	\$ 291,572	\$ 6,195
Supplies & Materials	182,097	218,832	182,827	220,166	1,334	215,200	35,166	250,366	210,371	(39,995)
Contractual Services	42,299	53,780	30,582	52,955	(825)	54,400	24,900	79,300	4,400	(74,900)
Repair & Maintenance	24,447	19,000	6,972	18,000	(1,000)	18,000	-	18,000	17,000	(1,000)
Capital Outlay	-	-	-	-	-	-	149,742	149,742	-	(149,742)
Total	\$ 428,435	\$ 598,060	\$ 349,172	\$ 569,524	\$ (28,536)	\$ 595,412	\$ 187,373	\$ 782,785	\$ 523,343	\$ (259,442)
Personnel										
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	672	1,500	90	750	(750)	1,250	-	1,250	1,250	-
Contractual Services	49,675	43,700	19,180	40,000	(3,700)	43,700	-	43,700	43,700	-
Repair & Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 50,347	\$ 45,200	\$ 19,270	\$ 40,750	\$ (4,450)	\$ 44,950	\$ -	\$ 44,950	\$ 44,950	\$ -
STAFF SERVICES										
Personal Services	\$ 572,821	\$ 672,466	\$ 370,371	\$ 701,832	\$ 29,366	\$ 688,080	\$ (22,435)	\$ 665,645	\$ 679,846	\$ 14,201
Supplies & Materials	184,036	221,532	183,657	222,116	584	217,850	35,966	253,816	213,821	(39,995)
Contractual Services	235,217	245,430	189,021	243,816	(1,614)	256,100	24,900	281,000	206,100	(74,900)
Repair & Maintenance	24,447	19,000	7,059	18,087	(913)	18,000	-	18,000	17,000	(1,000)
Capital Outlay	-	-	-	-	-	-	149,742	149,742	-	(149,742)
Total	\$ 1,016,521	\$ 1,158,428	\$ 750,108	\$ 1,185,851	\$ 27,423	\$ 1,180,030	\$ 188,173	\$ 1,368,203	\$ 1,116,767	\$ (251,436)

**CITY OF BENBROOK
EXPENDITURE SUMMARY BY ACTIVITY
FY 2019-20 BUDGET - DEPARTMENT REQUEST**

ACTIVITY	ACTUAL 2017-18	BUDGET 2018-19	6 MONTHS 2018-19	12 MONTHS ESTIMATE 2018-19	BUDGET VERSUS ESTIMATE	BASE BUDGET 2019-20	DECISION PKGS. 2019-20	DEPT. REQUEST 2019-20	CITY MANAGER 2019-20	CHANGES FROM REQUEST 2019-20
PUBLIC SAFETY										
Police Management Services										
Personal Services	\$ 328,330	\$ 340,115	\$ 174,709	\$ 348,057	\$ 7,942	\$ 346,987	\$ -	\$ 346,987	\$ 354,568	\$ 7,581
Supplies & Materials	245	500	495	750	250	500	-	500	500	-
Contractual Services	1,694	6,700	358	1,658	(5,042)	1,300	-	1,300	1,300	-
Repair & Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 330,269	\$ 347,315	\$ 175,562	\$ 350,465	\$ 3,150	\$ 348,787	\$ -	\$ 348,787	\$ 356,368	\$ 7,581
Communications Records										
Personal Services	\$ 726,657	\$ 990,951	\$ 259,164	\$ 629,729	\$ (361,222)	\$ 950,644	\$ -	\$ 950,644	\$ 969,354	\$ 18,710
Supplies & Materials	4,919	7,500	1,291	7,500	-	6,000	-	6,000	6,000	-
Contractual Services	19,683	36,700	6,928	15,350	(21,350)	13,360	-	13,360	13,360	-
Repair & Maintenance	5,726	1,250	(2,988)	1,250	-	1,000	-	1,000	1,000	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 756,985	\$ 1,036,401	\$ 264,395	\$ 653,829	\$ (382,572)	\$ 971,004	\$ -	\$ 971,004	\$ 989,714	\$ 18,710
Patrol										
Personal Services	\$ 3,690,422	\$ 3,797,606	\$ 1,743,581	\$ 3,477,894	\$ (319,712)	\$ 3,750,584	\$ 95,133	\$ 3,845,717	\$ 3,913,390	\$ 67,673
Supplies & Materials	107,025	129,500	68,178	130,000	500	126,000	12,724	138,724	131,724	(7,000)
Contractual Services	31,260	24,600	12,993	27,400	2,800	25,900	5,000	30,900	30,900	-
Repair & Maintenance	58,312	49,624	12,900	55,624	6,000	50,000	12,245	62,245	62,245	-
Capital Outlay	164,920	175,000	-	165,000	(10,000)	140,000	-	140,000	140,000	-
Total	\$ 4,051,939	\$ 4,176,330	\$ 1,837,652	\$ 3,855,918	\$ (320,412)	\$ 4,092,484	\$ 125,102	\$ 4,217,586	\$ 4,278,259	\$ 60,673
Criminal Investigation										
Personal Services	\$ 906,184	\$ 1,014,102	\$ 488,229	\$ 977,916	\$ (36,186)	\$ 1,021,160	\$ -	\$ 1,021,160	\$ 1,039,481	\$ 18,321
Supplies & Materials	8,204	9,900	4,459	9,230	(670)	8,800	4,200	13,000	13,000	-
Contractual Services	28,565	28,600	11,198	27,000	(1,600)	26,200	-	26,200	26,200	-
Repair & Maintenance	1,586	2,700	518	2,500	(200)	2,500	-	2,500	2,000	(500)
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 944,539	\$ 1,055,302	\$ 504,404	\$ 1,016,646	\$ (38,656)	\$ 1,058,660	\$ 4,200	\$ 1,062,860	\$ 1,080,681	\$ 17,821
Crime Prevention										
Personal Services	\$ 263,270	\$ 127,599	\$ 113,297	\$ 226,974	\$ 99,375	\$ 128,769	\$ -	\$ 128,769	\$ 131,334	\$ 2,565
Supplies & Materials	1,022	1,150	436	1,150	-	1,150	-	1,150	1,150	-
Contractual Services	2,126	950	55	200	(750)	200	-	200	200	-
Repair & Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 266,418	\$ 129,699	\$ 113,788	\$ 228,324	\$ 98,625	\$ 130,119	\$ -	\$ 130,119	\$ 132,684	\$ 2,565

**CITY OF BENBROOK
EXPENDITURE SUMMARY BY ACTIVITY
FY 2019-20 BUDGET - DEPARTMENT REQUEST**

ACTIVITY	ACTUAL 2017-18	BUDGET 2018-19	6 MONTHS 2018-19	12 MONTHS ESTIMATE 2018-19	BUDGET VERSUS ESTIMATE	BASE BUDGET 2019-20	DECISION PKGS. 2019-20	DEPT. REQUEST 2019-20	CITY MANAGER 2019-20	CHANGES FROM REQUEST 2019-20
School Safety										
Personal Services	\$ 27,977	\$ -	\$ 2,476	\$ 2,476	\$ 2,476	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	-	-	-	-	-	-	-	-	-	-
Contractual Services	-	72,641	30,552	72,641	-	74,820	-	74,820	74,820	-
Repair & Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 27,977	\$ 72,641	\$ 33,028	\$ 75,117	\$ 2,476	\$ 74,820	\$ -	\$ 74,820	\$ 74,820	\$ -
Animal Control										
Personal Services	\$ 109,901	\$ 118,188	\$ 51,498	\$ 103,522	\$ (14,666)	\$ 117,377	\$ -	\$ 117,377	\$ 119,138	\$ 1,761
Supplies & Materials	3,940	5,075	2,904	6,025	950	5,075	-	5,075	5,075	-
Contractual Services	7,092	9,175	5,858	12,100	2,925	12,800	-	12,800	12,800	-
Repair & Maintenance	4,787	1,800	598	2,000	200	1,600	-	1,600	1,600	-
Capital Outlay	-	-	-	-	-	-	55,835	55,835	-	(55,835)
Total	\$ 125,720	\$ 134,238	\$ 60,858	\$ 123,647	\$ (10,591)	\$ 136,852	\$ 55,835	\$ 192,687	\$ 138,613	\$ (54,074)
POLICE										
Personal Services	\$ 6,052,741	\$ 6,388,561	\$ 2,832,954	\$ 5,766,568	\$ (621,993)	\$ 6,315,521	\$ 95,133	\$ 6,410,654	\$ 6,527,265	\$ 116,611
Supplies & Materials	125,355	153,625	77,763	154,655	1,030	147,525	16,924	164,449	157,449	(7,000)
Contractual Services	90,420	179,366	67,942	156,349	(23,017)	154,580	5,000	159,580	159,580	-
Repair & Maintenance	70,411	55,374	11,028	61,374	6,000	55,100	12,245	67,345	66,845	(500)
Capital Outlay	164,920	175,000	-	165,000	(10,000)	140,000	55,835	195,835	140,000	(55,835)
Total	\$ 6,503,847	\$ 6,951,926	\$ 2,989,687	\$ 6,303,946	\$ (647,980)	\$ 6,812,726	\$ 185,137	\$ 6,997,863	\$ 7,051,139	\$ 53,276

**CITY OF BENBROOK
EXPENDITURE SUMMARY BY ACTIVITY
FY 2019-20 BUDGET - DEPARTMENT REQUEST**

ACTIVITY	ACTUAL 2017-18	BUDGET 2018-19	6 MONTHS 2018-19	12 MONTHS ESTIMATE 2018-19	BUDGET VERSUS ESTIMATE	BASE BUDGET 2019-20	DECISION PKGS. 2019-20	DEPT. REQUEST 2019-20	CITY MANAGER 2019-20	CHANGES FROM REQUEST 2019-20
Fire										
Personal Services	\$ 3,094,093	\$ 3,274,420	\$ 1,524,526	\$ 3,155,980	\$ (118,440)	\$ 3,182,023	\$ -	\$ 3,182,023	\$ 3,233,222	\$ 51,199
Supplies & Materials	115,404	84,800	45,908	90,300	5,500	90,300	12,500	102,800	102,800	-
Contractual Services	63,423	137,395	25,312	104,895	(32,500)	143,395	-	143,395	143,395	-
Repair & Maintenance	66,357	83,500	24,886	68,500	(15,000)	83,500	-	83,500	75,500	(8,000)
Capital Outlay	-	-	-	-	-	-	136,160	136,160	136,160	-
Total	\$ 3,339,277	\$ 3,580,115	\$ 1,620,632	\$ 3,419,675	\$ (160,440)	\$ 3,499,218	\$ 148,660	\$ 3,647,878	\$ 3,691,077	\$ 43,199
EMS										
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	67,407	90,550	50,227	95,550	5,000	95,550	16,500	112,050	112,050	-
Contractual Services	10,837	15,755	8,415	15,121	(634)	15,855	-	15,855	15,855	-
Repair & Maintenance	23,193	23,700	14,947	23,700	-	24,800	-	24,800	24,800	-
Capital Outlay	-	-	-	-	-	-	194,265	194,265	-	(194,265)
Total	\$ 101,437	\$ 130,005	\$ 73,589	\$ 134,371	\$ 4,366	\$ 136,205	\$ 210,765	\$ 346,970	\$ 152,705	\$ (194,265)
FIRE										
Personal Services	\$ 3,094,093	\$ 3,274,420	\$ 1,524,526	\$ 3,155,980	\$ (118,440)	\$ 3,182,023	\$ -	\$ 3,182,023	\$ 3,233,222	\$ 51,199
Supplies & Materials	182,811	175,350	96,135	185,850	10,500	185,850	29,000	214,850	214,850	-
Contractual Services	74,260	153,150	33,727	120,016	(33,134)	159,250	-	159,250	159,250	-
Repair & Maintenance	89,550	107,200	39,833	92,200	(15,000)	108,300	-	108,300	100,300	(8,000)
Capital Outlay	-	-	-	-	-	-	330,425	330,425	136,160	(194,265)
Total	\$ 3,440,714	\$ 3,710,120	\$ 1,694,221	\$ 3,554,046	\$ (156,074)	\$ 3,635,423	\$ 359,425	\$ 3,994,848	\$ 3,843,782	\$ (151,066)
Municipal Court										
Personal Services	\$ 227,935	\$ 239,450	\$ 108,523	\$ 214,820	\$ (24,630)	\$ 243,706	\$ -	\$ 243,706	\$ 247,652	\$ 3,946
Supplies & Materials	1,044	1,200	382	1,272	72	1,200	-	1,200	1,200	-
Contractual Services	7,180	12,200	3,641	8,650	(3,550)	12,200	-	12,200	12,200	-
Repair & Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 236,159	\$ 252,850	\$ 112,546	\$ 224,742	\$ (28,108)	\$ 257,106	\$ -	\$ 257,106	\$ 261,052	\$ 3,946
Code Compliance										
Personal Services	\$ 83,042	\$ 83,554	\$ 37,212	\$ 74,223	\$ (9,331)	\$ 83,553	\$ -	\$ 83,553	\$ 85,179	\$ 1,626
Supplies & Materials	1,710	1,750	766	1,498	(252)	1,800	-	1,800	1,800	-
Contractual Services	3,375	3,910	918	4,190	280	4,342	-	4,342	3,842	(500)
Repair & Maintenance	113	355	34	355	-	355	-	355	355	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 88,240	\$ 89,569	\$ 38,930	\$ 80,266	\$ (9,303)	\$ 90,050	\$ -	\$ 90,050	\$ 91,176	\$ 1,126
PUBLIC SAFETY										
Personal Services	\$ 9,457,811	\$ 9,985,985	\$ 4,503,215	\$ 9,211,592	\$ (774,393)	\$ 9,824,803	\$ 95,133	\$ 9,919,936	\$10,093,318	\$ 173,382
Supplies & Materials	310,920	331,925	175,046	343,275	11,350	336,375	45,924	382,299	375,299	(7,000)
Contractual Services	175,235	348,626	106,228	289,205	(59,421)	330,372	5,000	335,372	334,872	(500)
Repair & Maintenance	160,074	162,929	50,895	153,929	(9,000)	163,755	12,245	176,000	167,500	(8,500)
Capital Outlay	164,920	175,000	-	165,000	(10,000)	140,000	386,260	526,260	276,160	(250,100)
Total	\$ 10,268,960	\$ 11,004,465	\$ 4,835,384	\$ 10,163,001	\$ (841,464)	\$ 10,795,305	\$ 544,562	\$ 11,339,867	\$11,247,149	\$ (92,718)

**CITY OF BENBROOK
EXPENDITURE SUMMARY BY ACTIVITY
FY 2019-20 BUDGET - DEPARTMENT REQUEST**

ACTIVITY	ACTUAL 2017-18	BUDGET 2018-19	6 MONTHS 2018-19	12 MONTHS ESTIMATE 2018-19	BUDGET VERSUS ESTIMATE	BASE BUDGET 2019-20	DECISION PKGS. 2019-20	DEPT. REQUEST 2019-20	CITY MANAGER 2019-20	CHANGES FROM REQUEST 2019-20
PUBLIC SERVICES										
Management Services										
Personal Services	\$ 194,345	\$ 200,746	\$ 96,731	\$ 193,442	\$ (7,304)	\$ 201,364	\$ -	\$ 201,364	\$ 205,806	\$ 4,442
Supplies & Materials	-	100	65	100	-	100	-	100	100	-
Contractual Services	19,930	35,405	17,128	35,405	-	20,405	-	20,405	20,405	-
Repair & Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 214,275	\$ 236,251	\$ 113,924	\$ 228,947	\$ (7,304)	\$ 221,869	\$ -	\$ 221,869	\$ 226,311	\$ 4,442
Public Works - Street Maint.										
Personal Services	\$ 747,546	\$ 786,622	\$ 385,992	\$ 756,587	\$ (30,035)	\$ 744,292	\$ -	\$ 744,292	\$ 760,989	\$ 16,697
Supplies & Materials	36,223	37,450	24,034	37,601	151	39,450	-	39,450	39,450	-
Contractual Services	209,955	239,600	85,479	240,600	1,000	241,600	-	241,600	241,600	-
Repair & Maintenance	487,109	839,550	229,859	839,572	22	831,600	558,000	1,389,600	1,089,600	(300,000)
Capital Outlay	-	13,850	43,800	43,800	29,950	-	82,050	82,050	41,025	(41,025)
Total	\$ 1,480,833	\$ 1,917,072	\$ 769,164	\$ 1,918,160	\$ 1,088	\$ 1,856,942	\$ 640,050	\$ 2,496,992	\$ 2,172,664	\$ (324,328)
Park Maintenance										
Personal Services	\$ 713,409	\$ 749,307	\$ 344,244	\$ 686,662	\$ (62,645)	\$ 755,985	\$ -	\$ 755,985	\$ 770,300	\$ 14,315
Supplies & Materials	30,732	37,820	21,666	37,838	18	31,800	-	31,800	31,800	-
Contractual Services	154,800	197,825	38,878	202,825	5,000	202,825	-	202,825	169,825	(33,000)
Repair & Maintenance	43,664	81,700	47,764	82,970	1,270	50,900	-	50,900	50,900	-
Capital Outlay	-	-	-	-	-	-	80,910	80,910	21,440	(59,470)
Total	\$ 942,605	\$ 1,066,652	\$ 452,552	\$ 1,010,295	\$ (56,357)	\$ 1,041,510	\$ 80,910	\$ 1,122,420	\$ 1,044,265	\$ (78,155)
Support Services- Fleet Maint.										
Personal Services	\$ 201,587	\$ 220,477	\$ 100,493	\$ 199,445	\$ (21,032)	\$ 219,847	\$ -	\$ 219,847	\$ 224,054	\$ 4,207
Supplies & Materials	22,823	22,550	8,629	22,804	254	23,000	-	23,000	23,000	-
Contractual Services	10,689	12,425	3,407	12,425	-	14,120	-	14,120	14,120	-
Repair & Maintenance	6,051	5,950	3,487	5,950	-	5,950	6,925	12,875	12,875	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 241,150	\$ 261,402	\$ 116,016	\$ 240,624	\$ (20,778)	\$ 262,917	\$ 6,925	\$ 269,842	\$ 274,049	\$ 4,207
Support Services - Building Maint.										
Personal Services	\$ 160,276	\$ 174,383	\$ 76,912	\$ 153,471	\$ (20,912)	\$ 180,272	\$ -	\$ 180,272	\$ 183,849	\$ 3,577
Supplies & Materials	19,148	24,200	8,963	24,200	-	23,785	-	23,785	23,785	-
Contractual Services	21,649	27,900	9,113	27,900	-	27,900	-	27,900	27,900	-
Repair & Maintenance	29,281	56,200	11,088	56,200	-	56,286	-	56,286	56,286	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 230,354	\$ 282,683	\$ 106,076	\$ 261,771	\$ (20,912)	\$ 288,243	\$ -	\$ 288,243	\$ 291,820	\$ 3,577
Engineering										
Personal Services	\$ 276,609	\$ 285,366	\$ 136,536	\$ 270,639	\$ (14,727)	\$ 284,533	\$ -	\$ 284,533	\$ 290,721	\$ 6,188
Supplies & Materials	2,267	2,200	929	2,200	-	2,200	-	2,200	2,200	-
Contractual Services	13,955	13,050	1,570	13,415	365	12,995	-	12,995	12,995	-
Repair & Maintenance	244	500	124	500	-	500	-	500	500	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 293,075	\$ 301,116	\$ 139,159	\$ 286,754	\$ (14,362)	\$ 300,228	\$ -	\$ 300,228	\$ 306,416	\$ 6,188

**CITY OF BENBROOK
EXPENDITURE SUMMARY BY ACTIVITY
FY 2019-20 BUDGET - DEPARTMENT REQUEST**

ACTIVITY	ACTUAL 2017-18	BUDGET 2018-19	6 MONTHS 2018-19	12 MONTHS ESTIMATE 2018-19	BUDGET VERSUS ESTIMATE	BASE BUDGET 2019-20	DECISION PKGS. 2019-20	DEPT. REQUEST 2019-20	CITY MANAGER 2019-20	CHANGES FROM REQUEST 2019-20
PUBLIC SERVICES										
Personal Services	\$ 2,293,772	\$ 2,416,901	\$ 1,140,908	\$ 2,260,246	\$ (156,655)	\$ 2,386,293	\$ -	\$ 2,386,293	\$ 2,435,719	\$ 49,426
Supplies & Materials	111,193	124,320	64,286	124,743	423	120,335	-	120,335	120,335	-
Contractual Services	430,978	526,205	155,575	532,570	6,365	519,845	-	519,845	486,845	(33,000)
Repair & Maintenance	566,349	983,900	292,322	985,192	1,292	945,236	564,925	1,510,161	1,210,161	(300,000)
Capital Outlay	-	13,850	43,800	43,800	29,950	-	162,960	162,960	62,465	(100,495)
Total	\$ 3,402,292	\$ 4,065,176	\$ 1,696,891	\$ 3,946,551	\$ (118,625)	\$ 3,971,709	\$ 727,885	\$ 4,699,594	\$ 4,315,525	\$ (384,069)

**CITY OF BENBROOK
EXPENDITURE SUMMARY BY ACTIVITY
FY 2019-20 BUDGET - DEPARTMENT REQUEST**

ACTIVITY	ACTUAL 2017-18	BUDGET 2018-19	6 MONTHS 2018-19	12 MONTHS ESTIMATE 2018-19	BUDGET VERSUS ESTIMATE	BASE BUDGET 2019-20	DECISION PKGS. 2019-20	DEPT. REQUEST 2019-20	CITY MANAGER 2019-20	CHANGES FROM REQUEST 2019-20
COMMUNITY DEVELOPMENT										
Management Services										
Personal Services	\$ 190,678	\$ 191,819	\$ 93,451	\$ 187,200	\$ (4,619)	\$ 218,508	\$ -	\$ 218,508	\$ 223,340	\$ 4,832
Supplies & Materials	180	1,500	75	200	(1,300)	500	2,593	3,093	3,093	-
Contractual Services	2,848	10,420	1,366	10,320	(100)	13,502	-	13,502	13,502	-
Repair & Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 193,706	\$ 203,739	\$ 94,892	\$ 197,720	\$ (6,019)	\$ 232,510	\$ 2,593	\$ 235,103	\$ 239,935	\$ 4,832
Planning										
Personal Services	\$ 203,336	\$ 233,009	\$ 93,642	\$ 186,451	\$ (46,558)	\$ 237,250	\$ -	\$ 237,250	\$ 241,852	\$ 4,602
Supplies & Materials	299	500	337	500	-	500	-	500	500	-
Contractual Services	3,288	9,100	2,468	9,100	-	9,100	-	9,100	9,100	-
Repair & Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 206,923	\$ 242,609	\$ 96,447	\$ 196,051	\$ (46,558)	\$ 246,850	\$ -	\$ 246,850	\$ 251,452	\$ 4,602
Inspections										
Personal Services	\$ 329,973	\$ 345,906	\$ 158,101	\$ 323,366	\$ (22,540)	\$ 346,642	\$ -	\$ 346,642	\$ 353,921	\$ 7,279
Supplies & Materials	4,547	3,750	1,923	3,750	-	3,750	-	3,750	3,750	-
Contractual Services	4,193	4,890	3,299	4,890	-	4,385	-	4,385	4,385	-
Repair & Maintenance	42	1,000	41	1,000	-	1,000	-	1,000	1,000	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 338,755	\$ 355,546	\$ 163,364	\$ 333,006	\$ (22,540)	\$ 355,777	\$ -	\$ 355,777	\$ 363,056	\$ 7,279
COMMUNITY DEVELOPMENT										
Personal Services	\$ 723,987	\$ 770,734	\$ 345,194	\$ 697,016	\$ (73,718)	\$ 802,400	\$ -	\$ 802,400	\$ 819,113	\$ 16,713
Supplies & Materials	5,026	5,750	2,335	4,450	(1,300)	4,750	2,593	7,343	7,343	-
Contractual Services	10,329	24,410	7,133	24,310	(100)	26,987	-	26,987	26,987	-
Repair & Maintenance	42	1,000	41	1,000	-	1,000	-	1,000	1,000	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total	\$ 739,384	\$ 801,894	\$ 354,703	\$ 726,776	\$ (75,118)	\$ 835,137	\$ 2,593	\$ 837,730	\$ 854,443	\$ 16,713

**CITY OF BENBROOK
EXPENDITURE SUMMARY BY ACTIVITY
FY 2019-20 BUDGET - DEPARTMENT REQUEST**

ACTIVITY	ACTUAL 2017-18	BUDGET 2018-19	6 MONTHS 2018-19	12 MONTHS ESTIMATE 2018-19	BUDGET VERSUS ESTIMATE	BASE BUDGET 2019-20	DECISION PKGS. 2019-20	DEPT. REQUEST 2019-20	CITY MANAGER 2019-20	CHANGES FROM REQUEST 2019-20
YEAR-ENDING ADJUSTMENTS										
Audit Adjustments	2,266	-	-	-	-	-	-	-	-	-
YEAR-ENDING ADJUSTMENTS	2,266	-	-	-	-	-	-	-	-	-
GENERAL FUND										
Personal Services	\$ 13,812,563	\$ 14,663,849	\$ 6,745,337	\$ 13,636,318	\$(1,027,531)	\$ 14,495,234	\$ 72,698	\$ 14,567,932	\$14,837,412	\$ 269,480
Supplies & Materials	641,099	707,127	435,274	719,404	12,277	705,960	84,483	790,443	742,448	(47,995)
Contractual Services	2,034,761	2,604,521	686,972	2,495,037	(109,484)	2,638,598	29,900	2,668,498	2,555,098	(113,400)
Repair & Maintenance	756,331	1,169,829	351,099	1,160,208	(9,621)	1,130,991	577,170	1,708,161	1,398,661	(309,500)
Capital Outlay	164,920	188,850	43,800	208,800	19,950	140,000	698,962	838,962	338,625	(500,337)
Audit Adjustments	2,266	-	-	-	-	-	-	-	-	-
SUB-TOTAL GENERAL FUND	\$ 17,411,940	\$ 19,334,176	\$ 8,262,482	\$ 18,219,767	\$(1,114,409)	\$ 19,110,783	\$ 1,463,213	\$ 20,573,996	\$19,872,244	\$ (701,752)
TRANSFERS										
Transfer to Capital Facilities Fund	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to Asset Replacement Fund	500,000	1,170,000	1,170,000	1,170,000	-	250,000	-	250,000	250,000	-
Transfer to Capital Projects	-	-	-	-	-	-	-	-	-	-
TOTAL TRANSFERS	\$ 1,000,000	\$ 1,170,000	\$ 1,170,000	\$ 1,170,000	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	\$ -
SPECIAL PROJECTS										
Animal Shelter Project	\$ 1,000,000	\$ 214,804	\$ -	\$ 214,804	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Clear Fork Emergency Bridge Project	-	500,000	500,000	500,000	-	650,000	-	650,000	650,000	-
Wall Repairs	-	-	-	-	-	-	-	-	250,000	250,000
TOTAL SPECIAL PROJECTS	\$ 1,000,000	\$ 714,804	\$ 500,000	\$ 714,804	\$ -	\$ 650,000	\$ -	\$ 650,000	\$ 900,000	\$ 250,000
GENERAL FUND										
Personal Services	\$ 13,812,563	\$ 14,663,849	\$ 6,745,337	\$ 13,636,318	\$(1,027,531)	\$ 14,495,234	\$ 72,698	\$ 14,567,932	\$14,837,412	\$ 269,480
Supplies & Materials	641,099	707,127	435,274	719,404	12,277	705,960	84,483	790,443	742,448	(47,995)
Contractual Services	2,034,761	2,604,521	686,972	2,495,037	(109,484)	2,638,598	29,900	2,668,498	2,555,098	(113,400)
Repair & Maintenance	756,331	1,169,829	351,099	1,160,208	(9,621)	1,130,991	577,170	1,708,161	1,398,661	(309,500)
Capital Outlay	164,920	188,850	43,800	208,800	19,950	140,000	698,962	838,962	338,625	(500,337)
Audit Adjustments	2,266	-	-	-	-	-	-	-	-	-
Transfers	1,000,000	1,170,000	1,170,000	1,170,000	-	250,000	-	250,000	250,000	-
Special Projects	1,000,000	714,804	500,000	714,804	-	650,000	-	650,000	900,000	250,000
TOTAL GENERAL FUND	\$ 19,411,940	\$ 21,218,980	\$ 9,932,482	\$ 20,104,571	\$(1,114,409)	\$ 20,010,783	\$ 1,463,213	\$ 21,473,996	\$21,022,244	\$ (451,752)

**CITY OF BENBROOK
EXPENDITURE SUMMARY BY ACTIVITY
FY 2019-20 BUDGET - DEPARTMENT REQUEST**

ACTIVITY	ACTUAL 2017-18	BUDGET 2018-19	6 MONTHS 2018-19	12 MONTHS ESTIMATE 2018-19	BUDGET VERSUS ESTIMATE	BASE BUDGET 2019-20	DECISION PKGS. 2019-20	DEPT. REQUEST 2019-20	CITY MANAGER 2019-20	CHANGES FROM REQUEST 2019-20
DEBT SERVICE FUND										
PRINCIPAL										
GO Bonds - 2013 Series	\$ 220,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ -	\$ 230,000	\$ -	\$ 230,000	\$ 230,000	\$ -
GO Bonds - 2011 Refunding	165,000	170,000	170,000	170,000	-	175,000	-	175,000	175,000	-
GO Bonds - 2004 Series	-	-	-	-	-	-	-	-	-	-
GO Bonds - 2005 Refunding	450,000	475,000	475,000	475,000	-	490,000	-	490,000	490,000	-
OTHER FUNDS	505,000	-	520,000	520,000	520,000	535,000	-	535,000	535,000	-
TOTAL PRINCIPAL	\$ 1,340,000	\$ 870,000	\$ 1,390,000	\$ 1,390,000	\$ 520,000	\$ 1,430,000	\$ -	\$ 1,430,000	\$ 1,430,000	\$ -
INTEREST										
GO Bonds - 2013 Series	\$ 39,639	\$ 34,766	\$ 18,615	\$ 34,766	\$ -	\$ 29,784	\$ -	\$ 29,784	\$ 29,784	\$ -
GO Bonds - 2011 Refunding	56,588	51,715	27,103	51,715	-	46,660	-	46,660	46,660	-
GO Bonds - 2004 Series	-	-	-	-	-	-	-	-	-	-
GO Bonds - 2005 Refunding	23,836	13,459	-	25,390	11,931	8,551	-	8,551	8,551	-
OTHER FUNDS	58,937	-	36,653	56,433	56,433	42,629	-	42,629	42,629	-
Bond Issuance Cost	-	-	-	-	-	-	-	-	-	-
TOTAL INTEREST	\$ 179,000	\$ 99,940	\$ 82,371	\$ 168,304	\$ 68,364	\$ 127,624	\$ -	\$ 127,624	\$ 127,624	\$ -
Fiscal Charges	300	3,800	300	3,800	-	3,800	-	3,800	3,800	-
TOTAL DEBT SERVICE FUND	\$ 1,519,300	\$ 973,740	\$ 1,472,671	\$ 1,562,104	\$ 588,364	\$ 1,561,424	\$ -	\$ 1,561,424	\$ 1,561,424	\$ -
TOTAL BUDGET	\$ 20,931,240	\$ 22,192,720	\$11,405,153	\$ 21,666,675	\$ (526,045)	\$ 21,572,207	\$ 1,463,213	\$ 23,035,420	\$22,583,668	\$ (451,752)

**CITY OF BENBROOK
FY 2019-20 PROPOSED BUDGET
SCHEDULE OF CHANGES MADE TO BUDGET REQUESTS
AUGUST 1, 2019**

DEPARTMENT	DESCRIPTION	AMOUNT REQUESTED	FUNDED BY				CHANGE FROM REQUEST
			GENERAL FUND	ASSET REPLACEMENT FUND	IT/FACILITIES FUND	PARKS FUND	
City Council Requests	Transfer from General Fund for Future Wall Repairs	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
	Swing Sets for City Parks	36,000	-	-	-	36,000	-
		\$ 286,000	\$ 250,000	\$ -	\$ -	\$ 36,000	\$ -
City Manager	Account Level 2.5% COLA	\$ -	\$ 8,271	\$ -	\$ -	\$ -	\$ 8,271
City Secretary	Account Level 2.5% COLA	\$ -	\$ 7,487	\$ -	\$ -	\$ -	\$ 7,487
Non-Departmental	Account Level Decrease in Office Supplies	\$ 6,000	\$ 5,000	\$ -	\$ -	\$ -	\$ (1,000)
	Decrease in Legal Services	35,000	30,000	-	-	-	(5,000)
		\$ 41,000	\$ 35,000	\$ -	\$ -	\$ -	\$ (6,000)
Finance	Account Level 2.5% COLA	\$ -	\$ 8,006	\$ -	\$ -	\$ -	\$ 8,006
	Decision Packets 2 Scanners	\$ 800	\$ 800	\$ -	\$ -	\$ -	\$ -
Information Technology	Account Level 2.5% COLA	\$ -	\$ 6,195	\$ -	\$ -	\$ -	\$ 6,195
	Decrease in Software Licenses	185,000	178,421	-	-	-	(6,579)
	Maintenace on Retired Infrastructure	50,000	-	-	-	-	(50,000)
	Decrease in Maintenance Office Equipment	18,000	17,000	-	-	-	(1,000)
		\$ 253,000	\$ 201,616	\$ -	\$ -	\$ -	\$ (51,384)
	Decision Packets Infrastructure Modernization and Upgrade*	\$ 149,742	\$ -	\$ -	\$ 149,742	\$ -	\$ -
	Laserfiche/GIS Upgrade	58,316	-	-	58,316	-	-
	Additional Bluebeam Software Licenses	1,750	1,750	-	-	-	-
	Reduction in Salary Part Time Employee	(22,435)	(22,435)	-	-	-	-
		\$ 187,373	\$ (20,685)	\$ -	\$ 208,058	\$ -	\$ -
							<i>*\$149,742 is the total prepaid cost for 5 years.</i>
Police - Management Services	Account Level 2.5% COLA	\$ -	\$ 7,581	\$ -	\$ -	\$ -	\$ 7,581
Police - Communications/Records	Account Level 2.5% COLA	\$ -	\$ 18,710	\$ -	\$ -	\$ -	\$ 18,710

**CITY OF BENBROOK
FY 2019-20 PROPOSED BUDGET
SCHEDULE OF CHANGES MADE TO BUDGET REQUESTS
AUGUST 1, 2019**

DEPARTMENT	DESCRIPTION	AMOUNT REQUESTED	FUNDED BY			CHANGE FROM REQUEST	
			GENERAL FUND	ASSET REPLACEMENT FUND	IT/FACILITIES FUND		PARKS FUND
Police - Patrol	Account Level						
	2.5% COLA	\$ -	\$ 74,373	\$ -	\$ -	\$ -	\$ 74,373
	Decrease in Overtime	56,700	50,000	-	-	-	(6,700)
	Decrease in Motor Vehicle Supplies	71,000	65,000	-	-	-	(6,000)
	Decrease in Machinery/Equipment Supplies	12,000	11,000	-	-	-	(1,000)
		<u>\$ 139,700</u>	<u>\$ 200,373</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,673</u>
Police - Patrol	Decision Packets						
	One (1) Patrol Officer Position	\$ 95,133	\$ 95,133	\$ -	\$ -	\$ -	\$ -
	Four (4) Patrol Vehicle Lightbars	8,000	8,000	-	-	-	-
	Replacement Equipment for Patrol Vehicles	4,245	4,245	-	-	-	-
	Seven (7) new Taser Devices	8,884	8,884	-	-	-	-
	Eleven (11) SWAT Ballistic Helmets	3,840	3,840	-	-	-	-
	Incentive for Out-of-State Applicants	5,000	5,000	-	-	-	-
		<u>\$ 125,102</u>	<u>\$ 125,102</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Police - CIS	Account Level						
	2.5% COLA	\$ -	\$ 20,321	\$ -	\$ -	\$ -	\$ 20,321
	Decrease in Overtime	16,000	14,000	-	-	-	(2,000)
	Decrease in Maintenance - Motor Vehicles	2,500	2,000	-	-	-	(500)
		<u>\$ 18,500</u>	<u>\$ 36,321</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 17,821</u>
	Decision Packets						
Mobile Incinerator for Property and Evidence Destruction	\$ 4,200	\$ 4,200	\$ -	\$ -	\$ -	\$ -	
Police - Crime Prevention	Account Level						
	2.5% COLA	\$ -	\$ 2,565	\$ -	\$ -	\$ -	\$ 2,565
Police - Animal Control	Account Level						
	2.5% COLA	\$ -	\$ 1,761	\$ -	\$ -	\$ -	\$ 1,761
	Decision Packets						
New ACO Truck with Deerskin Chassis Mount	\$ 55,835	\$ -	\$ 55,835	\$ -	\$ -	\$ -	

CITY OF BENBROOK
 FY 2019-20 PROPOSED BUDGET
 SCHEDULE OF CHANGES MADE TO BUDGET REQUESTS
 AUGUST 1, 2019

DEPARTMENT	DESCRIPTION	AMOUNT REQUESTED	FUNDED BY				CHANGE FROM REQUEST
			GENERAL FUND	ASSET REPLACEMENT FUND	IT/FACILITIES FUND	PARKS FUND	
Fire - Fighting	Account Level						
	2.5% COLA	\$ -	\$ 60,449	\$ -	\$ -	\$ -	\$ 60,449
	Decrease in Overtime	49,250	40,000	-	-	-	(9,250)
	Decrease in Maintenance - Radio Equipment	30,000	22,000	-	-	-	(8,000)
		\$ 79,250	\$ 122,449	\$ -	\$ -	\$ -	\$ 43,199
	Decision Packets						
Replace 16 Self Contained Breathing Apparatus Bottles	\$ 12,500	\$ 12,500	\$ -	\$ -	\$ -	\$ -	
Opticom Traffic Light for Intersections	136,160	136,160	-	-	-	-	
	\$ 148,660	\$ 148,660	\$ -	\$ -	\$ -	\$ -	
Fire - EMS	Account Level						
	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Decision Packets						
	Replace Ambulance	\$ 194,265	\$ -	\$ 194,265	\$ -	\$ -	\$ -
Lucas Chest Compression Unit	16,500	16,500	-	-	-	-	
	\$ 210,765	\$ 16,500	\$ 194,265	\$ -	\$ -	\$ -	
Municipal Court	2.5% COLA	\$ -	\$ 3,946	\$ -	\$ -	\$ -	\$ 3,946
Code Compliance	Account Level						
	2.5% COLA	\$ -	\$ 1,626	\$ -	\$ -	\$ -	\$ 1,626
	Decrease in Professional Services	3,000	2,500	-	-	-	(500)
	\$ 3,000	\$ 4,126	\$ -	\$ -	\$ -	\$ 1,126	
Public Services	2.5% COLA	\$ -	\$ 4,442	\$ -	\$ -	\$ -	\$ 4,442
Street Maintenance	Account Level						
	2.5% COLA	\$ -	\$ 17,197	\$ -	\$ -	\$ -	\$ 17,197
	Decrease in Overtime	1,500	1,000	-	-	-	(500)
		\$ 1,500	\$ 18,197	\$ -	\$ -	\$ -	\$ 16,697
	Decision Packets						
	Traffic Signal Radar Sensors	\$ 82,050	\$ 41,025	\$ -	\$ -	\$ -	\$ (41,025)
	Street Overlay Increase	250,000	150,000	-	-	-	(100,000)
	Concrete Repairs	300,000	100,000	-	-	-	(200,000)
	Street Sign Replacement	8,000	8,000	-	-	-	-
		\$ 640,050	\$ 299,025	\$ -	\$ -	\$ -	\$ (341,025)

CITY OF BENBROOK
 FY 2019-20 PROPOSED BUDGET
 SCHEDULE OF CHANGES MADE TO BUDGET REQUESTS
 AUGUST 1, 2019

DEPARTMENT	DESCRIPTION	AMOUNT REQUESTED	FUNDED BY				CHANGE FROM REQUEST
			GENERAL FUND	ASSET REPLACEMENT FUND	IT/FACILITIES FUND	PARKS FUND	
Parks Maintenance	Account Level						
	2.5% COLA	\$ -	\$ 14,315	\$ -	\$ -	\$ -	\$ 14,315
	Decrease in Mowing Contract	93,000	60,000	-	-	-	(33,000)
		\$ 93,000	\$ 74,315	\$ -	\$ -	\$ -	\$ (18,685)
	Decision Packets						
	Ball Field Dugout Rebuild/Expansion for 7 Ball Fields	\$ 59,470	\$ -	\$ -	\$ -	\$ 59,470	\$ -
Top Dresser Implement	11,900	11,900	-	-	-	-	
Stump Grinder Attachment	9,540	9,540	-	-	-	-	
	\$ 80,910	\$ 21,440	\$ -	\$ -	\$ 59,470	\$ -	
Fleet Maintenance	Account Level						
	2.5% COLA	\$ -	\$ 4,207	\$ -	\$ -	\$ -	\$ 4,207
	Decision Packets						
Fleet Shop Floor Refinisher	\$ 6,925	\$ 6,925	\$ -	\$ -	\$ -	\$ -	
Building Maintenance	Account Level						
	2.5% COLA	\$ -	\$ 3,577	\$ -	\$ -	\$ -	\$ 3,577
Community Development	Account Level						
	2.5% COLA	\$ -	\$ 4,832	\$ -	\$ -	\$ -	\$ 4,832
	Decision Packets						
Digital Update of Plan Room	\$ 2,593	\$ 2,593	\$ -	\$ -	\$ -	\$ -	
Planning and Zoning	Account Level						
2.5% COLA	\$ -	\$ 4,602	\$ -	\$ -	\$ -	\$ 4,602	
Inspections	Account Level						
2.5% COLA	\$ -	\$ 7,279	\$ -	\$ -	\$ -	\$ 7,279	
Engineering	Account Level						
2.5% COLA	\$ -	\$ 6,188	\$ -	\$ -	\$ -	\$ 6,188	
TOTAL REQUESTED, FUNDED, AND CHANGES FROM REQUESTS		\$ 2,378,163	\$ 1,647,992	\$ 250,100	\$ 208,058	\$ 95,470	\$ (176,543)

CITY OF BENBROOK
 FY 2019-20 PROPOSED BUDGET
 SCHEDULE OF CHANGES MADE TO BUDGET REQUESTS
 AUGUST 1, 2019

DEPARTMENT	DESCRIPTION	AMOUNT REQUESTED	FUNDED BY			CHANGE FROM REQUEST
			GENERAL FUND	ASSET REPLACEMENT FUND	IT/FACILITIES FUND	
SUMMARIES:						
	TOTAL CITY COUNCIL REQUESTS	\$ 286,000				
	FUNDED BY GENERAL FUND	250,000				
	FUNDED BY PARKS FUND	36,000				
	TOTAL ACCOUNT LEVEL CHANGES	\$ 194,321				
	TOTAL DEPT. DECISION PACKET REQUESTS	\$ 1,463,213				
	FUNDED BY GENERAL FUND	604,560				
	CHANGE FROM REQUESTS	\$ (858,653)				
	DEPT. DECISION PACKET REQUESTS FUNDED BY:					
	ASSET REPLACEMENT FUND	\$ 250,100				
	IT/FACILITIES FUND	208,058				
	PARKS FUND	59,470				
	TOTAL FUNDED BY OTHER FUNDS	\$ 517,628				

SECTION FIVE ACTIVITY SUMMARIES

The Activity Summary forms, provided for each General Fund Activity, summarize expenditures and positions on an actual basis for FY 2017-18; on a budget, actual six-month, and estimated twelve-month basis for FY 2018-19; and on a base budget, decision package, and total request basis for FY 2019-20. The FY 2019-20 Proposed Budget recommendations are also summarized at this level of detail as well as a reconciliation of the Proposed Budget changes from the Department's Total Request (base budget plus decision packages). The box in the bottom right of the form lists all decision packages and classifies each package in two categories: (1) Funded and (2) Not Funded.

ACTIVITY SUMMARY

PROPOSED BUDGET

GENERAL GOVERNMENT

CITY COUNCIL

CITY COUNCIL

01-11-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19			2019-20				
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 7,862	\$ 9,128	\$ 4,446	\$ 8,858	\$ 9,051	\$ -	\$ 9,051	\$ 9,051	\$ -
5100	Supplies & Materials	3,468	100	1,104	1,200	1,000	-	1,000	1,000	-
5200	Contractual Services	8,307	6,550	4,942	6,550	6,550	-	6,550	6,550	-
5300	Repair & Maintenance	-	-	-	-	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 19,637	\$ 15,778	\$ 10,492	\$ 16,608	\$ 16,601	\$ -	\$ 16,601	\$ 16,601	\$ -

BUDGETED POSITIONS	7.0	7.0	7.0	7.0	7.0	-	7.0	7.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- None \$ -

CITY COUNCIL CHANGES

- Wall Repairs - *Transfer Out to Wall Repairs Fund* \$ 250,000
- Swing Sets - *Funded by Parks Fund* 36,000

TOTAL CHANGES \$ 286,000

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

GENERAL GOVERNMENT

CITY MANAGER

CITY MANAGER

01-12-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 365,136	\$ 391,860	\$ 179,293	\$ 363,960	\$ 387,437	\$ -	\$ 387,437	\$ 395,708	\$ 8,271
5100	Supplies & Materials	132	150	17	150	150	-	150	150	-
5200	Contractual Services	1,654	3,070	659	1,385	4,090	-	4,090	4,090	-
5300	Repair & Maintenance	-	-	-	-	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 366,922	\$ 395,080	\$ 179,969	\$ 365,495	\$ 391,677	\$ -	\$ 391,677	\$ 399,948	\$ 8,271

BUDGETED POSITIONS	2.0	2.0	2.0	2.0	2.0	-	2.0	2.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 8,271

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 8,271

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

GENERAL GOVERNMENT

CITY SECRETARY

CITY SECRETARY

01-13-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 364,226	\$ 390,101	\$ 183,016	\$ 360,692	\$ 370,778	\$ -	\$ 370,778	\$ 378,265	\$ 7,487
5100	Supplies & Materials	1,222	1,000	982	1,500	1,500	-	1,500	1,500	-
5200	Contractual Services	23,122	57,855	20,734	33,305	58,425	-	58,425	58,425	-
5300	Repair & Maintenance	-	-	-	-	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 388,570	\$ 448,956	\$ 204,732	\$ 395,497	\$ 430,703	\$ -	\$ 430,703	\$ 438,190	\$ 7,487

BUDGETED POSITIONS	3.0	3.0	3.0	3.0	3.0	-	3.0	3.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 7,487

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 7,487

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

GENERAL GOVERNMENT

NON-DEPARTMENTAL

NON-DEPARTMENTAL

01-15-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19			2019-20				
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 26,948	\$ 26,674	\$ 18,894	\$ 32,122	\$ 26,392	\$ -	\$ 26,392	\$ 26,392	\$ -
5100	Supplies & Materials	25,102	22,350	7,847	21,970	24,000	-	24,000	23,000	(1,000)
5200	Contractual Services	1,149,919	1,392,375	202,680	1,363,896	1,436,229	-	1,436,229	1,431,229	(5,000)
5300	Repair & Maintenance	5,419	3,000	782	2,000	3,000	-	3,000	3,000	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 1,207,388	\$ 1,444,399	\$ 230,203	\$ 1,419,988	\$ 1,489,621	\$ -	\$ 1,489,621	\$ 1,483,621	\$ (6,000)

BUDGETED POSITIONS	-	-	-	-	-	-	-	-	-	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- Decrease in Office Supplies \$ (1,000)
- Decrease in Legal Services (5,000)

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ (6,000)

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

STAFF SERVICES

FINANCE

FINANCE

01-21-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 393,229	\$ 366,018	\$ 241,580	\$ 423,429	\$ 380,268	\$ -	\$ 380,268	\$ 388,274	\$ 8,006
5100	Supplies & Materials	1,267	1,200	740	1,200	1,400	800	2,200	2,200	-
5200	Contractual Services	143,243	147,950	139,259	150,861	158,000	-	158,000	158,000	-
5300	Repair & Maintenance	-	-	87	87	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 537,739	\$ 515,168	\$ 381,666	\$ 575,577	\$ 539,668	\$ 800	\$ 540,468	\$ 548,474	\$ 8,006

BUDGETED POSITIONS	3.0	3.0	3.0	3.0	3.0	-	3.0	3.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 8,006

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 8,006

SUMMARY OF DECISION PACKAGES

FUNDED

- 2 Scanners \$ 800

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ 800

ACTIVITY SUMMARY

PROPOSED BUDGET

STAFF SERVICES

INFORMATION TECH.

INFORMATION TECH.

01-23-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19			2019-20				
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 179,592	\$ 306,448	\$ 128,791	\$ 278,403	\$ 307,812	\$ (22,435)	\$ 285,377	\$ 291,572	\$ 6,195
5100	Supplies & Materials	182,097	218,832	182,827	220,166	215,200	35,166	250,366	210,371	(39,995)
5200	Contractual Services	42,299	53,780	30,582	52,955	54,400	24,900	79,300	4,400	(74,900)
5300	Repair & Maintenance	24,447	19,000	6,972	18,000	18,000	-	18,000	17,000	(1,000)
5400	Capital Outlay	-	-	-	-	-	149,742	149,742	-	(149,742)
TOTAL EXPENDITURES		\$ 428,435	\$ 598,060	\$ 349,172	\$ 569,524	\$ 595,412	\$ 187,373	\$ 782,785	\$ 523,343	\$ (259,442)

BUDGETED POSITIONS	2.5	2.5	2.5	2.5	2.5	(0.5)	2.0	2.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 6,195
- Decrease in Software Licenses (6,579)
- Infrastructure Upgrade - *Fund by IT/Facilities Fund* (149,742)
- Maintenance on Retired Infrastructure (50,000)
- Decrease in Maintenance Office Equipment (1,000)
- Laserfiche/GIS Upgrade - *Funded by IT/Facilities Fund* (58,316)

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ (259,442)

SUMMARY OF DECISION PACKAGES

FUNDED BY GENERAL FUND

- Bluebeam Software 1,750
- Reduction in PT Salary (22,435)

NOT FUNDED BY GENERAL FUND

- Infrastructure Upgrade \$ 149,742
- Laserfiche/GIS Upgrade \$ 58,316

TOTAL DECISION PACKAGES \$ 187,373

ACTIVITY SUMMARY

PROPOSED BUDGET

STAFF SERVICES

PERSONNEL

PERSONNEL

01-24-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19			2019-20				
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5100	Supplies & Materials	672	1,500	90	750	1,250	-	1,250	1,250	-
5200	Contractual Services	49,675	43,700	19,180	40,000	43,700	-	43,700	43,700	-
5300	Repair & Maintenance	-	-	-	-	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 50,347	\$ 45,200	\$ 19,270	\$ 40,750	\$ 44,950	\$ -	\$ 44,950	\$ 44,950	\$ -

BUDGETED POSITIONS	-	-	-	-	-	-	-	-	-	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

• None \$ -

CITY COUNCIL CHANGES

• None \$ -

TOTAL CHANGES \$ -

SUMMARY OF DECISION PACKAGES

FUNDED

• None \$ -

NOT FUNDED

• None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SAFETY

POLICE

MANAGEMENT SERVICES

01-31-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 328,330	\$ 340,115	\$ 174,709	\$ 348,057	\$ 346,987	\$ -	\$ 346,987	\$ 354,568	\$ 7,581
5100	Supplies & Materials	245	500	495	750	500	-	500	500	-
5200	Contractual Services	1,694	6,700	358	1,658	1,300	-	1,300	1,300	-
5300	Repair & Maintenance	-	-	-	-	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 330,269	\$ 347,315	\$ 175,562	\$ 350,465	\$ 348,787	\$ -	\$ 348,787	\$ 356,368	\$ 7,581

BUDGETED POSITIONS	2.0	2.0	2.0	2.0	2.0	-	2.0	2.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 7,581

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 7,581

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SAFETY

POLICE

COMMUNICATION/RECORDS

01-31-02

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 726,657	\$ 990,951	\$ 259,164	\$ 629,729	\$ 950,644	\$ -	\$ 950,644	\$ 969,354	\$ 18,710
5100	Supplies & Materials	4,919	7,500	1,291	7,500	6,000	-	6,000	6,000	-
5200	Contractual Services	19,683	36,700	6,928	15,350	13,360	-	13,360	13,360	-
5300	Repair & Maintenance	5,726	1,250	(2,988)	1,250	1,000	-	1,000	1,000	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 756,985	\$ 1,036,401	\$ 264,395	\$ 653,829	\$ 971,004	\$ -	\$ 971,004	\$ 989,714	\$ 18,710

BUDGETED POSITIONS	10.0	10.0	10.0	10.0	10.0	-	10.0	10.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 18,710

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 18,710

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SAFETY

POLICE

PATROL

01-31-03

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 3,690,422	\$ 3,797,606	\$ 1,743,581	\$ 3,477,894	\$ 3,750,584	\$ 95,133	\$ 3,845,717	\$ 3,913,390	\$ 67,673
5100	Supplies & Materials	107,025	129,500	68,178	130,000	126,000	12,724	138,724	131,724	(7,000)
5200	Contractual Services	31,260	24,600	12,993	27,400	25,900	5,000	30,900	30,900	-
5300	Repair & Maintenance	58,312	49,624	12,900	55,624	50,000	12,245	62,245	62,245	-
5400	Capital Outlay	164,920	175,000	-	165,000	140,000	-	140,000	140,000	-
TOTAL EXPENDITURES		\$ 4,051,939	\$ 4,176,330	\$ 1,837,652	\$ 3,855,918	\$ 4,092,484	\$ 125,102	\$ 4,217,586	\$ 4,278,259	\$ 60,673

BUDGETED POSITIONS	34.0	34.0	34.0	34.0	34.0	1.0	35.0	35.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 74,373
- Decrease in Overtime (6,700)
- Decrease in Motor Vehicle Supplies (6,000)
- Decrease in Machinery/Equipment Supplies (1,000)

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 60,673

SUMMARY OF DECISION PACKAGES

FUNDED

- One (1) Patrol Officer \$ 95,133
- Four (4) Patrol Lightbars 8,000
- Replacement Equipment 4,245
- Seven (7) Taser Devices 8,884
- Eleven (11) SWAT Helmets 3,840
- Applicant Incentive Pay 5,000

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ 125,102

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SAFETY

POLICE

C.I.S.

01-31-04

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 906,184	\$ 1,014,102	\$ 488,229	\$ 977,916	\$ 1,021,160	\$ -	\$ 1,021,160	\$ 1,039,481	\$ 18,321
5100	Supplies & Materials	8,204	9,900	4,459	9,230	8,800	4,200	13,000	13,000	-
5200	Contractual Services	28,565	28,600	11,198	27,000	26,200	-	26,200	26,200	-
5300	Repair & Maintenance	1,586	2,700	518	2,500	2,500	-	2,500	2,000	(500)
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 944,539	\$ 1,055,302	\$ 504,404	\$ 1,016,646	\$ 1,058,660	\$ 4,200	\$ 1,062,860	\$ 1,080,681	\$ 17,821

BUDGETED POSITIONS	8.0	8.0	8.0	8.0	8.0	-	8.0	8.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 20,321
- Decrease in Overtime (2,000)
- Decrease in Maintenance - Motor Vehicles (500)

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 17,821

SUMMARY OF DECISION PACKAGES

FUNDED

- Mobile Incinerator \$ 4,200

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ 4,200

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SAFETY

POLICE

CRIME PREVENTION

01-31-05

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 263,270	\$ 127,599	\$ 113,297	\$ 226,974	\$ 128,769	\$ -	\$ 128,769	\$ 131,334	\$ 2,565
5100	Supplies & Materials	1,022	1,150	436	1,150	1,150	-	1,150	1,150	-
5200	Contractual Services	2,126	950	55	200	200	-	200	200	-
5300	Repair & Maintenance	-	-	-	-	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 266,418	\$ 129,699	\$ 113,788	\$ 228,324	\$ 130,119	\$ -	\$ 130,119	\$ 132,684	\$ 2,565

BUDGETED POSITIONS	-	1.0	1.0	1.0	1.0	-	1.0	1.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 2,565

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 2,565

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SAFETY

POLICE

SCHOOL SAFETY

01-31-06

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19			2019-20				
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 27,977	\$ -	\$ 2,476	\$ 2,476	\$ -	\$ -	\$ -	\$ -	\$ -
5100	Supplies & Materials	-	-	-	-	-	-	-	-	-
5200	Contractual Services	-	72,641	30,552	72,641	74,820	-	74,820	74,820	-
5300	Repair & Maintenance	-	-	-	-	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 27,977	\$ 72,641	\$ 33,028	\$ 75,117	\$ 74,820	\$ -	\$ 74,820	\$ 74,820	\$ -

BUDGETED POSITIONS	6.0	-	-	-	-	-	-	-	-	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

• None \$ -

CITY COUNCIL CHANGES

• None \$ -

TOTAL CHANGES \$ -

SUMMARY OF DECISION PACKAGES

FUNDED

• None \$ -

NOT FUNDED

• None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SAFETY

POLICE

ANIMAL CONTROL

01-31-07

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 109,901	\$ 118,188	\$ 51,498	\$ 103,522	\$ 117,377	\$ -	\$ 117,377	\$ 119,138	\$ 1,761
5100	Supplies & Materials	3,940	5,075	2,904	6,025	5,075	-	5,075	5,075	-
5200	Contractual Services	7,092	9,175	5,858	12,100	12,800	-	12,800	12,800	-
5300	Repair & Maintenance	4,787	1,800	598	2,000	1,600	-	1,600	1,600	-
5400	Capital Outlay	-	-	-	-	-	55,835	55,835	-	(55,835)
TOTAL EXPENDITURES		\$ 125,720	\$ 134,238	\$ 60,858	\$ 123,647	\$ 136,852	\$ 55,835	\$ 192,687	\$ 138,613	\$ (54,074)

BUDGETED POSITIONS	1.0	1.0	1.0	1.5	1.5	-	1.5	1.5	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 1,761
- Animal Control Truck - *Funded by Asset Replacement Fund* (55,835)

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ (54,074)

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED BY GENERAL FUND

- Animal Control Truck \$ 55,835

TOTAL DECISION PACKAGES \$ 55,835

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SAFETY

FIRE

FIRE FIGHTING

01-32-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 3,094,093	\$ 3,274,420	\$ 1,524,526	\$ 3,155,980	\$ 3,182,023	\$ -	\$ 3,182,023	\$ 3,233,222	\$ 51,199
5100	Supplies & Materials	115,404	84,800	45,908	90,300	90,300	12,500	102,800	102,800	-
5200	Contractual Services	63,423	137,395	25,312	104,895	143,395	-	143,395	143,395	-
5300	Repair & Maintenance	66,357	83,500	24,886	68,500	83,500	-	83,500	75,500	(8,000)
5400	Capital Outlay	-	-	-	-	-	136,160	136,160	136,160	-
TOTAL EXPENDITURES		\$ 3,339,277	\$ 3,580,115	\$ 1,620,632	\$ 3,419,675	\$ 3,499,218	\$ 148,660	\$ 3,647,878	\$ 3,691,077	\$ 43,199

BUDGETED POSITIONS	28.0	31.0	31.0	31.0	31.0	-	31.0	31.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 60,449
- Decrease in Overtime (9,250)
- Decrease in Maintenance - Radio Equipment (8,000)

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 43,199

SUMMARY OF DECISION PACKAGES

FUNDED

- 16 SCBA Bottles \$ 12,500
- Opticom Traffic Light 136,160

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ 148,660

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SAFETY

FIRE

EMS

01-32-02

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19			2019-20				
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5100	Supplies & Materials	67,407	90,550	50,227	95,550	95,550	16,500	112,050	112,050	-
5200	Contractual Services	10,837	15,755	8,415	15,121	15,855	-	15,855	15,855	-
5300	Repair & Maintenance	23,193	23,700	14,947	23,700	24,800	-	24,800	24,800	-
5400	Capital Outlay	-	-	-	-	-	194,265	194,265	-	(194,265)
TOTAL EXPENDITURES		\$ 101,437	\$ 130,005	\$ 73,589	\$ 134,371	\$ 136,205	\$ 210,765	\$ 346,970	\$ 152,705	\$ (194,265)

BUDGETED POSITIONS	-	-	-	-	-	-	-	-	-	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ -
- Ambulance - *Fund by Asset Replacement Fund* (194,265)

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ (194,265)

SUMMARY OF DECISION PACKAGES

FUNDED

- Lucas Chest Compression \$ 16,500

NOT FUNDED BY GENERAL FUND

- Ambulance \$ 194,265

TOTAL DECISION PACKAGES \$ 210,765

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SAFETY

MUNICIPAL COURT

MUNICIPAL COURT

01-33-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 227,935	\$ 239,450	\$ 108,523	\$ 214,820	\$ 243,706	\$ -	\$ 243,706	\$ 247,652	\$ 3,946
5100	Supplies & Materials	1,044	1,200	382	1,272	1,200	-	1,200	1,200	-
5200	Contractual Services	7,180	12,200	3,641	8,650	12,200	-	12,200	12,200	-
5300	Repair & Maintenance	-	-	-	-	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 236,159	\$ 252,850	\$ 112,546	\$ 224,742	\$ 257,106	\$ -	\$ 257,106	\$ 261,052	\$ 3,946

BUDGETED POSITIONS	2.5	2.5	2.5	2.5	2.5	-	2.5	2.5	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 3,946

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 3,946

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SERVICES

CODE COMPLIANCE

CODE COMPLIANCE

01-34-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 83,042	\$ 83,554	\$ 37,212	\$ 74,223	\$ 83,553	\$ -	\$ 83,553	\$ 85,179	\$ 1,626
5100	Supplies & Materials	1,710	1,750	766	1,498	1,800	-	1,800	1,800	-
5200	Contractual Services	3,375	3,910	918	4,190	4,342	-	4,342	3,842	(500)
5300	Repair & Maintenance	113	355	34	355	355	-	355	355	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 88,240	\$ 89,569	\$ 38,930	\$ 80,266	\$ 90,050	\$ -	\$ 90,050	\$ 91,176	\$ 1,126

BUDGETED POSITIONS	1.0	1.0	1.0	1.0	1.0	-	1.0	1.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 1,626
- Decrease in Professional Services (500)

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 1,126

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SERVICES

PUBLIC SERVICES

MANAGEMENT SERVICES

01-41-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19			2019-20				
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 194,345	\$ 200,746	\$ 96,731	\$ 193,442	\$ 201,364	\$ -	\$ 201,364	\$ 205,806	\$ 4,442
5100	Supplies & Materials	-	100	65	100	100	-	100	100	-
5200	Contractual Services	19,930	35,405	17,128	35,405	20,405	-	20,405	20,405	-
5300	Repair & Maintenance	-	-	-	-	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 214,275	\$ 236,251	\$ 113,924	\$ 228,947	\$ 221,869	\$ -	\$ 221,869	\$ 226,311	\$ 4,442

BUDGETED POSITIONS	1.0	1.0	1.0	1.0	1.0	-	1.0	1.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 4,442

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 4,442

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SERVICES

PUBLIC WORKS

STREET MAINTENANCE

01-42-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 747,546	\$ 786,622	\$ 385,992	\$ 756,587	\$ 744,292	\$ -	\$ 744,292	\$ 760,989	\$ 16,697
5100	Supplies & Materials	36,223	37,450	24,034	37,601	39,450	-	39,450	39,450	-
5200	Contractual Services	209,955	239,600	85,479	240,600	241,600	-	241,600	241,600	-
5300	Repair & Maintenance	487,109	839,550	229,859	839,572	831,600	558,000	1,389,600	1,039,600	(350,000)
5400	Capital Outlay	-	13,850	43,800	43,800	-	82,050	82,050	41,025	(41,025)
TOTAL EXPENDITURES		\$ 1,480,833	\$ 1,917,072	\$ 769,164	\$ 1,918,160	\$ 1,856,942	\$ 640,050	\$ 2,496,992	\$ 2,122,664	\$ (374,328)

BUDGETED POSITIONS	8.0	8.0	8.0	8.0	8.0	-	8.0	8.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 17,197
- Decrease in Overtime (500)
- Street Overlay (100,000)
- Concrete Repairs (200,000)
- Traffic Signal Sensors (41,025)

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ (324,328)

SUMMARY OF DECISION PACKAGES

FUNDED

- Street Overlay 150,000
- Concrete Repairs 100,000
- Street Sign Replacement 8,000
- Traffic Signal Sensors 41,025

NOT FUNDED

- Traffic Signal Sensors \$ 41,025

TOTAL DECISION PACKAGES \$ 340,050

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SERVICES

PARKS AND RECREATION

PARKS MAINTENANCE

01-43-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 713,409	\$ 749,307	\$ 344,244	\$ 686,662	\$ 755,985	\$ -	\$ 755,985	\$ 770,300	\$ 14,315
5100	Supplies & Materials	30,732	37,820	21,666	37,838	31,800	-	31,800	31,800	-
5200	Contractual Services	154,800	197,825	38,878	202,825	202,825	-	202,825	169,825	(33,000)
5300	Repair & Maintenance	43,664	81,700	47,764	82,970	50,900	-	50,900	50,900	-
5400	Capital Outlay	-	-	-	-	-	80,910	80,910	21,440	(59,470)
TOTAL EXPENDITURES		\$ 942,605	\$ 1,066,652	\$ 452,552	\$ 1,010,295	\$ 1,041,510	\$ 80,910	\$ 1,122,420	\$ 1,044,265	\$ (78,155)

BUDGETED POSITIONS	9.0	9.0	9.0	9.0	9.0	-	9.0	9.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 14,315
- Ball field Dugout Rebuild for 7 ball fields - *Fund by Parks Fund* (59,470)
- Decrease in Mowing Contract (33,000)

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ (78,155)

SUMMARY OF DECISION PACKAGES

FUNDED

- Top Dresser Implement \$ 11,900
- Stump Grinder 9,540

NOT FUNDED BY GENERAL FUND

- Ball Field Dugout \$ 59,470

TOTAL DECISION PACKAGES \$ 80,910

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SERVICES

SUPPORT SERVICES

FLEET MAINTENANCE

01-45-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 201,587	\$ 220,477	\$ 100,493	\$ 199,445	\$ 219,847	\$ -	\$ 219,847	\$ 224,054	\$ 4,207
5100	Supplies & Materials	22,823	22,550	8,629	22,804	23,000	-	23,000	23,000	-
5200	Contractual Services	10,689	12,425	3,407	12,425	14,120	-	14,120	14,120	-
5300	Repair & Maintenance	6,051	5,950	3,487	5,950	5,950	6,925	12,875	12,875	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 241,150	\$ 261,402	\$ 116,016	\$ 240,624	\$ 262,917	\$ 6,925	\$ 269,842	\$ 274,049	\$ 4,207

BUDGETED POSITIONS	2.5	2.5	2.5	2.5	2.5	-	2.5	2.5	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 4,207

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 4,207

SUMMARY OF DECISION PACKAGES

FUNDED

- Refinish Shop Floor \$ 6,925

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ 6,925

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SERVICES

SUPPORT SERVICES

BUILDING MAINTENANCE

01-45-02

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 160,276	\$ 174,383	\$ 76,912	\$ 153,471	\$ 180,272	\$ -	\$ 180,272	\$ 183,849	\$ 3,577
5100	Supplies & Materials	19,148	24,200	8,963	24,200	23,785	-	23,785	23,785	-
5200	Contractual Services	21,649	27,900	9,113	27,900	27,900	-	27,900	27,900	-
5300	Repair & Maintenance	29,281	56,200	11,088	56,200	56,286	-	56,286	56,286	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 230,354	\$ 282,683	\$ 106,076	\$ 261,771	\$ 288,243	\$ -	\$ 288,243	\$ 291,820	\$ 3,577

BUDGETED POSITIONS	2.0	2.0	2.0	2.0	2.0	-	2.0	2.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 3,577

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 3,577

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT MANAGEMENT SERVICES

01-51-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19			2019-20				
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 190,678	\$ 191,819	\$ 93,451	\$ 187,200	\$ 218,508	\$ -	\$ 218,508	\$ 223,340	\$ 4,832
5100	Supplies & Materials	180	1,500	75	200	500	2,593	3,093	3,093	-
5200	Contractual Services	2,848	10,420	1,366	10,320	13,502	-	13,502	13,502	-
5300	Repair & Maintenance	-	-	-	-	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 193,706	\$ 203,739	\$ 94,892	\$ 197,720	\$ 232,510	\$ 2,593	\$ 235,103	\$ 239,935	\$ 4,832

BUDGETED POSITIONS	1.0	1.0	1.0	1.0	1.0	-	1.0	1.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 4,832

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 4,832

SUMMARY OF DECISION PACKAGES

FUNDED

- Digital Update Plan Room \$ 2,593

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ 2,593

ACTIVITY SUMMARY

PROPOSED BUDGET

COMMUNITY DEVELOPMENT

PLANNING AND ZONING

PLANNING

01-52-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 203,336	\$ 233,009	\$ 93,642	\$ 186,451	\$ 237,250	\$ -	\$ 237,250	\$ 241,852	\$ 4,602
5100	Supplies & Materials	299	500	337	500	500	-	500	500	-
5200	Contractual Services	3,288	9,100	2,468	9,100	9,100	-	9,100	9,100	-
5300	Repair & Maintenance	-	-	-	-	-	-	-	-	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 206,923	\$ 242,609	\$ 96,447	\$ 196,051	\$ 246,850	\$ -	\$ 246,850	\$ 251,452	\$ 4,602

BUDGETED POSITIONS	2.0	2.0	2.0	2.0	2.0	-	2.0	2.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES	
• 2.5% COLA	\$ 4,602
CITY COUNCIL CHANGES	
• None	\$ -
TOTAL CHANGES	\$ 4,602

SUMMARY OF DECISION PACKAGES

FUNDED	
• None	\$ -
NOT FUNDED	
• None	\$ -
TOTAL DECISION PACKAGES	\$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

COMMUNITY DEVELOPMENT

INSPECTIONS

INSPECTIONS

01-53-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 329,973	\$ 345,906	\$ 158,101	\$ 323,366	\$ 346,642	\$ -	\$ 346,642	\$ 353,921	\$ 7,279
5100	Supplies & Materials	4,547	3,750	1,923	3,750	3,750	-	3,750	3,750	-
5200	Contractual Services	4,193	4,890	3,299	4,890	4,385	-	4,385	4,385	-
5300	Repair & Maintenance	42	1,000	41	1,000	1,000	-	1,000	1,000	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 338,755	\$ 355,546	\$ 163,364	\$ 333,006	\$ 355,777	\$ -	\$ 355,777	\$ 363,056	\$ 7,279

BUDGETED POSITIONS	3.0	3.0	3.0	3.0	3.0	-	3.0	3.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 7,279

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 7,279

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

ACTIVITY SUMMARY

PROPOSED BUDGET

PUBLIC SERVICES

ENGINEERING

ENGINEERING

01-54-01

ACCT NO.	EXPENDITURES BY CLASSIFICATION	2017-18 ACTUAL	2018-19		2019-20					
			BUDGETED	ACTUAL 6 MONTHS	ESTIMATED 12 MONTHS	BASE BUDGET	DECISION PACKAGES	TOTAL REQUEST	PROPOSED BUDGET	CHANGES FR. REQUEST
5000	Personal Services	\$ 276,609	\$ 285,366	\$ 136,536	\$ 270,639	\$ 284,533	\$ -	\$ 284,533	\$ 290,721	\$ 6,188
5100	Supplies & Materials	2,267	2,200	929	2,200	2,200	-	2,200	2,200	-
5200	Contractual Services	13,955	13,050	1,570	13,415	12,995	-	12,995	12,995	-
5300	Repair & Maintenance	244	500	124	500	500	-	500	500	-
5400	Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 293,075	\$ 301,116	\$ 139,159	\$ 286,754	\$ 300,228	\$ -	\$ 300,228	\$ 306,416	\$ 6,188

BUDGETED POSITIONS	2.0	2.0	2.0	2.0	2.0	-	2.0	2.0	-
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EXPLANATION OF CHANGES FROM REQUEST

CITY MANAGER CHANGES

- 2.5% COLA \$ 6,188

CITY COUNCIL CHANGES

- None \$ -

TOTAL CHANGES \$ 6,188

SUMMARY OF DECISION PACKAGES

FUNDED

- None \$ -

NOT FUNDED

- None \$ -

TOTAL DECISION PACKAGES \$ -

SECTION SIX DECISION PACKAGES

Departments asked for the funding of new programs in their FY 2019-20 Budget requests through the submission of decision packages. Decision packages are required when the department requests to: (a) add a new program, (b) delete an existing program and replace it with a new or different function or program, (c) request expenditures that exceed the total appropriation for the activity's FY 2018-19 Adopted Budget, or (d) request additional compensation for an employee or job classification or request adjustment to the City's compensation plan.

The total cost of all decision packages included as part of the department request totaled \$1,463,213 for the General Fund. General Fund decision packages are presented on a summary table. One City Council decision package is also included. This table provides the following information about each decision package considered during review of the FY 2019-20 Budget: (1) department, (2) description (3) amount requested, (4) activity total, (5) decision package amount funded, (6) activity total, and (7) status.

DECISION PACKAGE DETAIL

COST CENTER DETAIL

STAFF SERVICES

FINANCE

FINANCE

01-21-01

DECISION PACKAGE TITLE: Scanners		No. 1 of 1	
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION
		CITY MANAGER RECOMMENDATION	
Personal Services	5000	\$ -	\$ -
Supplies & Materials	5100	800	800
Contractual Services	5200		
Repair & Maintenance	5300		
Capital Outlay	5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED		\$ 800	\$ 800
DESCRIPTION:			
Desktop scanners for the Finance Director and Accounting Supervisor.			
JUSTIFICATION:			
The Finance Department's goal is to become increasingly paperless. As staff finishes reviewing a document, it can immediately be scanned as opposed to walking to the copy room. The document can then be retrieved through SharePoint instead of locating the document in a physical file cabinet.			
CONSEQUENCES OF DISAPPROVAL:			
Documents having to be filed and related cabinet space requirements. Also, it is time consuming to physically file the document and locate/retrieve the files.			
OTHER INFORMATION:			

DECISION PACKAGE DETAIL

COST CENTER DETAIL

AB-10

STAFF SERVICES

INFORMATION TECH.

INFORMATION TECH.

01-23-01

DECISION PACKAGE TITLE: Infrastructure Replacement		No. 1 of 3		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100	8,100	-
Contractual Services		5200	-	-
Repair & Maintenance		5300	-	-
Capital Outlay		5400	41,910	-
IT/Facilities Fund		Fund 04	-	149,742
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 50,010	\$ 149,742
DESCRIPTION:				
Replace current City Hall virtual machine host infrastructure, update licenses and replace back up/disaster recovery software and services.				
JUSTIFICATION:				
The current City Hall hosts are 7 years old and at the end of life. Reboots take over an hour. Windows server licenses are also at end of life Using this new technology, our current back up/disaster recovery strategy can be replaced, creating savings.				
CONSEQUENCES OF DISAPPROVAL:				
We risk the loss of our servers, requiring an emergency replacement that will end up costing the City significantly more than the proactive end of life approach.				
OTHER INFORMATION:				
This will be funded out of the IT/Facilities Fund. The maintenance on the current infrastructure is \$50,000 per year, which will no longer be required. The new infrastructure is \$149,742 for 5 years, saving the City \$100,258 over five years.				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

AB-10

STAFF SERVICES

INFORMATION TECH.

INFORMATION TECH.

01-23-01

DECISION PACKAGE TITLE:	Laserfiche/GIS Upgrade	No. 2 of 3		
EXPENDITURES BY CLASSIFICATION	ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION	
Personal Services	5000	\$ -	\$ -	
Supplies & Materials	5100	33,416		
Contractual Services	5200	24,900		
Repair & Maintenance	5300			
Capital Outlay	5400			
IT/Facilities Fund	Fund 04		58,316	
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED		\$ 58,316	\$	58,316

DESCRIPTION:

Laserfiche and Records Management upgrade, including Professional Services and GIS Database Design with Hosting.

JUSTIFICATION:

Upgrade Laserfiche software to organize, re-index and apply artificial intelligence technology to enable better identification and geo location of current records. Apply new standards to incoming records. Use GIS hosting company to facilitate integration of records and mapping, also allowing for geo location records management, field update/retrieval, permission-based mapping, applications and expert facilitation. Can be separated into unique projects, though will not be as impactful.

CONSEQUENCES OF DISAPPROVAL:

We will continue to use manual processes instead of digital. GIS functions continue to be handicapped by limited resources.

OTHER INFORMATION:

DECISION PACKAGE DETAIL

COST CENTER DETAIL AB-10

STAFF SERVICES

INFORMATION TECH.

INFORMATION TECH.

01-23-01

DECISION PACKAGE TITLE: Bluebeam Licenses		No. 3 of 3		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100	1,750	1,750
Contractual Services		5200		
Repair & Maintenance		5300		
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 1,750	\$ 1,750
DESCRIPTION: Add 5 BlueBeam Revu software licenses for electronic plan review. We currently only have one for the City Planner.				
JUSTIFICATION: Improve efficiency, collaboration and save staff hours by using BlueBeam Revu software to electronically review and comment on submitted plans.				
CONSEQUENCES OF DISAPPROVAL: Paper reviews will continue to be utilized.				
OTHER INFORMATION: Future budget implications - \$600 maintenance fee which provides support and new versions.				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

POLICE

PATROL

01-31-03

DECISION PACKAGE TITLE:	One (1) Patrol Officer Position	No. 1 of 6		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ 95,133	\$ 95,133
Supplies & Materials		5100		
Contractual Services		5200		
Repair & Maintenance		5300		
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 95,133	\$ 95,133

DESCRIPTION:
 One (1) new patrol officer position.

JUSTIFICATION:
 With the completion of the Benbrook Boulevard project, two (2) new apartment complexes, and continued housing developments, both daytime business and evening residential populations will increase. The addition of one (1) patrol officer position will enable the department to keep pace with the growth of the city.

CONSEQUENCES OF DISAPPROVAL:
 The department could fall behind in providing the type of police service the citizens of Benbrook have grown to expect. Response time averages and overtime expenses could increase as staffing levels fail to correlate with city growth.

OTHER INFORMATION:
 FWISD may request an additional SRO position for the Benbrook Middle High School. The department may contribute an officer to the Tarrant County Narcotics Unit. This would open the unit's resources to the City and provide training and valuable experience to our officers.

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

POLICE

PATROL

01-31-03

DECISION PACKAGE TITLE: Patrol Vehicle Light Bars		No. 2 of 6		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100		
Contractual Services		5200		
Repair & Maintenance		5300	8,000	8,000
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 8,000	\$ 8,000
DESCRIPTION:				
Four (4) patrol vehicle light bars.				
JUSTIFICATION:				
The current patrol vehicle light bars are thirteen (13) years old and are no longer supported by the manufacturer. Repair parts are not available and the equipment is not compatible with our emergency vehicle operation controls. The bars have been used every year for more than a decade and have reached the end of their life span.				
CONSEQUENCES OF DISAPPROVAL:				
The current light bars are outdated technology and have to be hardwired into the vehicles. The new models are digital and can be programmed into the operation systems without risking damage to the vehicle's electrical wiring. Without replacement parts availability, the current light bars can no longer be maintained.				
OTHER INFORMATION:				
Five (5) new light bars are being installed in the 2019 patrol vehicles and four (4) more are being requested for the 2020 vehicles. This will only leave two (2) more replacements for the following year and all light bars and control systems will be new.				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

POLICE

PATROL

01-31-03

DECISION PACKAGE TITLE: Replacement Parts for Vehicles		No. 3 of 6		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100		
Contractual Services		5200		
Repair & Maintenance		5300	4,245	4,245
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 4,245	\$ 4,245

DESCRIPTION:

Replacement parts for patrol vehicles - consoles and computer stands.

JUSTIFICATION:

Each year the department replaces half of the patrol fleet. During this process, computer stands, light bars, shotgun holders, radios, and consoles are recycled from the old vehicles to the new. Staff seeks to use viable equipment for as long as possible, however, some of the parts are at the end of their useable life. The current consoles are aged with expose wiring that should be protected. The computer stands also need to be replaced as some do not lock, spin freely and will not maintain a height setting.

CONSEQUENCES OF DISAPPROVAL:

The current equipment will continue to deteriorate and cause additional electrical issues with the vehicles. If computer stands are not replaced, officers will not be able to work remotely on their computers as the stands will not support them.

OTHER INFORMATION:

As with all patrol vehicle equipment upgrades, the department will purchase the replacements in multi-year phases. We are requesting four consoles and computer stands for the 2020 vehicles and will request additional equipment as new vehicles are purchased.

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

POLICE

PATROL

01-31-03

DECISION PACKAGE TITLE: New Taser Devices		No. 4 of 6	
EXPENDITURES BY CLASSIFICATION	ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services	5000	\$ -	\$ -
Supplies & Materials	5100	8,884	8,884
Contractual Services	5200		
Repair & Maintenance	5300		
Capital Outlay	5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED		\$ 8,884	\$ 8,884

DESCRIPTION:
 Seven (7) new Taser devices with holsters

JUSTIFICATION:
 The current Tasers used by patrol officers are more than eight years old and at the end of their service life. Taser will no longer support the maintenance or parts for these models. The units need to be replaced with newer models that can be serviced.

CONSEQUENCES OF DISAPPROVAL:
 If the current units become inoperable, the department will not be able to have them serviced and parts will not be available from the company. They are more than eight years old and Taser will no longer support these devices.

OTHER INFORMATION:

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

POLICE

PATROL

01-31-03

DECISION PACKAGE TITLE: Ballistic Helmets for SWAT		No. 5 of 6		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100	3,840	3,840
Contractual Services		5200		
Repair & Maintenance		5300		
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 3,840	\$ 3,840
DESCRIPTION:				
Ballistic helmets for Tactical Team (SWAT).				
JUSTIFICATION:				
The SWAT team is currently equipped with decades old tactical helmets that were originally acquired as military surplus. These helmets are bulky, heavy, poorly fitted and lack any padding to protect the wearers head. They also have thick cloth covers which make it difficult for team members to mount additional safety equipment such as cameras or flashlights. The newer tactical helmets offer substantially better ballistic protection thereby increasing officer safety. They are also much lighter and can be worn for longer durations such as standoffs and hostage situations.				
CONSEQUENCES OF DISAPPROVAL:				
Team members will continue to use head protection that is uncomfortable and was manufactured decades ago.				
OTHER INFORMATION:				
New helmets offer better ballistic protection and can accommodate flashlights and cameras.				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

POLICE

PATROL

01-31-03

DECISION PACKAGE TITLE: Incentive for Out-of-State Applicants		No. 6 of 6		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ 5,000	\$ 5,000
Supplies & Materials		5100		
Contractual Services		5200		
Repair & Maintenance		5300		
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 5,000	\$ 5,000
DESCRIPTION:				
Incentive for out-of-state police officer applicants - \$2,500 moving expenses.				
JUSTIFICATION:				
Finding and hiring qualified police officers has become increasingly difficult as the department is competing for a shrinking pool of candidates with other agencies locally, statewide and nationally. There are qualified applicants living in other states who could be incentivized with a stipend that will help them relocate to Benbrook. As more and more agencies are thinking creatively to recruit, our department must stay competitive in order to be chosen by these qualified applicants.				
CONSEQUENCES OF DISAPPROVAL:				
The population of this region is continuing to rapidly grow with new residents from out-of-state. An incentive offering moving expenses will allow the department to compete with other agencies for applicants that are relocating to North Texas. Without this type of incentive, our department may fall short in this extremely competitive market.				
OTHER INFORMATION:				
A relocation incentive will enable staff to market to out-of-state applicants as well as certified officers. The training time for an officer certified in another state is significantly reduced because they often do not need to attend the basic academy. This incentive could persuade officers to relocate to our city.				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

POLICE

C.I.S.

01-31-04

DECISION PACKAGE TITLE: Incinerator		No. 1 of 1		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100	4,200	4,200
Contractual Services		5200		
Repair & Maintenance		5300		
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 4,200	\$ 4,200
DESCRIPTION:				
EPA certified mobile incinerator for property/evidence destruction.				
JUSTIFICATION:				
Currently, the department transports drug evidence to an EPA certified destruction unit located in Houston. Each time destruction is necessary, the department must send the property/evidence technician along with a second employee serving as a witness. Numerous cases that have already been adjudicated are still taking up valuable storage space while waiting on destruction. This could easily be remedied by purchasing an incinerator that can destroy evidence as cases are resolved.				
CONSEQUENCES OF DISAPPROVAL:				
The department will continue to pay travel expenses and overtime for two employees traveling to Houston for destruction. Property and evidence assigned to cases that have been adjudicated or dismissed will continue to pile up in the storage area.				
OTHER INFORMATION:				
The department has hundreds of DVD's associated with in car cameras and body worn cameras that do not possess evidentiary value. These have all exceeded their retention timelines and need to be destroyed. The incinerator could also be used for this purpose.				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

POLICE

ANIMAL CONTROL

01-31-07

DECISION PACKAGE TITLE: New Vehicle with Animal Control Bed		No. 1 of 1	
EXPENDITURES BY CLASSIFICATION	ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services	5000	\$ -	\$ -
Supplies & Materials	5100		
Contractual Services	5200		
Repair & Maintenance	5300		
Capital Outlay	5400	55,835	-
Capital Asset Replacement Fund	Fund 05		55,835
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED		\$ 55,835	\$ 55,835
DESCRIPTION:			
New Animal Control Officer (ACO) vehicle with Deerskin animal control chassis mount utility bed.			
JUSTIFICATION:			
The current ACO truck has been used daily for approximately fourteen (14) years. The vehicle is showing excessive wear and tear from being the primary animal control vehicle. With 150,000 miles, the consequence of continued use will result in increased maintenance costs and down time. A new vehicle with factory warranty will insure the ACO can continue to provide the City with quality animal control services without continually increasing maintenance costs.			
CONSEQUENCES OF DISAPPROVAL:			
The current ACO vehicle will continue to accumulate mileage and deteriorate with daily use. The maintenance costs and downtime will continue to rise. As the primary vehicle, downtime affects the availability of ACO services for the city.			
OTHER INFORMATION:			
The current truck will be used as a secondary vehicle. This will enable the ACO staff to have two (2) vehicles available when both the full-time and part-time Animal Control Officers are working.			

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

FIRE

FIRE FIGHTING

01-32-01

DECISION PACKAGE TITLE: Replace 16 SCBA Bottles		No. 1 of 2		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100	12,500	12,500
Contractual Services		5200		
Repair & Maintenance		5300		
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 12,500	\$ 12,500
DESCRIPTION: Replace 16 Self Contained Breathing Apparatus Bottles (SCBA).				
JUSTIFICATION: Currently, the department has 75 SCBA bottles in use. 16 of the bottles are nearing their life expectancy for hydrostatic testing. Once the bottles reach that date, they can no longer be used safely for firefighters.				
CONSEQUENCES OF DISAPPROVAL: The Fire departments SCBA bottles will not meet the NFPA and OSHA Standards.				
OTHER INFORMATION:				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

FIRE

FIRE FIGHTING

01-32-01

DECISION PACKAGE TITLE: Opticom Traffic Light for Intersections	No. 2 of 2		
EXPENDITURES BY CLASSIFICATION	ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services	5000	\$ -	\$ -
Supplies & Materials	5100		
Contractual Services	5200		
Repair & Maintenance	5300		
Capital Outlay	5400	136,160	136,160
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED		\$ 136,160	\$ 136,160

DESCRIPTION:
 The Opticom Traffic Light System works with an infrared (IR) strobe placed on each public safety vehicle (Fire/EMS/PD) to communicate with receivers on all Benbrook traffic signals. The system turns the traffic signal to green during an emergency response in the direction the public safety responder is traveling and red in all other directions.

JUSTIFICATION:
 The Opticom Traffic Light System gives the responding public safety vehicles the right of way, making responses safer and faster. The IR strobe on the vehicles are designed with a specific digital code which keeps individuals from purchasing duplicate devices to access the system.

CONSEQUENCES OF DISAPPROVAL:
 The responding City vehicles will have decreased safety when going through intersections and response times will not be improved.

OTHER INFORMATION:
 The Clear Fork Emergency Access Bridge gate will also be activated with the same system.

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

FIRE

EMS

01-32-02

DECISION PACKAGE TITLE: New Ambulance		No. 1 of 2		
EXPENDITURES BY CLASSIFICATION	ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION	
Personal Services	5000	\$ -	\$ -	
Supplies & Materials	5100			
Contractual Services	5200			
Repair & Maintenance	5300			
Capital Outlay	5400	194,265	-	
Capital Asset Replacement Fund	Fund 05		194,265	
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED		\$ 194,265	\$	194,265
DESCRIPTION: Purchase a replacement ambulance.				
JUSTIFICATION: Ambulances are replaced on an eight year cycle. Timely replacement reduces maintenance costs and increases dependability. Older ambulances also develop a rougher ride, causing patient discomfort. The 2012 ambulance will be in its 8th year of service next fiscal year.				
CONSEQUENCES OF DISAPPROVAL: The Emergency Medical Services will continue to transport patients in less reliable ambulances.				
OTHER INFORMATION: Once again, Tarrant County ESD has offered the City of Benbrook \$60,000 for each ambulance replacement. With the cost of an ambulance being \$254,265, the grant continues to contribute about 25% of the replacement cost.				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SAFETY

FIRE

EMS

01-32-02

DECISION PACKAGE TITLE: Lucas Chest Compression Unit		No. 2 of 2	
EXPENDITURES BY CLASSIFICATION	ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services	5000	\$ -	\$ -
Supplies & Materials	5100	16,500	16,500
Contractual Services	5200		
Repair & Maintenance	5300		
Capital Outlay	5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED		\$ 16,500	\$ 16,500
DESCRIPTION: The Lucas Chest Compression Unit provides automated CPR for cardiac events.			
JUSTIFICATION: The Lucas Chest Compression Unit delivers guideline consistent, high quality chest compressions at a recommended rate and depth while allowing for chest recoil. Fewer interruptions compared to manual CPR lead to higher compression ratios and increased blood flow to the brain. The unit provides for hands free CPR allowing EMS personnel to focus on other medical tasks. Administering CPR is also physically demanding for staff over a period of time.			
CONSEQUENCES OF DISAPPROVAL: The Emergency Medical Services will continue to require manual CPR on cardiac patients.			
OTHER INFORMATION:			

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SERVICES

PUBLIC WORKS

STREET MAINTENANCE

01-42-01

DECISION PACKAGE TITLE: Signal Radar Detector		No. 1 of 4		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100		
Contractual Services		5200		
Repair & Maintenance		5300		
Capital Outlay		5400	82,050	41,025
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 82,050	\$ 41,025
DESCRIPTION:				
<p>Three, 4-way intersection traffic signal radar detectors for the Winscott Road/Mercedes Street, Winscott Road/Timbercreek Road and Old Benbrook Road/Winscott Road intersections. One, 3-way intersection traffic signal radar detector for the Winscott Road/Lakeside Drive intersection.</p>				
JUSTIFICATION:				
<p>Vehicle detection loops are failing, creating operational issues. This causes vehicles to sit through an entire cycle undetected, burning fuel and creating more emissions. The failing loops also create programming issues with the signal controller. Video detection systems are also failing at the Winscott/Lakeview and Winscott/Old Benbrook intersections. The video detectors are aging and having a difficult time filtering out sunlight to detect vehicles. The video detector locations have been adjusted but some vehicles are not getting detected.</p>				
CONSEQUENCES OF DISAPPROVAL:				
<p>Traffic signals will continue to be inconsistent and require additional maintenance. Further declines will result in continued complaints by motorists.</p>				
OTHER INFORMATION:				
<p>Winscott Rd/Mercedes and Winscott/Timbercreek intersections have a higher priority for replacement if funding for all four intersections is not available.</p>				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SERVICES

PUBLIC WORKS

STREET MAINTENANCE

01-42-01

DECISION PACKAGE TITLE: Increase in Overlay Funds		No. 2 of 4		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100		
Contractual Services		5200		
Repair & Maintenance		5300	250,000	150,000
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 250,000	\$ 150,000

DESCRIPTION:
 Increase in funds for annual overlay program. Third straight year of planned additional funding.

JUSTIFICATION:
 The proposed increase in asphalt overlay funds is required to maintain streets at an acceptable condition. The budget estimate is calculated by determining the cost to mill and overlay each street within a 15-year period. The City has increased this amount on an annual basis for the last two fiscal years. The cost estimate assumes that Tarrant County performs the work.

CONSEQUENCES OF DISAPPROVAL:
 This program allows the City to maintain the streets that are in good condition and to bring poor condition streets to a rating of good over time.

OTHER INFORMATION:

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SERVICES

PUBLIC WORKS

STREET MAINTENANCE

01-42-01

DECISION PACKAGE TITLE: Concrete Program		No. 3 of 4		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100		
Contractual Services		5200		
Repair & Maintenance		5300	300,000	100,000
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 300,000	\$ 100,000
DESCRIPTION: Increase in funds for concrete maintenance program.				
JUSTIFICATION: Approximately 30% of the City streets are concrete construction and many of them are showing their age. Approximately 20% of the concrete streets need substantial repairs. These funds would also be used for curb and valley gutter repairs.				
CONSEQUENCES OF DISAPPROVAL: The concrete streets will continue to deteriorate and repairs costs will continue to increase.				
OTHER INFORMATION:				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SERVICES

PUBLIC WORKS

STREET MAINTENANCE

01-42-01

DECISION PACKAGE TITLE: Street Sign Replacement		No. 4 of 4		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100		
Contractual Services		5200		
Repair & Maintenance		5300	8,000	8,000
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 8,000	\$ 8,000
DESCRIPTION:				
Street sign replacement for faded and nonreflective signs, year 2.				
JUSTIFICATION:				
Due to fading and failing reflectivity, replacing aging street signs will improve visibility. New signs incorporate current technology and are made of high intensity prismatic materials. This sign type also exceeds the life expectancy of current materials by three times and increases night time reflectivity and visibility.				
CONSEQUENCES OF DISAPPROVAL:				
Current signs will continue aging and may contribute to driver confusion or accidents. Citizen complaints will also continue and possibly increase.				
OTHER INFORMATION:				
The total sign replacement cost was \$16,000 and was broken into two budget cycles. Phase 1 was FY 18-19 and Phase 2 is FY 19-20.				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SERVICES

PARKS AND RECREATION

PARKS MAINTENANCE

01-43-01

DECISION PACKAGE TITLE: Ball Field Dugouts		No. 1 of 3		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100		
Contractual Services		5200		
Repair & Maintenance		5300		
Capital Outlay		5400	59,470	-
Funded out of Parks Fund		Fund 05		59,470
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 59,470	\$ 59,470
DESCRIPTION:				
Reconstruct seven ball field dugouts in Dutch Branch Park for a total of 14 dugouts. The project would replace the concrete slab, chain-link fencing, post, top rail and hardware. The project would also include a larger metal shade structure over the dugouts. The BYBSA has offered to replace the wood and aluminum single dugout bench seats. The new aluminum dugout benches would have a seat and backrest plank, and cost approximately \$1,000 per bench or \$14,000 for all benches.				
JUSTIFICATION:				
The 14 ball field dugouts are currently 5' X 20'. The new dugout dimensions would be expanded to 7' X 20'. The new dugout roofs would also be constructed to cover the expanded dimensions. The chain-link fence on all four sides would be 6' in height for player safety. The new expanded dimensions would enable players in the dugouts to maneuver around better as well as have more storage space for gear.				
CONSEQUENCES OF DISAPPROVAL:				
The smaller dugouts with single bench seat will continue to be used.				
OTHER INFORMATION:				
The new dugout slabs and fencing would also be constructed with the forethought of future ball field fencing upgrades as well as grade changes for drainage improvements.				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SERVICES

PARKS AND RECREATION

PARKS MAINTENANCE

01-43-01

DECISION PACKAGE TITLE:	No. 2 of 3		
EXPENDITURES BY CLASSIFICATION	ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services	5000	\$ -	\$ -
Supplies & Materials	5100		
Contractual Services	5200		
Repair & Maintenance	5300		
Capital Outlay	5400	11,900	11,900
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED		\$ 11,900	\$ 11,900

DESCRIPTION:
 Top Dresser implement with a 2.3 yard hopper capacity for material. The Top Dresser can be pulled by any of the Parks Department small tractors. The implement would also be Power Take Off (PTO) driven for the broadcasting of material.

JUSTIFICATION:
 The implement would greatly enhance the current athletic field aeration program by top dressing sand material over the areas immediately after the aeration process is completed. This would improve the Parks Departments ability to maintain turf conditions on all athletic fields during heavy usage. A Top Dresser would also aid in the reestablishment of grade crowns on all athletic fields to improve drainage. It takes 4 staff x 8 hours to top dress the 8 infields at a cost of approximately \$1,600. The outfields and soccer field are not top dressed due to time constraints. It would take approximately 4 times as long at a labor cost of \$6,400 for one event. The fields should be top dressed at least 3 times per year according to recreational turf experts, so this would cost approximately \$19,200 per year. Using the top dresser, 1 staff x 2 days could top dress all fields at a labor cost of \$800 per event or \$2,400 per year. Labor savings would be \$16,800 per year which would cover the cost of the top dresser. Staff could not find a local vendor to rent a commercial grade top dresser.

CONSEQUENCES OF DISAPPROVAL:
 Athletic field maintenance in Dutch Branch Park will remain the same.

OTHER INFORMATION:

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SERVICES

PARKS AND RECREATION

PARKS MAINTENANCE

01-43-01

DECISION PACKAGE TITLE: Stump Grinder		No. 3 of 3		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100		
Contractual Services		5200		
Repair & Maintenance		5300		
Capital Outlay		5400	9,540	9,540
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 9,540	\$ 9,540

DESCRIPTION:

Heavy duty stump grinder attachment for the Parks Department. The stump grinder would be a hydraulic driven implement for the Skid Steer.

JUSTIFICATION:

Trees that must be removed from Dutch Branch Park or the satellite parks due to disease or storm damage are cut as close to the ground as possible. These stumps become tripping hazards and can damage mowing equipment. Removing stumps by hand can be difficult, time consuming, and hard on staff and equipment. Removal leaves a large crater that must be back filled and graded repeatedly. A stump grinder attachment grinds a stumps 6" to 8" below the ground and only affects an area the size of the stump.

CONSEQUENCES OF DISAPPROVAL:

There are currently numerous tree stumps that need to be removed and contract costs are about \$500 per stump. There are approximately 30 stumps that need to be removed at a cost of approximately \$15,000.

OTHER INFORMATION:

DECISION PACKAGE DETAIL

COST CENTER DETAIL

PUBLIC SERVICES

SUPPORT SERVICES

FLEET MAINTENANCE

01-45-01

DECISION PACKAGE TITLE: Fleet Shop Floor Refinish		No. 1 of 1		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100		
Contractual Services		5200		
Repair & Maintenance		5300	6,925	6,925
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 6,925	\$ 6,925
DESCRIPTION:				
Grind, polish and seal concrete flooring inside Fleet Shop.				
JUSTIFICATION:				
Increased employee moral due to the ability to keep employee uniforms cleaner. Increased safety by keeping oil from seeping into the concrete surface, which currently cannot be achieved with the rough, unpainted floor surface. Increased productivity being able to quickly identify and clean up spills.				
CONSEQUENCES OF DISAPPROVAL:				
Decreased employee safety and moral. The inability to maintain and properly clean the flooring for daily use.				
OTHER INFORMATION:				

DECISION PACKAGE DETAIL

COST CENTER DETAIL

COMMUNITY DEVELOP.

COMMUNITY DEVELOPMENT

MANAGEMENT SERVICES

01-51-01

DECISION PACKAGE TITLE: Plan Room Digitalization		No. 1 of 1		
EXPENDITURES BY CLASSIFICATION		ACCOUNT NUMBER	DEPARTMENT HEAD RECOMMENDATION	CITY MANAGER RECOMMENDATION
Personal Services		5000	\$ -	\$ -
Supplies & Materials		5100	2,593	2,593
Contractual Services		5200		
Repair & Maintenance		5300		
Capital Outlay		5400		
TOTAL DECISION PACKAGE EXPENDITURES REQUESTED			\$ 2,593	\$ 2,593
DESCRIPTION:				
Add a computer and two digital monitors to the Plan Room. One large monitor (43") would be mounted into the existing plan table top and a second smaller monitor would be wall mounted to allow staff to easily review plans and write comments/reports.				
JUSTIFICATION:				
The modernization of the Plan Room will allow staff to utilize digital technology to review plans. The goal is to move away from bulky paper plan submittals to digital submittals. Digital plans will save applicants considerable money in printing costs and are much easier to handle and distribute to reviewing parties. Digital plans save space and are much easier to store/retrieve data. Digital plan review is more efficient, saving time and money.				
CONSEQUENCES OF DISAPPROVAL:				
Community Development will continue to require paper plan submittals.				
OTHER INFORMATION:				

SECTION SEVEN DEBT SERVICE

The first table provides a fund balance summary that shows the fund's beginning balance, revenues by source, expenditures by category, transfers, and ending balance. The Debt Service Fund is projected to begin FY 2019-20 with a fund balance of \$329,447 based on FY 2018-19 re-estimates of revenues, expenditures, transfers, and use of reserves. In FY 2019-20 revenues are projected to total \$487,107 and expenditures are projected to total \$1,561,424. A transfer in the amount of \$1,089,888 is scheduled for FY 2019-20 to the Debt Service Fund from the Storm Water Utility Fund and TIF for principal and interest costs related to drainage projects and TIF projects. The ending fund balance is projected to be \$345,018.

The second table provides a schedule of debt requirements from October 1, 2019 through maturity for all of the City's general obligation bonds, along with bonds paid for by the Storm Water Utility Fund and TIF Fund.

CITY OF BENBROOK
 CHANGES IN FUND BALANCE
 FY 2019-20 PROPOSED BUDGET
 AUGUST 2019

DEBT SERVICE FUND	2017-18 ACTUAL	2018-19 ADOPTED BUDGET	2018-19 RE-EST	2019-20 BASE BUDGET	2019-20 DECISION PACKAGES	2019-20 DEPT. REQUEST	2019-20 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$ 100,915	\$ 166,288	\$ 160,158	\$ 329,447		\$ 329,447	\$ 329,447
Revenues	508,076	686,793	652,018	487,107		487,107	487,107
Transfers-In	1,070,467	504,744	1,079,375	1,089,888		1,089,888	1,089,888
TOTAL REVENUES AND TRANSFERS IN	\$ 1,578,543	\$ 1,191,537	\$ 1,731,393	\$ 1,576,995	\$ -	\$ 1,576,995	\$ 1,576,995
Expenditures	1,519,300	973,740	1,562,104	1,561,424		1,561,424	1,561,424
Transfers-Out	-	-	-	-		-	-
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 1,519,300	\$ 973,740	\$ 1,562,104	\$ 1,561,424	\$ -	\$ 1,561,424	\$ 1,561,424
NET CHANGE TO FUND BALANCE	\$ 59,243	\$ 217,797	\$ 169,289	\$ 15,571		\$ 15,571	\$ 15,571
ENDING FUND BALANCE	\$ 160,158	\$ 384,085	\$ 329,447	\$ 345,018		\$ 345,018	\$ 345,018

**CITY OF BENBROOK
DEBT SERVICE FUND
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY**

GENERAL OBLIGATION BONDS:

**DEBT SERVICE FUND
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY
TOTAL GO's**

Year Ending	Principal	Interest	Total	Drainage
09-30				
2020	895,000	84,995	979,995	512,259
2021	975,000	57,966	1,032,966	661,095
2022	1,015,000	30,607	1,045,607	667,467
2023	245,000	13,961	258,961	258,961
2024	255,000	8,486	263,486	263,486
2025	260,000	2,847	262,847	262,847
2026				
2027				
TOTALS	4,515,000	310,733	4,825,733	3,138,895

**DEBT SERVICE FUND
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY
2011 GO REFUNDING BONDS
51.6% Drainage**

Year Ending	Principal	Interest	Total	Drainage
09-30				
2020	175,000	46,660	221,660	114,377
2021	735,000	33,329	768,329	396,458
2022	770,000	11,281	781,281	403,141
2023				
2024				
2025				
2026				
2027				
TOTALS	1,850,000	142,984	1,992,984	1,028,380

**DEBT SERVICE FUND
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2018 TO MATURITY
2013 GO REFUNDING BONDS
100.0% Drainage**

Year Ending	Principal	Interest	Total	Drainage
09-30				
2020	230,000	29,784	259,784	259,784
2021	240,000	24,638	264,638	264,638
2022	245,000	19,327	264,327	264,327
2023	245,000	13,961	258,961	258,961
2024	255,000	8,486	263,486	263,486
2025	260,000	2,847	262,847	262,847
2026				
2027				
TOTALS	1,700,000	133,809	1,833,809	1,833,809

**DEBT SERVICE FUND
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2018 TO MATURITY
2005 GO BONDS
27.7% Drainage**

Year Ending	Principal	Interest	Total	Drainage
09-30				
2020	490,000	8,551	498,551	138,098
2021				
2022				
2023				
2024				
2025				
2026				
2027				
TOTALS	965,000	33,940	998,940	276,706

**CITY OF BENBROOK
DEBT SERVICE FUND
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY**

CERTIFICATES OF OBLIGATION BONDS:

(Funded by TIF and Stormwater)

**DEBT SERVICE FUNDS
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2018 TO MATURITY
TOTAL CO's**

Year Ending 09-30	Principal	Interest	Total	Drainage
2020	535,000	42,629	577,629	74,493
2021	545,000	28,474	573,474	72,271
2022	355,000	17,534	372,534	74,948
2023	60,000	12,524	72,524	72,524
2024	65,000	9,999	74,999	74,999
2025	70,000	7,272	77,272	77,272
2026	70,000	4,444	74,444	74,444
2027	75,000	1,515	76,515	76,515
TOTALS	<u>2,295,000</u>	<u>180,824</u>	<u>2,475,824</u>	<u>674,181</u>

**TIF - DEBT SERVICE FUNDS
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2018 TO MATURITY
2012 CO REFUNDING BONDS**

Year Ending 09-30	Principal	Interest	Total	TIF
2020	135,000	6,131	141,131	141,131
2021	135,000	3,714	138,714	138,714
2022	140,000	1,253	141,253	141,253
2023				
2024				
2025				
2026				
2027				
TOTALS	<u>540,000</u>	<u>19,601</u>	<u>559,601</u>	<u>559,601</u>

**TIF - DEBT SERVICE FUNDS
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2018 TO MATURITY
2014 CO TIF COMBINATION TAX & REVENUE BONDS**

Year Ending 09-30	Principal	Interest	Total	TIF
2020	150,000	6,622	156,622	156,622
2021	155,000	3,999	158,999	158,999
2022	155,000	1,333	156,333	156,333
2023				
2024				
2025				
2026				
2027				
TOTALS	<u>610,000</u>	<u>21,156</u>	<u>631,156</u>	<u>631,156</u>

**TIF - DEBT SERVICE FUNDS
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2018 TO MATURITY
2005 CO TIF BONDS**

Year Ending 09-30	Principal	Interest	Total	TIF
2020	195,000	10,383	205,383	205,383
2021	200,000	3,490	203,490	203,490
2022				
2023				
2024				
2025				
2026				
2027				
TOTALS	<u>580,000</u>	<u>30,887</u>	<u>610,887</u>	<u>610,887</u>

CITY OF BENBROOK
 DEBT SERVICE FUND
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2019 TO MATURITY

DEBT SERVICE FUNDS
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2017 TO MATURITY
 2007 CO STORMWATER BONDS
 100.0% Drainage

GRAND TOTALS:

Year Ending 09-30	Principal	Interest	Total	Drainage	Year Ending 09-30	Principal	Interest	Total	(Transferred to Debt Service Fund)	
									P&I Drainage	P&I TIF
2020	55,000	19,493	74,493	74,493	2020	1,430,000	127,623	1,557,623	586,752	503,136
2021	55,000	17,271	72,271	72,271	2021	1,520,000	86,441	1,606,441	733,366	501,203
2022	60,000	14,948	74,948	74,948	2022	1,370,000	48,141	1,418,141	742,415	297,586
2023	60,000	12,524	72,524	72,524	2023	305,000	26,485	331,485	331,485	-
2024	65,000	9,999	74,999	74,999	2024	320,000	18,485	338,485	338,485	-
2025	70,000	7,272	77,272	77,272	2025	330,000	10,119	340,119	340,119	-
2026	70,000	4,444	74,444	74,444	2026	70,000	4,444	74,444	74,444	-
2027	75,000	1,515	76,515	76,515	2027	75,000	1,515	76,515	76,515	-
TOTALS	565,000	109,181	674,181	674,181	GRAND TOTALS	6,810,000	491,557	7,301,557	3,813,076	1,801,643

SECTION EIGHT SUPPLEMENTAL INFORMATION

The Supplemental Information Section provides information regarding the City's budget process including: City Charter Requirements, Budget Process, Citizen Input and Public Hearings, and a Glossary of Terms.

CITY CHARTER REQUIREMENTS

The City of Benbrook Charter, as approved by the Benbrook City Council in 1983 and amended in 1990 and again in 1997, has the following requirements for the City Budget:

Submission of the Budget

On or before the first day in September of each year, the City Manager shall submit to the City Council a balanced budget for the ensuing fiscal year and an accompanying message.

The Budget Message

The Budget Message shall explain the budget in fiscal terms and in terms of working programs for the ensuing fiscal year. It shall outline proposed financial policies of the City and shall include other materials as the City Manager deems necessary.

Budget Contents

The budget shall contain the following:

1. Comparative figures for the estimated income and expenditures for the ensuing fiscal year compared to the combination of: actual income and expenditures through the latest complete accounting period that information is available for at the commencement of budget preparation, and the estimated income and expenditures for the incomplete portion of the current fiscal year.
2. The proposed expenditures of each office, department, or function.
3. A schedule showing the debt service requirement due on all outstanding indebtedness and on any proposed debt.
4. The source or basis of the estimate.
5. The total of the proposed expenditures shall not exceed the total estimated income and the balance of available funds.
6. The budget message shall include a forecast of a five-year estimate of revenues and expenditures and an explanation of its effect on taxation. The source or

basis of the estimates shall be a part of the forecast.

Public Hearings on the Budget

The Council shall hold at least one more public hearing on the proposed budget prior to the final adoption. Public Notice of the hearing(s) shall be published in the official medium not more than thirty days prior to the hearing(s). The City Secretary shall provide copies of the proposed budget to the public at cost, upon request.

Adoption of the Budget

The City Council shall adopt the proposed budget, with or without amendment, after public hearings and before the first day of the ensuing fiscal year. Should the Council take no final action before the first day of the ensuing fiscal year, the amounts appropriated for the current fiscal year shall be deemed adopted on a month to month basis. Final adoption shall constitute appropriation of the expenditures proposed from funds so indicated.

Amendments after Adoption

During the fiscal year, the City Council shall have the power to make budget adjustments. Expenditures that could not, by reasonable thought and attention, have been included in the original budget, may be authorized by the City Council. All such authorizations by the City Council shall be filed as amendments to the original budget, including the reasons for such amendments.

Defects in the Budget

Defects in the form or preparation of the budget or the failure to perform any procedural requirements shall not invalidate any tax levy, nor shall it invalidate the tax roll.

PUBLIC HEARINGS

The City Council will conduct two public hearings on the FY 2019-20 Budget and on the FY 2019-20 property tax rate. A separate public hearing on the property tax rate will be held to comply with the State's "Truth in Taxation" requirements. Notices on the public hearings, as well as a Summary of the FY 2019-20 Proposed Budget, will be published in the ***Benbrook News*** and on the City's website.

The public hearings on the FY 2019-20 Budget and FY 2019-20 property tax rate will be held in conjunction with the regular City Council meeting. Citizens will be allowed to voice their concerns and questions regarding the FY 2019-20 Budget and the property tax rate.

At a separate regular meeting of the City Council, the Council will vote to adopt the FY 2019-20 Budget and to set the property tax rate. Notices on the proposed ordinances, as well as a Summary of the FY 2019-20 Proposed Budget, will be posted on the City of Benbrook website at www.benbrook-tx.gov and will be published in the ***Benbrook News***.

The State Legislature enacted legislation that requires municipal governments to hold two public on the budget and requires the governing body to post this information on the government's website.

THE BUDGET PROCESS

December

The Assistant City Manager, Public Services Director, and the Planning Director prepare the annual Capital Improvements Report (which lists proposed capital improvements along with the estimated cost, the means of financing the proposed improvements, and the year in which the proposed improvement project is scheduled to be undertaken). The City holds Public Hearings on the Capital Improvements Report.

January

The City officially adopts the Capital Improvements Report that outlines capital improvement projects the City undertakes for the next five years.

April

The Finance Director prepares the budget work papers for the various activity areas of the City with prior year actual and budgeted, current year budgeted amounts, current year six month totals, and current year estimated twelve month total (salary and fringe benefit costs only) pre-printed for each activity.

May

The budget work papers are made available to the various Department Directors to prepare their budget request for the ensuing fiscal year. Worksheets, forms, and instructions are posted on the City's shared file.

The Finance Director prepares revenue re-estimates for the current fiscal year and revenue projections for the upcoming fiscal year.

June

Department Directors return completed work papers to the Finance Director. The Finance Director prepares a summary of the departmental budget requests for the City Manager. The Finance Director also provides revenue re-estimates and projections to the City Manager along with re-estimated and projected fund balances for the next five years for the General Fund, Debt Service Fund, and these two funds combined. The City Manager uses these long-range projections as a target for

reducing proposed expenditures in the Department budget requests. His goal is to balance proposed expenditures against the anticipated revenue and existing reserves to maintain fund balances at an acceptable level.

July

The City Manager reviews the proposed activity budgets with each Department Director. At this time, some items are restored to the proposed activity budgets. Additional cuts usually are necessary to compensate for the items that have been restored to the various budget proposals.

The Finance Director prepares a Preliminary Budget Document that includes detailed revenue and expenditure summaries, fund balance estimates and projections, summaries of each activity's budget request along with documentation of all changes made by the City Manager, copies of all funded and unfunded decision packages, and a narrative explanation of the issues that City Council faces and resolves during the upcoming budget deliberations.

The City Manager and Finance Director meet with City Council to canvass Council Members on any program additions or deletions that City Council members request including in the Proposed Budget. At this meeting, the City Manager provides City Council with a brief summary of any anticipated budget problems. The City Council provides direction for the City Staff to follow in preparing the Preliminary Budget.

Towards the end of July (before or on July 25), the City receives assessed valuation totals from the Tarrant Appraisal District. The Finance Director and the Accounting Supervisor finalize property tax revenue projections.

August

The City Council begins conducting work sessions to review the Proposed Budget. The City Council meets with any community group or organization that requests funding from the City of Benbrook.

The City Council continues to hold work sessions on the Proposed Budget until agreement is reached by a majority of City Council members on the level of spending to include for City programs and the means to finance these expenditures. When a Proposed Budget has been agreed upon, the Finance Director prepares a Summary of the Proposed Budget for distribution to the City Council, City Department Directors, concerned citizens, and the local media. The Finance Director calculates and

publishes a notice of effective tax rate. Public meetings on the adoption of the Proposed Budget and Tax Rate are scheduled and notices of these meetings are published in the official newspaper. A brief summary of the Proposed Budget is also published in the newspaper.

The City Council holds public hearings on the Proposed Budget and on the Proposed Tax Rate (second meeting in August).

September

The City Council holds second public hearings on the Proposed Budget (the first meeting in September) and on the Proposed Tax Rate (first meeting in September). The City Council adopts the annual budget and sets the tax rate at the next regularly-scheduled (the second meeting in September) Council Meeting after these public hearings have been conducted and after interested citizens have had an opportunity to address the City Council.

October, November, and December

During October and November, the Finance Director prepares the Adopted Budget Document. Copies of the Adopted Budget are presented to the City Council before the end of the calendar year. Copies of the Adopted Budget Document are made available to the public.

CITIZEN INPUT AND PUBLIC HEARINGS

The City of Benbrook's Annual Budget process is a lengthy one which requires input from each of the City's Department Directors, City Manager, City Council, civic organizations, and the citizens of Benbrook.

The schedule will be followed to obtain citizen input during the 2018-19 Budget Adoption Process:

October 1 - July	City Staff receives and reviews written suggestions from citizens and civic organizations for the FY 2019-20 Annual Budget.
July 2	First public work session is held for City Staff and City Council to outline issues to be faced during the FY 2019-20 Budget Adoption Process.
July 25	City receives final assessed valuation totals from Tarrant Appraisal District
August 1	Finance Director presents assessed valuation information during City Council meeting.
August 1	Proposed Budget is presented to City Council in a work session open to the public
August 8	Notices of the Public Hearings on the Proposed Budget and Proposed Tax Rate are published in the official newspaper. Summaries of the Proposed Budget and Notice of Effective Tax Rate are published. Information is posted on the City's website.
August 15	Notices of the Public Hearings on the Proposed Budget and Proposed Tax Rate are published in the official newspaper. Summaries of the Proposed Budget and Notice of Effective Tax Rate are published. Information is posted on the City's website. The first public hearings are held.
August 22	Notices of the Public Hearings on the Proposed Budget and Proposed Tax Rate are published in the official newspaper.

	Information is posted on the City's website.
August 29	Notices of the Public Hearings on the Proposed Budget and Proposed Tax Rate are published in the official newspaper. Information is posted on the City's website.
September 5	Second Public Hearing is conducted on the Proposed Budget and Tax Rate (Copies of the Summary Budget are made available to all attendees).
September 12	Notices of the Adoption of the 2018-19 Budget Ordinance, and FY 2019-20 Tax Rate Ordinance are published in the official newspaper. Summary of the Proposed Budget is published. Information is posted on the City's website.
September 19	Notices of the Adoption of the FY 2019-20 Budget Ordinance and FY 2019-20 Tax Rate Ordinance are published in the official newspaper. Summary of the Proposed Budget is published.
September 19	City Council adopts the FY 2019-20 Budget, adopts the FY 2019-20 Tax Rate, and ratifies property tax increase.
December 20	The FY 2019-20 Budget Document is posted on the City of Benbrook's website www.benbrook-tx.gov .

BUDGET GLOSSARY

The FY 2019-20 Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget Document in understanding these terms, a budget glossary has been included.

ACCOUNT

A code designed for convenience in referencing classification information for computer operations. The code specifically designates character and object code information.

ACCRUAL ACCOUNTING

A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent. For example, in accrual accounting revenue that was earned between January 1 and March 31, but for which payment was not received until April 15, is recorded as being received on March 31 rather than on April 15.

ACTIVITY CLASSIFICATION

Expenditure classification according to the specific function performed by the organizational units.

APPROPRIATION

A legal authorization made by the City Council that permits the City to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and to the time period in which it may be expended.

APPROPRIATION ORDINANCE

The official enactment by the City to establish legal authority for City officials to obligate and to expend resources.

APPRAISED VALUE

The estimated value of a piece of property for the purpose of taxation.

ASSESSED VALUATION

A value that is established for real or personal property for use as a basis for levying property

values. (Note: Property values in the City of Benbrook are established by the Tarrant Appraisal District).

AUDIT

A comprehensive investigation of the manner in which the government's resources were actually utilized. The audit can be classified as a financial audit or a performance audit. A financial audit is a review of the accounting system and related financial information to determine how government funds were spent and whether expenditures complied with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

BALANCE SHEET

A financial statement that discloses the assets, liabilities, reserves, and balances of a specific governmental fund as of a specified date.

BOND

A written promise to pay a specific sum of money at a specified date or dates in the future, together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue bonds. These bonds are most frequently used for construction of large capital projects such as streets, drainage, and buildings. The repayment of both the principal and interest are detailed in a bond ordinance.

BONDED DEBT

That portion of indebtedness represented by outstanding bonds.

BOND ORDINANCE

An ordinance or resolution adopted by the legislative body that authorizes a bond issue.

BUDGET

A financial plan, for a specified period (fiscal year), of operations that matches all planned revenues and expenditures with services provided to the residents of the City.

BUDGET ADJUSTMENT

A procedure, established by the City Charter, used to

revise a budget amount after the budget has been adopted by the City Council.

BUDGET CALENDAR

The schedule of key dates which the City Staff follows in the preparation, adoption, and administration of the budget.

BUDGET DOCUMENT

The instrument used by the budget making authority to present a comprehensive financial plan of operations to the City Council.

BUDGET MESSAGE

The opening section of the budget document that provides the City Council and the public with a summary of the most important aspects of the budget, changes from prior years, and views and recommendations of the City Manager.

BUDGET ORDINANCE

The official enactment, by the City Council, to authorize legally the City Staff to obligate and expend the resources of the City.

BUDGETARY CONTROL

The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.

BUDGETED AMOUNT

An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

BUDGETED FUNDS

Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The Budget Document that is submitted for City Council approval is comprised of budgeted funds.

CAPITAL ASSET
REPLACEMENT

A fund established by the City Council to finance major equipment (\$30,000 or more) over several years rather than during one budget year.

CAPITAL IMPROVEMENT PROGRAM

A long-range plan for providing the capital outlay necessary to insure that adequate services are provided to the residents of the City. The plan includes improvements to or the acquisition of structural improvements and major equipment purchases.

CAPITAL PROJECTS FUND

A fund created to account for the financial resources to be used for the acquisition of or the construction of major capital facilities or equipment.

CAPITAL IMPROVEMENT REPORT

A separate budget document that lists, in detail each Capital Improvement Program along with the proposed method of financing the program and the year the project is undertaken.

CAPITAL OUTLAY

An expenditure which results in the acquisition or addition to fixed assets.

CASH ACCOUNTING

A basis of accounting in which transactions are recorded when cash is either received or expended.

CASH MANAGEMENT

The management of cash necessary to pay for governmental services while investing temporarily idle cash excesses in order to earn the maximum interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporarily idle cash.

CHARACTER

A basis for distinguishing types of expenditures; the major classification used by the City are: Personal Services, Supplies and Materials, Contractual Services, Repair and Maintenance, Capital Outlay, and Debt Service.

COMBINED SUMMARY STATEMENT

A summary of two or more funds presented on a single page that includes a total of the funds presented.

CURRENT TAXES

Taxes that are levied and due within one year.

DEBT SERVICE

The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

DEBT SERVICE FUND

A fund established to account for the accumulation of resources for and the payment of long-term debt principal and interest.

DEBT SERVICE FUND REQUIREMENTS

The amount of revenues which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full and on time.

DEFICIT

The excess of expenditures over revenues during an accounting period.

DELINQUENT TAXES

Taxes that remain unpaid on or after the date on which penalty for non-payment is attached.

DEPARTMENT

A major administrative organizational unit of the City which indicates overall management responsibility for one or more activities.

DISBURSEMENT

Payment for goods and services in cash or by check.

DIVISION

A major administrative organizational unit of the City which indicates overall management responsibility for one or more departments. The City has five divisions: General Government, Staff Services, Public Safety, Public Services, and Community Development.

ENCUMBRANCE

The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

<u>ESTIMATED REVENUE</u>	The amount of projected revenues to be collected during the fiscal year. The projected financing sources estimated to finance the proposed projected expenditures.
<u>EXPENDITURE</u>	A decrease in the net financial resources of the City due to the acquisition of goods or services.
<u>FISCAL YEAR</u>	A twelve-month period to which the annual operating budget applies. The City has established October 1 through September 30 as its fiscal year.
<u>FIXED ASSETS</u>	Assets of a long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment.
<u>FULL FAITH AND CREDIT</u>	A pledge of the general taxing power of a government to repay debt obligations (the term is typically used in reference to bonds).
<u>FUNCTION</u>	A group of related activities aimed at accomplishing a major service.
<u>FUND</u>	An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or governmental functions. The major funds used by the City include: General Fund, Debt Service Fund, Capital Projects Fund, Special Assessment Fund, and Capital Asset Replacement Fund.
<u>FUND BALANCE</u>	The excess of assets over liabilities. Fund Balance is also known as surplus funds or reserves.
<u>GENERAL FUND</u>	The fund used to account for all financial resources except those required to be accounted for in one of the City's other special purpose funds.

<u>GENERAL LEDGER</u>	A file that contains a listing of various accounts necessary to reflect the financial position and results of operation of the government.
<u>GENERAL OBLIGATION BONDS</u>	Bonds that finance a variety of public improvement projects which pledge the "Full Faith and Credit" of the City for their repayment.
<u>GRANTS</u>	Contributions or gifts of cash or other assets from another government or organization to be used or expended for a specific purpose, activity, or facility. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.
<u>INTERFUND TRANSFERS</u>	Amounts transferred from one fund to another.
<u>INVENTORY</u>	A detailed listing of property currently held by the government that shows quantities, descriptions, and values of the property as well as units of measure and unit price.
<u>INVOICE</u>	A bill requesting payment for goods or services by a vendor or other governmental unit.
<u>LEVY</u>	To impose taxes, special assessments, or service charges for the support of City activities.
<u>LINE-ITEM BUDGET</u>	A budget that lists each expenditure category (salary, supplies, travel, repairs, etc.) separately, along with the dollar amount budgeted for each specific category.
<u>LONG-TERM DEBT</u>	Debt with a maturity of more than one year after the date of issuance.
<u>MODIFIED ACCRUAL ACCOUNTING</u>	A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues

are not recorded until they are actually received.

OBJECT CODE

An expenditure category, such as salaries, supplies, travel, electricity, or communications equipment. Object codes are grouped together to form character classifications.

OPERATING BUDGET

The portion of the budget that pertains to daily operations that provide the basic governmental services. The General Fund and the Debt Service Fund comprise the City's operating budget.

ORDINANCE

A formal legislative enactment by the governing board of a municipality.

PERFORMANCE BUDGET

A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

PERFORMANCE MEASUREMENT

Specific quantitative and qualitative measurements of work performed as an objective of the activity, department, division, or fund.

PROGRAM BUDGET

A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditures.

PROPERTY TAX

Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

RECONCILIATION

A detailed summary of the increases and decreases from one budget year to the next.

REQUISITION

A written request from one department to the Purchasing Agent for specific goods or services. This action precedes the authorization of a purchase order.

RESERVES

An account used to indicate a portion of a fund balance is restricted for a specific purpose and is therefore not available for general appropriations.

REVENUE

Funds that the government receives as income. Revenue includes such items as: tax payments, fees from specific services, receipts from other governments, fines, forfeitures, and interest income.

REVENUE REFUNDING BONDS

Bonds with principal and interest payable exclusively from a revenue source pledged as the payment source before issuance. This type of bonds can be issued with or without voter approval.

RISK MANAGEMENT

An organized attempt to protect a government's assets against accidental loss in the most economical method and with the least risk.

SOURCE OF REVENUE

Revenues are classified according to their source or point of origin.

SPECIAL ASSESSMENT

A compulsory levy made against certain properties to defray all or part of the cost of a specific improvement or service deemed to benefit primarily those properties. The following are examples of special assessments used by the City: street, curb and gutter, drive approach, sidewalk, mowing, and demolition assessments.

SPECIAL ASSESSMENT FUND

A fund used to account for the construction of improvements with special assessment funds. The fund also accounts for the repayment of special assessment from property owners that have benefited from improvements or services regardless of the fund responsible for the original expenditure.

TARRANT APPRAISAL DISTRICT

An entity established by State of Texas law to insure uniform property appraisals for all cities in Tarrant County.

TAX RATE

The amount of tax stated in terms of a unit of the tax base; for example 63.50 cents per \$100 of appraised calculation of taxable property.

TAX ROLL

The official list showing the amount of taxes levied against each tax payer.

VOUCHER

A document indicating that a transaction has occurred. A voucher usually contains the account related to the transaction.

WORK PROGRAM

A plan of work proposed to be done during a particular period by the government in carrying out its assigned activities.