



**MEETING MINUTES  
BENBROOK ECONOMIC DEVELOPMENT CORPORATION  
Board of Directors  
REGULAR MEETING  
December 17, 2018  
Benbrook City Hall**

**I. CALL TO ORDER**

The Regular Meeting of the Benbrook Economic Development Corporation Board of Directors was called to order at 7:30 p.m. Monday, December 17, 2018, in the Benbrook City Council Chambers located at 911 Winscott Road, Benbrook, Texas. The presiding officer was President Kent Williams. A quorum was present, including:

Kent Williams, President, Place 5  
Julia Nova, Vice President, Place 4  
Michelle Thomas, Secretary, Place 3  
Jason Ward, Place 1  
Leslie Singleton, Place 2  
Gary Crowell, Place 6

**Absent:**

Vacant, Place 7

**Staff Present:**

Cathy Morris, EDC Director  
Hillary Cromer, Recording Secretary

**II. ACTION ITEMS**

**1. Approve Minutes of October 15, 2018 Regular Meeting** – Ms. Thomas made a motion to approve the Benbrook Economic Development Corporation Regular Meeting Minutes of October 15, 2018 as submitted. Mr. Crowell seconded the motion. President Kent Williams called the vote and the motion carried 6-0.

**III. DIRECTOR'S REPORT –**

**1. Finance Report** – As part of the financial report, Ms. Cromer presented a three-year comparison of sales tax revenue for the months of September, October and November 2018. Staff also reported total revenue for the month of November 2018 including sales tax revenue, interest earned, oil and gas royalties, and the sale of 8909 Benbrook Boulevard to Retail Buildings, Inc. Ms. Cromer completed the financial report by highlighting assets held by the BEDC as of November 30, 2018,

including monies spent to-date on various projects, and funds available. No action necessary.

**2. Public Reminder: Change of Date for January 2019 Meeting to Tuesday, January 22, 2019** – Kent Williams announced that the regularly scheduled meeting for January 2019 is to be held on Tuesday, January 22, 2019 instead of Monday, January 21, 2019 because Benbrook City Hall will be closed on January 21, 2019 in recognition of Martin Luther King Jr. Day.

**IV. INFORMAL CITIZEN COMMENTS** – President Kent Williams opened the floor for citizen comments. No comments were made.

**V. EXECUTIVE SESSION** – *Pursuant to Texas Open Meetings Act.*

The EDC Board of Directors convened into Executive Session at 7:36 p.m.

**1. Section 551.072** – Deliberation Regarding Real Property

**2. Section 551.087** – Deliberation Regarding Economic Development Negotiations

**VI. RECONVENE INTO OPEN SESSION** – Time: 8:47 p.m.

**VII. ADJOURNMENT**

There being no further business, the meeting adjourned at approximately 8:47 p.m.

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Presiding Officer

ATTEST:

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Attesting Officer