



**MINUTES  
OF THE  
MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY, APRIL 2, 2020**

The regular meeting of the Benbrook City Council was held on April 2, 2020 at 7:30 p.m. in the Council Chambers with the following Council members present:

Jerry Dittrich, Mayor  
Renee Franklin  
Larry Marshall- via Telephone Conference  
Dustin Phillips-via Telephone Conference  
Jim Wilson  
Laura Mackey-via Telephone Conference  
Jason Ward

Also Present: Andy Wayman, City Manager-via Telephone Conference  
Jim Hinderaker, Assistant City Manager  
Joanna King, City Secretary  
Tommy Davis, Fire Chief  
Wes Cooper, Systems Administrator

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Jerry Dittrich.

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Invocation given by Councilmember Renee Franklin.  
The Pledge of Allegiance was recited.

**III. CITIZEN COMMENTS ON ANY AGENDA ITEM**

Mayor Dittrich paused the meeting for any citizen comments on any agenda item via telephone conference. There were no calls.

**IV. MINUTES**

**1. Minutes of the regular meeting held March 19, 2020**

Motion by Mr. Wilson, seconded by Ms. Mackey to approve the minutes of the regular meeting held March 19, 2020.

Vote on the Motion by Roll Call:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Wilson, Ms. Mackey, Mr. Ward

Noes: None

Motion carried unanimously.

## **V. PROCAMATION/AWARDS/RECOGNITION**

### **1. Proclamation – Child Abuse Prevention Month – Alliance for Children**

Mayor Dittrich read a Proclamation designating April 2020 as Child Abuse Prevention Month.

## **VI. REPORTS FROM CITY MANAGER**

### **A. GENERAL**

#### **G-2461 Approve Opticom Agreement with Texas Department of Transportation**

Jim Hinderaker gave the following report: The Opticom Agreement is the standard agreement between the Texas Department of Transportation (TXDOT) and municipalities seeking to install traffic signal preemption equipment on TXDOT owned traffic signals. The equipment allows emergency vehicle operators to manipulate traffic signals in their path, providing emergency vehicles the right-of-way and materially reducing response times.

TXDOT has final approval on all materials, equipment and installation methods. The City will be responsible for the actual installation and long-term maintenance of the preemption equipment to be installed at the following TXDOT intersections:

- Hawkins Home Blvd and Benbrook Blvd
- Stevens Dr and Benbrook Blvd
- RM 2871 and Benbrook Blvd
- Jerry Dunn Pkwy and RM 2871
- Lakeway Dr and Benbrook Blvd
- Westpark Dr and Benbrook Blvd
- Sproles Dr and Benbrook Blvd
- Mercedes St and Benbrook Blvd
- Benbrook Field Dr and Benbrook Blvd
- US 377 and EB I-20 Frontage
- US 377 and WB I-20 Frontage
- Cooks Ranch Rd and US 377
- Mary's Creek Dr and US 377
- Winscott Rd and EB I-20 Frontage
- Winscott Rd and WB I-20 Frontage

While located in Benbrook, the intersection of RM 2871 and Rolling Hills was excluded from the above list as the existing traffic signals are owned by the City of Fort Worth, not TXDOT. Staff is working to resolve this issue, but due to the likely lead time to correct, the intersection was not included in the agreement.

The preemption equipment will also be installed at the following City-owned intersections:

- Old Benbrook Rd and Winscott Rd
- Mercedes St and Winscott Rd
- Timbercreek Rd and Winscott Rd
- Lakeside Dr and Winscott Rd

All emergency vehicles (Fire, Police and EMS) will be fitted with Opticom activation equipment. The same equipment will also be used to operate the gates on the Clear Fork Emergency Access Bridge. All costs associated with installation and ongoing maintenance are included in the 2019/2020 Budget.

Motion by Ms. Franklin, seconded by Dr. Marshall to approve the Opticom Agreement between the City of Benbrook and Texas Department of Transportation.

Vote on the Motion by Roll Call:

Ayes: Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Wilson, Ms. Mackey, Mr. Ward, Ms. Franklin

Noes: None

Motion carried unanimously.

## VII. INFORMAL CITIZEN COMMENTS

Mayor Dittrich paused the meeting for any informal citizen comments via telephone conference. There were no calls.

## VIII. COUNCIL MEMBER AND STAFF COMMENTS

Jim Hinderaker provided information regarding status of COVID-19.

## IX. ADJOURNMENT

Meeting adjourned at 7:58 p.m.

APPROVED:

  
Jerry B. Dittrich, Mayor

ATTEST:

  
Joanna King, City Secretary