



**MINUTES  
OF THE  
MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY, OCTOBER 20, 2022**

The regular meeting of the Benbrook City Council was held on October 20, 2022 at 7:30 p.m. in the Council Chambers with the following Council members present:

Jason Ward, Mayor  
Renee Franklin  
Larry Marshall  
Gary Addison  
Laura Mackey  
Keith Tiner

Also Present:

Andy Wayman, City Manager  
Jim Hinderaker, Assistant City Manager  
Joanna King, City Secretary  
Jared Devries, Management Analyst

Others:

Dana Addison  
Bill Smith  
Lynette Spence  
Terri Davis  
Tammi Cauthen  
Josh Harville  
Tiffany Rogers  
Brent Rogers  
Lilly Rogers  
Ken Kuhl  
Hazel Kuhl  
Karen Molinar, Deputy Superintendent – FWISD  
Dr. Michael Ryan, FWISD Trustee – District 7  
Samantha Tiner  
Parker Tiner  
Ryan Peterson  
Amy Peterson  
Maggie Peterson  
Kendall Condit  
Kristen Melton  
Auva Ball  
Emily Gentry  
Andrea Arabie  
Megan Brown

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Ward

**II. INVOCATION/PLEDGE OF ALEGIANCE**

Invocation was given by Councilmember Renee Franklin.  
The Pledge of Allegiance was recited.

Mayor Ward recognized Karen Molinar, Deputy Superintendent with FWISD and Dr. Michael Ryan, FWISD Trustee in District 7.

**III. CITIZEN COMMENTS ON ANY AGENDA ITEM**

**IV. MINUTES**

**1. Approve minutes of the regular meeting held October 6, 2022**

Motion by Dr. Marshall, seconded by Mr. Tiner to approve the minutes of the regular meeting held October 6, 2022

Vote on the Motion

Ayes: Dr. Marshall, Mayor Ward, Mr. Addison, Ms. Mackey, Mr. Tiner

Noes: None

Abstain: Ms. Franklin

Motion carried 5-0-1

**V. PROCLAMATIONS/RECOGNITION/AWARDS**

**1. Proclamation – Tiffany Rogers – Texas PTA Council Secretary and President of Benbrook Middle High School PTA**

Mayor Ward presented Tiffany Rogers with a Proclamation recognizing her receiving the first ever “Lead Like Marni” Award which was created in 2021 to honor deserving leaders from elementary, secondary and council PTA’s from across the State.

**2. Proclamation – Ken Kuhl – President of FWISD Council of PTA’s**

Mayor Ward presented Ken Kuhl with a Proclamation recognizing him receiving the 2022 Texas State Board of Education’s “Heroes for Children” Award which was established in 1994 to recognize excellence in advocacy for education and to

highlight the many outstanding volunteers whose efforts represent significant contributions to public school education in Texas.

## **VI. REPORTS FROM CITY MANAGER**

### **A. GENERAL**

#### **G-2583 Adopt an Ordinance updating the Parks and Open Space Master Plan**

Jim Hinderaker gave the following report: The Parks and Open Space Master Park Plan update process began in early 2020 following adoption of the Benbrook Comprehensive Plan by the City Council in February 2020. A key goal of the Comprehensive Plan recommends establishment of a new master park plan. The update process was delayed for nearly 18-months due to COVID-19 protocols.

Resuming in August 2021, the Parks and Recreation Board, assisted by City staff, began meeting monthly to discuss the various park plan elements. The plan update process included a Community Interest Survey (the City received over 500 survey responses), meetings with key stakeholders, conducting an existing parks inventory and condition assessment review, and hosting a public open house. This information, along with existing and future land use and demographic data, was used by the Parks and Recreation Board to create the Plan.

Key elements of the Plan:

- As the city nears build-out conditions, the Plan shifts focus from growth and expansion of City parks to placing a higher priority on park maintenance and improvements to existing facilities.
- Encourages creation of HOA owned and maintained pocket parks.
- Establishes more trail/park connections.
- Establishes more directional and information signage along trails and in parks.

The Plan, a component of the City's Comprehensive Plan, is a guidance document only and does not contain any regulatory language. The Plan was formally approved by the Parks and Recreation Board and the Planning and Zoning Commission.

The Planning and Zoning Commission recommends that the City Council adopt the ordinance updating the Parks and Open Space Master Plan.

Motion by Mr. Addison, seconded by Dr. Marshall to adopt Ordinance No. 1486 updating the Parks and Open Space Master Plan.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mayor Ward, Mr. Addison, Ms. Mackey, Mr. Tiner

Noes: None

Motion carried unanimously.

Ordinance No. 1486 being "AN ORDINANCE OF THE CITY OF BENBROOK, TEXAS, AMENDING AND UPDATING THE CITY'S MASTER PARK PLAN, A COMPONENT OF THE COMPREHENSIVE PLAN OF THE CITY; PROVIDING THAT THIS MASTER PARK PLAN SHALL SUPERSEDE AND REPLACE ANY PREVIOUSLY ADOPTED MASTER PARK PLAN; PROVIDING FOR A PURPOSE AND APPLICATION SECTION; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

**SECTION 9  
EFFECTIVE DATE**

This ordinance shall be in full force and effect from and after its passage and publication as required by law.

**VII. INFORMAL CITIZEN COMMENTS**

**VIII. COUNCIL MEMBER AND STAFF COMMENTS**

Councilmember Renee Franklin announced citizens of the upcoming Halloween weekend. Events throughout Benbrook will be held on Friday, Saturday and Sunday. She encouraged citizens to check local listings for event times and locations.

**IX. ADJOURNMENT**

Meeting adjourned at 7:49 p.m.

**APPROVED:**

  
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**Jason Ward, Mayor**

**ATTEST:**

  
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**Joanna King, City Secretary**