



**MINUTES  
OF THE  
MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY, JULY 7, 2022**

The regular meeting of the Benbrook City Council was held on July 7, 2022 at 7:30 p.m. in the Council Chambers with the following Council members present:

Jason Ward, Mayor  
Renee Franklin  
Larry Marshall  
Laura Mackey  
Keith Tiner

Also Present:

Andy Wayman, City Manager  
Jim Hinderaker, Assistant City Manager  
Joanna King, City Secretary  
Jared Devries, Management Analyst  
Rick Overgaard, Finance Director

Others:

Janice Howe  
Josh Harville  
Terry Roach  
Cody Warren  
and 2 other citizens

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Ward

**II. INVOCATION/PLEDGE OF ALEGIANCE**

Invocation was given by Councilmember Keith Tiner.  
The Pledge of Allegiance was recited.

**III. CITIZEN COMMENTS ON ANY AGENDA ITEM**

#### **IV. MINUTES**

##### **1. Approve minutes of the regular meeting held June 16, 2022**

Motion by Dr. Marshall, seconded by Mr. Tiner to approve the minutes of the regular meeting held June 16, 2022.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mayor Ward, Ms. Mackey, Mr. Tiner

Noes: None

Motion carried unanimously.

#### **V. REPORTS FROM CITY MANAGER**

##### **A. GENERAL**

##### **G-2564 Approve finance report for period ending May 31, 2022**

Rick Overgaard gave the following report: General Fund revenues for the month of May were \$698,093. Major revenues collected for the month include Property taxes of \$62,477, Franchise taxes of \$51,919, Permits of \$49,681, Fines and Forfeitures of \$33,640, Other Agency of \$96,963, and Charges for Services of \$66,182. Sales tax collected and recognized as revenue in May was \$327,969. Fiscal year to date sales tax is \$2,451,188, an increase of 9.48% over last year at this time. General Fund revenues collected through the end of May were \$19,052,820 and 89.2% of the budget.

General Fund expenditures for the month of May were \$3,116,179. The large increase in May expenditures compared to the prior year is due to the street overlay program. Fiscal year to date expenditures were \$13,052,018 and 61.1% of the adopted budget.

Total General Fund revenues of \$19,052,820 were more than total General Fund expenditures of \$13,052,018 by \$6,000,802.

Debt Service revenues for the month of May totaled \$3,966 and were all from property tax. May expenditures were \$3,500. The next debt service payments are due August 1<sup>st</sup>.

EDC revenues through May were \$1,285,696. EDC expenditures through the end of May were \$569,089. Total revenues exceeded total expenditures by \$716,607.

Total revenues received through May were \$2,649,019 from stormwater utility fees, mineral lease revenue, TIF income, and interest earnings. Total expenditures for the Capital Projects Fund were \$2,022,077 through the end of May. May expenditures included the following projects: Two-Way Conversion, Westerly and Dawn Drainage, and Floodplain Study. Total revenues exceeded

total expenditures by \$626,942. Sufficient funds are available in the current fund balances of the Capital Projects Fund. This fund operates on a project basis rather than a specific fiscal year.

On May 31, 2022, the City had \$49,602,125 invested at varying interest rates; the EDC had \$5,946,211 available.

Motion by Ms. Franklin, seconded by Mr. Tiner to accept the finance report for the period ending May 31, 2022.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mayor Ward, Ms. Mackey, Mr. Tiner

Noes: None

Motion carried unanimously.

**G-2565 Resolution Supporting the Mission Statement of the Naval Air Station Joint Reserve Base Fort Worth Regional Coordination Committee**

Jim Hinderaker gave the following report: On January 24, 2022, the Naval Air Station Joint Reserve Base Fort Worth (NAS JRB Fort Worth) Regional Coordination Committee (RCC) updated its bylaws and mission statement. The RCC is asking current voting members, via their respective City Councils, to pass a resolution reaffirming their membership and expressing support for the new mission statement.

The RCC was established to prevent encroachment, promote compatible land use, and expand community outreach regarding the importance of the NAS JRB Fort Worth. The RCC is comprised of local governments (Benbrook, Fort Worth, Lake Worth, River Oaks, Sansom Park, Westworth Village, White Settlement and Tarrant County) located in close proximity to the NAS JRB Fort Worth. The committee's primary role is to review and provide recommendations regarding land use decisions that may affect the mission of the air base.

Motion by Ms. Mackey, seconded by Dr. Marshall to adopt Resolution No. 2022-04 reaffirming its membership and express support for the new mission statement of the Naval Air Station Joint Reserve Base Fort Worth Regional Coordination Committee.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mayor Ward, Ms. Mackey, Mr. Tiner

Noes: None

Motion carried unanimously.

Resolution No. 2022-04 being "RESOLUTION SUPPORTING THE MISSION STATEMENT OF THE NAVAL AIR STATION JOINT REERVE BASE FORT WORTH REGIONAL COORDINATION COMMITTEE".

**VI. INFORMAL CITIZEN COMMENTS**

Terry Roach and Cody Warren addressed City Council.

**VII. COUNCIL MEMBER AND STAFF COMMENTS**

**VIII. RECESS INTO EXECUTIVE SESSION**

**Pursuant to Texas Government Code Section 551.071, Consultation with City Attorney**

**1. Seek advice from City Attorney regarding possible litigation.**

Mayor Ward recessed the regular meeting at 7:48 p.m. to conduct the Executive Session.

**IX. RECONVENE INTO OPEN SESSION**

Mayor Ward reconvened the regular session at 8:42 p.m.

**X. NECESSARY ACTION FROM EXECUTIVE SESSION**

Motion by Ms. Franklin, seconded by Mr. Tiner to direct the City Attorney to proceed as discussed in Executive Session.

**XI. ADJOURNMENT**

Meeting adjourned at 8:43 p.m. followed by a Worksession to discuss FY 2022/2023 Budget.

**APPROVED:**

  
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**Jason Ward, Mayor**

**ATTEST:**

  
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**Joanna King, City Secretary**