



**MINUTES  
OF THE  
MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY, APRIL 7, 2022**

The regular meeting of the Benbrook City Council was held on April 7, 2022 at 7:30 p.m. in the Council Chambers with the following Council members present:

Jason Ward, Mayor  
Renee Franklin  
Larry Marshall, Mayor Pro-Tem  
Dustin Phillips  
Gary Addison  
Laura Mackey

Also Present:

Andy Wayman, City Manager  
Jim Hinderaker, Assistant City Manager  
Joanna King, City Secretary  
Jared DeVries, Management Analyst  
Bennett Howell, Public Service Director

Others:

Phyllis Harkins  
Janice Howe  
Josh Harville

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Ward.

**II. INVOCATION/PLEDGE OF ALEGIANCE**

Invocation was given by Mayor Pro-Tem Marshall.  
The Pledge of Allegiance was recited.

**III. CITIZEN COMMENTS ON ANY AGENDA ITEM**

**IV. MINUTES**

**1. Approve minutes of the regular meeting held March 17, 2022**

Motion by Dr. Marshall, seconded by Ms. Mackey to approve the minutes of the regular meeting held March 17, 2022.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Ward, Mr. Addison. Ms. Mackey

Noes: None

Motion carried unanimously.

**V. PRESENTATION BY MAYOR AND MEMBERS OF CITY COUNCIL**

**CC-2022-02 Accept resignation from Michael Howard, Place 3 Benbrook Economic Development Corporation Board of Directors**

Joanna King gave the following report: The Benbrook Economic Development Board of Directors consists of seven members. Mr. Michael Howard was appointed to a two-year term in December 2021. That term will expire in December 2023. Mr. Howard has submitted his resignation and will no longer serve.

Although this will cause an extended vacancy, staff believes any appointment to the unexpired term should be delayed until the normal appointment process in December 2022 or if another vacancy should occur.

Motion by Ms. Franklin, seconded by Mr. Philips to accept the resignation from Michael Howard, Place 3 on the Benbrook Economic Development Board of Directors and delay filling the position.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Ward, Mr. Addison. Ms. Mackey

Noes: None

Motion carried unanimously.

**VI. REPORTS FROM CITY MANAGER**

**A. GENERAL**

**G-2553 Adopt Resolution to Participate in Tarrant County's 2022 HOME Program**

Bennett Howell gave the following report: The Department of Housing and Urban Development (HUD) appropriates funds to entitlement communities through the HOME Investment Partnership Block Grant (HOME) program. Tarrant County receives and administers the HOME funds on behalf of participating cities. The funds are targeted to benefit low-to-moderate income persons by providing rehabilitation for homeowner occupied, single-family dwellings. The rehabilitation program is managed by the Tarrant County Community Development (TCCD) office and individual residents work directly with TCCD.

HUD requires communities to provide a 30% match for all HOME expenditures. Benbrook is required to submit a letter and City Council resolution affirming the match as part of the application.

The maximum amount that can be spent on one house is \$24,000 and Benbrook's match is \$7,200 per home.

Over the last four years, the City has spent the following funds on the HOME program:

- 2018 \$3,827.81
- 2019 \$8,363.18
- 2020 \$0 - application withdrawn
- 2021 \$1,776.75

Benbrook is requesting HOME funding of \$50,000 with a City match of \$15,000. The City match was approved in the FY 2021/22 budget.

Motion by Dr. Marshall, seconded by Ms. Franklin to adopt Resolution No. 2022-01 to participate in Tarrant County's 2022 HOME program and approve the proposed funding level.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Ward, Mr. Addison. Ms. Mackey

Noes: None

Motion carried unanimously.

**Resolution No. 2022-01 being "A RESOLUTION AUTHORIZING PARTICIPATION IN TARRANT COUNTY'S HOME INVESTMENT PARTNERSHIPS PROGRAM; AND AGREEING TO MEET ALL MATCH CONTRIBUTION REQUIREMENTS FOR THE EXPENDITURES UNDER THE TARRANT COUNTY HOME INVESTMENT PARTNERSHIPS PROGRAM FOR PROGRAM YEAR 2022."**

## **VII. INFORMAL CITIZEN COMMENTS**

## **VIII. COUNCIL MEMBER AND STAFF COMMENTS**

Councilmember Addison announced the Hazardous Materials event to be held April 16, 2022 in Dutch Branch Park from 9:00 a.m. to 11:00 a.m.

**IX. ADJOURNMENT**

Meeting adjourned at 7:39 p.m.

**APPROVED:**

  
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**Jason Ward, Mayor**

**ATTEST:**

  
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**Joanna King, City Secretary**