



**MEETING MINUTES
BENBROOK ECONOMIC DEVELOPMENT CORPORATION
Board of Directors
REGULAR MEETING
January 22, 2019
Benbrook City Hall**

I. CALL TO ORDER

The Regular Meeting of the Benbrook Economic Development Corporation Board of Directors was called to order at 7:30 p.m. Tuesday, January 22, 2019, in the Benbrook City Council Chambers located at 911 Winscott Road, Benbrook, Texas. The presiding officer was President Kent Williams. A quorum was present, including:

Kent Williams, Place 5
Michelle Thomas, Place 3
Jason Ward, Place 1
Leslie Singleton, Place 2
Gary Crowell, Place 6
Kristina Denapolis West, Place 7

Absent:

Julia Nova, Place 4

Staff Present:

Cathy Morris, EDC Director
Hillary Cromer, Recording Secretary
Jim Hinderaker, Assistant City Manager

II. ACTION ITEMS

1. Approve Minutes of December 17, 2018 Regular Meeting – Ms. Singleton made a motion to approve the Benbrook Economic Development Corporation Regular Meeting Minutes of December 17, 2018 as submitted. Mr. Crowell seconded the motion. President Kent Williams called the vote and the motion carried 5-0.

2. Oath of Office for Newly Appointed Board of Directors – The following individuals took the Oath of Office: a) Kristina Denapolis West, Place 7, appointed to a one-year unexpired term from 12-31-2018 to 12-30-2019; b) Gary Crowell, Place 6, appointed to a two-year term from 12-31-2018 to 12-30-2020; and c) Leslie

Singleton, Place 2, appointed to a two-year term from 12-31-2018 to 12-30-2020. Julia Nova, Place 4, will take the Oath of Office at the February 19, 2019 meeting.

3. Election of 2019 Officers (President, Vice President, and Secretary)

President Kent Williams requested nominations for 2019 BEDC board president. Jason Ward nominated Kent Williams to serve as the 2019 BEDC board president. Ms. Thomas seconded the motion. Mr. Williams called the vote and motion carried 5-0 with Mr. Williams abstaining.

President Kent Williams requested nominations for 2019 BEDC board Vice President. During the Pre-Work Session, the board indicated that they would like to nominate Julia Nova as the 2019 BEDC board Vice President. For this reason, President Kent Williams requested a motion to postpone the nomination of Vice President. Ms. Singleton motioned that the board postpone the nomination of Vice President to the February 19, 2019 Regular board meeting. Mr. Crowell seconded the motion. President Kent Williams called the vote and motion carried 6-0.

President Kent Williams requested nominations for 2019 BEDC board Secretary. Mr. Crowell nominated Michelle Thomas to serve as the 2019 BEDC board Secretary. Mr. Ward seconded the motion. President Kent Williams called the vote and motion carried 5-0 with Ms. Thomas abstaining.

III. DIRECTOR'S REPORT –

1. Finance Report – As part of the financial report, Ms. Cromer presented a three-year comparison of sales tax revenue for the months of October, November, and December 2018. Staff also reported total revenue for the month of December 2018 including sales tax revenue, interest earned, and oil and gas royalties. Ms. Cromer completed the financial report by highlighting assets held by the BEDC as of December 31, 2018, including monies spent to-date on various projects, and funds available. No action necessary.

2. Public Reminder: Change of Date for February 2019 Meeting to Tuesday, February 19, 2019 – Kent Williams announced that the regularly scheduled meeting for February 2019 is to be held on Tuesday, February 19, 2019 instead of Monday, February 18, 2019 because Benbrook City Hall will be closed on February 18, 2019 in recognition of Presidents' Day.

IV. INFORMAL CITIZEN COMMENTS – President Kent Williams opened the floor for citizen comments. No comments were made.

V. EXECUTIVE SESSION – Pursuant to Texas Open Meetings Act.

The EDC Board of Directors convened into Executive Session at 7:43 p.m.

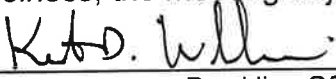
1. Section 551.072 – Deliberation Regarding Real Property

2. Section 551.087 – Deliberation Regarding Economic Development Negotiations

VI. RECONVENE INTO OPEN SESSION – Time: 8:40 p.m.

VII. ADJOURNMENT

There being no further business, the meeting adjourned at approximately 8:41 p.m.



Presiding Officer

ATTEST:



Attesting Officer