



# City of Benbrook

## CITY COUNCIL COMMUNICATION

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8/5/21	C-340	Award Owner's Representative Contract to Broaddus & Associates to assist with New Municipal Complex	1 of 1

In May 2021, voters authorized the sale of \$22,000,000 of General Obligation Bonds for the public purpose of constructing, improving and equipping a new municipal building for the police department, senior citizen center, municipal court, and city administration offices, and necessary demolition of existing facilities. The City issued a Request for Qualifications (RFQ) for an Owner's Representative to assist with cost control strategies, space optimization planning, selection of a qualified Design-Build firm to design and construct the project, assistance in contract negotiations and performance of quality control reviews during the construction phase of the project.

Forty-five firms requested the RFQ package and seven (7) firms submitted the Statement of Qualifications (SOQ) package for an opportunity to serve as the Owner's Representative for the City. City staff reviewed and ranked the submittals and selected three (3) firms to interview for the project. After interviews, City staff selected Broaddus & Associates.

Broaddus & Associates has excellent references and very significant municipal and private sector experience. Broaddus & Associates has previously assisted with similar projects for Texas cities including Georgetown, Lakeway, Highland Village, Buda, Fort Worth, Rockport, Austin and Bridgeport; Texas counties including Dallas, Tarrant, Rockwall, Bastrop and Travis; and DFW International Airport.

**FINANCING**

The Owner's Representative contract will be funded through the municipal bonds issued for this project.

**RECOMMENDATION**

Staff recommends that City Council approve the Owner's Representative contract with Broaddus & Associates for \$356,991.

SUBMITTED BY:	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY:
		CITY SECRETARY
CITY MANAGER		DATE: