



**MINUTES  
OF THE  
MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY, JULY 16, 2020**

The regular meeting of the Benbrook City Council was held on July 16, 2020 at 7:30 p.m. in the Council Chambers with the following Council members present:

Jerry Dittrich, Mayor  
Renee Franklin-via Telephone Conference  
Larry Marshall- via Telephone Conference  
Dustin Phillips-via Telephone Conference  
Jim Wilson-via Telephone Conference  
Laura Mackey-via Telephone Conference  
Jason Ward-via Telephone Conference

Also Present:

Andy Wayman, City Manager  
Jim Hinderaker, Assistant City Manager  
Joanna King, City Secretary  
Dawn Green, Police Administrative Manager  
Wes Cooper, Systems Administrator

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Jerry Dittrich.

**II. CITIZEN COMMENTS ON ANY AGENDA ITEM**

Mayor Dittrich paused the meeting for any citizen comments on any agenda item via telephone conference. There were no calls.

**III. MINUTES**

**1. Minutes of the regular meeting held July 2, 2020**

Motion by Dr. Marshall, seconded by Mr. Ward to approve the minutes of the regular meeting held July 2, 2020.

Vote on the Motion by Roll Call:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Wilson, Ms. Mackey, Mr. Ward

Noes: None

Motion carried unanimously.

#### **IV. CITIZEN PRESENTATION**

##### **1. Anne Mattern – Request Garage Sale Permit Requirements**

Ms. Mattern requested City Council consider amendments to the regulations regarding garage and estate sales. She advised that the current ordinance allows up to two garage sales per year and does not define the length of time for those sales. Ms. Mattern stated that she is beginning to observe residents having numerous sales at one location in different areas of Benbrook.

Ms. Mattern requested City Council review the current ordinance to require permits for garage and estates sales in order to provide the City with a tracing system to ensure Code Compliance.

Following questions from City Council, Andy Wayman, City Manager stated that the City receives very few complaints regarding garage and estate sales. He advised that when those complaints are received, the resident will be contacted and advised of the regulations.

Mayor Dittrich thanked Ms. Mattern for bringing the matter to City Council. He advised that this matter will be evaluated with staff to determine if changes need to be taken.

#### **V. PRESENTATION BY MAYOR AND MEMBERS OF CITY COUNCIL**

**CC-2020-06 Adopt Resolution and Election Order calling for a General Election to be held on November 3, 2020; authorizing a Joint Election Agreement between Tarrant County and the City of Benbrook, Texas; and providing procedures for the conduct of the election**

**(Adoptar la Resolución y la Orden Electoral que piden que se celebren elecciones generales el 3 de noviembre de 2020; autorizar un Acuerdo Electoral Conjunto entre el Condado de Tarrant y la ciudad de Benbrook, Texas; y proporcionar procedimientos para la realización de la elección) (Áp dụng nghị quyết và lệnh bầu cử kêu gọi một cuộc tổng tuyển cử được tổ chức vào ngày 3 tháng mười một, 2020; cho phép một thỏa thuận bầu cử chung giữa quận Tarrant và thành phố Benbrook Texas; và cung cấp các thủ tục cho việc tiến hành cuộc bầu cử)**

Joanna King gave the following report: The general election for Members of City Council in Places 2, 4 and 6 is scheduled for Tuesday, November 3, 2020.

The filing period for candidates begins at 8:00 a.m. Monday July 20, 2020 and ending at 5:00 p.m. on Monday, August 17, 2020.

The City Secretary is requesting that the City enter into a Joint Election Agreement with Tarrant County for election services.

The advantages of joining Tarrant County for the November 3<sup>rd</sup> election include:

- Tarrant County provides all necessary voting equipment, obtains all polling places, obtains and trains all election officials and obtains any necessary Justice Department submissions. In providing the equipment, the necessity of leasing the equipment from another vendor or making an outright purchase is eliminated, resulting in significant savings.
- Tarrant County has been designated as a Vote Center by the Secretary of State. Vote Centers is a term used to refer to Countywide Polling Place Program defined in the Texas Election Code. As a Vote Center, Tarrant County voters are allowed to cast their ballots in any polling place in the county during Early Voting and on Election Day.

Motion by Ms. Franklin, seconded by Mr. Wilson to adopt Resolution No. 2020-07 ordering the General Election for November 3, 2020 and authorize the Mayor to execute a joint election agreement with Tarrant County.

Vote on the Motion by Roll Call:

Ayes: Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Wilson, Ms. Mackey, Mr. Ward, Ms. Franklin

Noes: None

Motion carried unanimously.

Resolution No. 2020-07 being **“A RESOLUTION AND ELECTION ORDER BY THE CITY COUNCIL OF THE CITY OF BENBROOK, TEXAS CALLING FOR A GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2020; AUTHORIZING A JOINT ELECTION AGREEMENT BETWEEN TARRANT COUNTY AND THE CITY OF BENBROOK, TEXAS; PROVIDING PROCEDURES FOR THE CONDUCT OF THE ELECTION; AND PROVIDING AN EFFECTIVE DATE.”**

## **VI. REPORTS FROM CITY MANAGER**

### **A. GENERAL**

**G-2473      Authorize Interlocal Agreement with Fort Worth Independent School District to provide three police officers to participate in the Annual School Security Initiative**

Dawn Green gave the following report: The Benbrook Police Department provides three full-time School Resource Officers (SRO's) for FWISD campuses located in Benbrook. The three officers serve as a liaison between the police department and Benbrook schools. All reports and incidents occurring on school property are handled primarily by the SRO's. During holidays and summer break, the officers

perform regular patrol duties. The Fort Worth Independent School District subsidizes fifty percent (50%) of the salary, benefits, overtime, and training for all three officers.

Motion by Mr. Wilson, seconded by Dr. Marshall approve the Interlocal Agreement between the City of Benbrook and the Fort Worth Independent School District for three (3) full-time School Resource Officers.

Vote on the Motion by Roll Call:

Ayes: Mr. Phillips, Mayor Dittrich, Mr. Wilson, Ms. Mackey, Mr. Ward, Ms. Franklin, Dr. Marshall

Noes: None

Motion carried unanimously.

**VII. INFORMAL CITIZEN COMMENTS**

Mayor Dittrich paused the meeting for any informal citizen comments via telephone conference. There were no calls.

**VIII. COUNCIL MEMBER AND STAFF COMMENTS**

Jim Hinderaker gave report on COVID-19.

**IX. ADJOURNMENT**

Meeting adjourned at 7:58 p.m.

**APPROVED:**

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**Jerry B. Dittrich, Mayor**

**ATTEST:**

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**Joanna King, City Secretary**