



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, NOVEMBER 21, 2019**

The regular meeting of the Benbrook City Council was held on November 21, 2019 at 7:30 p.m. in the Council Chambers with the following Council members present:

Jerry Dittrich, Mayor
Renee Franklin
Larry Marshall
Dustin Phillips
Jim Wilson
Ron Sauma
Jason Ward

Also Present:

Andy Wayman, City Manager
Joanna King, City Secretary
Jim Hinderaker, Assistant City Manager
Beth Fischer, Deputy City Secretary
Rick Overgaard, Finance Director

Others Present:

Marie Sauma
Donna Sauma
George Sauma
Madelyn Hayden
Brian Hayden
Darlene Kalil
Joanne Marshall
Cristine Dittrich
James and Courtney Dittrich
Cody, Brady and Reed Dittrich
Jenny Dittrich
Michele and Ryan Schmidgall
Luke Schmidgall
Robin Ward
Bill Smith
Kent Williams
Alex Newman
Ted Gebhardt, Jr.

Ryan Armstrong
David Hafer
and 2 other citizens

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Jerry Dittrich.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Invocation given by Mayor Pro-Tem Larry Marshall.
The Pledge of Allegiance was recited.

III. CITIZEN COMMENTS ON ANY AGENDA ITEM

IV. MINUTES

1. Minutes of the regular meeting held November 7, 2019

Motion by Ms. Franklin seconded by Mr. Phillips to approve the minutes of the regular meeting held November 7, 2019.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mayor Dittrich, Mr. Phillips, Mr. Wilson

Noes: None

Abstain: Mr. Sauma

Motion carries 5-0-1

2. Minutes of the special meeting held November 14, 2019

Motion by Mr. Sauma, seconded by Dr. Marshall to approve the minutes of the special meeting held November 14, 2019.

Vote on the Motion:

Ayes: Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Wilson, Mr. Sauma, Ms. Franklin

Noes: None

Motion carries unanimously.

V. OATH OF OFFICE TO NEWLY ELECTED MEMBERS OF CITY COUNCIL

Joanna King administered the Oath of Office to Jerry B. Dittrich, Mayor; Dr. Larry Marshall, Councilmember Place 3; Jim Wilson, Councilmember Place 5; and, Jason Ward, Councilmember Place 7.

Outgoing Councilmember Ron Sauma addressed City Council and citizens on his 18 ½ years of service to the City in Place 7 on the City Council.

Members of City Council and City Manager, Andy Wayman expressed their appreciation to Mr. Sauma for his service and friendship.

VI. SELECTION OF MAYOR PRO-TEM

Nomination by Ms. Franklin, seconded by Mr. Wilson to select Dr. Larry Marshall as the Mayor Pro-Tem. With no other nominations Mayor Dittrich called for a vote.

Ayes: Mr. Phillips, Mayor Dittrich, Mr. Wilson, Mr. Ward, Ms. Franklin, Dr. Marshall

Noes: None

Nomination passed unanimously.

VII. PRESENTATION BY MAYOR AND MEMBERS OF CITY COUNCIL

CC-2019-09 Tarrant Appraisal (TAD) Board of Directors nominations

No action taken

VIII. PROCLAMATION/AWARD/RECOGNITION

1. Receive American Planning Association Certificate of Achievement 2019

Jim Hinderaker advised that the City of Benbrook has received the “Certificate of Achievement for the Richard R. Lillie, FAICP Program for Planning Excellence” from the Texas Chapter of the American Planning Association for 2019. The certificate recognizes the professional planning standards demonstrated by the City’s planning staff and funding and support exhibited by the City Council and Planning and Zoning Commission.

The City met the Chapter’s goals for:

- Increasing awareness of professional planning,
- Recognizing planning departments which meet certain professional requirements,
- Enhancing neighborhood and citizen recognition of planning efforts,

- Encouraging the funding of professional training for Commissioners and staff, and
- Aiding in economic development and community image.

2. Proclamation – National Diabetes Awareness Month

Mayor Dittrich presented Ted Gebhardt, Jr., Area Executive Director for North and West Texas, American Diabetes Association with a Proclamation designating November as National Diabetes Awareness Month in Benbrook, Texas.

Mr. Gebhardt address City Council and citizens programs and education tools offered by the American Diabetes Association to help stop this disease.

IX. REPORTS FROM CITY MANAGER

A. GENERAL

G-2443 Accept finance report for period ending October 31, 2019

Rick Overgaard gave the following report: General Fund revenues for the month of October, the first month of the fiscal year, were \$1,005,284. The October 2019 revenue is greater than last October 2018 because the accounting accrual for sales tax is now occurring monthly instead of at fiscal year-end. Property tax collections were \$529,648, Fines and Forfeitures were \$72,848, and Permits and Fees were \$24,274. Sales tax collected and recognized as revenue in October was \$303,508, which is 16.99 percent greater than last October. General Fund revenues collected through the end of October were 4.8 percent of the budget.

General Fund expenditures for the month of October were \$1,481,535 or 6.8 percent of the adopted budget.

Fiscal year-to-date, total General Fund revenues of \$1,005,284 were less than General Fund expenditures of \$1,481,535 by \$476,251.

Debt Service revenues for the month of October totaled \$18,602 and were all from property tax. There were no expenditures in October. The next debt service payments will occur in February 2020.

EDC revenues as of October 31, 2019, were \$153,439. EDC expenditures through the end of October were \$372,209, which includes the purchase of land. Total expenditures exceeded total revenues by \$218,770.

Total revenues received through October 31, 2019 were \$98,092 from stormwater utility fees, mineral lease revenue, and interest earnings. Total expenditures for the Capital Projects Fund were \$178,032 through the end of October. Total expenditures exceeded total revenues by \$79,940. Sufficient funds are available

in the current fund balances of the Capital Projects Fund. This fund operates on a project basis rather than a specific fiscal year.

On October 31, 2019, the City had \$15,983,618 invested at varying interest rates; the EDC had \$4,392,191 available.

Motion by Mr. Wilson, seconded by Dr. Marshall to accept the finance report for the period ending October 31, 2019.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Wilson, Mr. Ward

Noes: None

Motion carries unanimously.

G-2444 Receive applications for Boards and Commissions and schedule interviews

Joanna King gave the following report: The off-numbered places on the City Boards and Commissions will expire on December 30, 2019.

Following the November 5, 2019 elections held in the City, one member of the Park Board has been elected to the Benbrook Library Board and one member to the Benbrook Water Authority Board. As elected officials they are no longer eligible to hold a position of the City's Boards and Commissions. The term for both vacated positions is December 30, 2020 leaving a one-year unexpired term.

The City advertised a formal notice to accept applications in the official newspaper, the Fort Worth Star-Telegram, the City's cable channel, website Facebook page and the quarterly newsletter. The deadline to receive applications was November 7, 2019.

Motion by Ms. Franklin, seconded by Dr. Marshall to schedule interview sessions with the Board and Commission applicants on Monday, December 16, 2019 and Tuesday, December 17, 2019.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Wilson, Mr. Ward

Noes: None

Motion carries unanimously.

X. INFORMAL CITIZEN COMMENTS

As the newly appointed President of the Benbrook Water Authority Board of Directors, David Hafer addressed City Council. Mr. Hafer advised that it was the intend of the Board of Directors to form a partnership with the City of Benbrook in serving the citizens of Benbrook.

XI. COUNCIL MEMBER AND STAFF COMMENTS

XII. ADJOURNMENT

Meeting adjourned at 8:17 p.m. followed by a worksession:

1. Discuss Ordinance requiring pet owners to collect and remove their animal's waste
2. Update of Whitestone Golf Club

APPROVED:

Jerry B. Dittrich, Mayor

ATTEST:

Joanna King, City Secretary