

AGENDA
BENBROOK CITY COUNCIL
THURSDAY, DECEMBER 1, 2022
911 WINSKOTT ROAD, BENBROOK, TEXAS
PRE-COUNCIL WORKSESSION 7:15 P.M.
Review and discuss agenda items for regular meeting.
REGULAR MEETING 7:30 P.M.
COUNCIL CHAMBERS
ALL AGENDA ITEMS ARE SUBJECT TO FINAL ACTION

I. CALL TO ORDER

II. INVOCATION

Invocation To Be Given By Fr. Kenneth M. Bolin With St. Thomas Becket Catholic Church

PLEDGE OF ALLEGIANCE

III. CITIZEN COMMENTS ON ANY AGENDA ITEM (Citizen Comments Are Limited To 3 Minutes)

IV. MINUTES

1. Approve Minutes Of The Regular Meeting Held November 17, 2022

Documents:

[CC MINUTES-11-17-22.PDF](#)

V. REPORTS FROM CITY MANAGER

A. GENERAL

G-2590 Adopt Update To Capital Improvement Program

Documents:

[G-2590 ADOPT CIP.PDF](#)
[G-2590 DRAFT 2023 CIP.PDF](#)

G-2591 Floodplain Report

Documents:

[G-2591 FLOODPLAIN REPORT MEMO.PDF](#)

VI. INFORMAL CITIZEN COMMENTS

State Law prohibits any deliberation of or decisions regarding items presented in informal citizen comments. City Council may only make a statement of specific information given in response to the inquiry; recite an existing policy; or request staff place the item on an agenda for a subsequent meeting. The exception to informal comments is that once an election date has been set by City Council comments relative to elections will not be broadcast on the City's cable channel. However, a copy of the tape

containing citizens' comments will be available at city hall for review or purchase by interested citizens.
(Citizen comments are limited to 3 minutes)

VII. COUNCIL MEMBER AND STAFF COMMENTS

Pursuant to the Texas Government Code, Chapter 551, Open Meetings, Section 551.0415, announcements from City Councilmembers and City Staff are limited to expressions of thanks; congratulations; condolences; recognition of public officials, employees or citizens; information regarding holiday schedules; reminders of community events or announcements involving an imminent threat to the public health and safety of the municipality that has arisen after the posting of the agenda. No discussion or formal action may be taken on these items at this meeting.

VIII. ADJOURNMENT



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, NOVEMBER 17, 2022**

The regular meeting of the Benbrook City Council was held on November 17, 2022 at 7:30 p.m. in the Council Chambers with the following Council members present:

Jason Ward, Mayor
Renee Franklin
Larry Marshall
Dustin Phillips
Gary Addison
Laura Mackey
Keith Tiner

Also Present:

Jim Hinderaker, Assistant City Manager
Joanna King, City Secretary
Beth Fischer, Deputy City Secretary
Rick Overgaard, Finance Director
Tommy Davis, Fire Chief
Jessica James, EDC Director

Others:

Dana Addison
Bill Smith
Pastor Todd Pylant
Lynette Spence
Terri Davis
Sunnae Hiler
Terry Roach
and 4 other citizens

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Ward

II. INVOCATION/PLEDGE OF ALEGIANCE

Invocation was given by Pastor Todd Pylant with First Baptist Church of Benbrook. The Pledge of Allegiance was recited.

III. CITIZEN COMMENTS ON ANY AGENDA ITEM

IV. MINUTES

1. Approve minutes of the regular meeting held November 3, 2022

Motion by Dr. Marshall, seconded by Mr. Phillips to approve the minutes of the regular meeting held November 3, 2022

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Ward, Mr. Addison, Ms. Mackey, Mr. Tiner

Noes: None

Motion carries unanimously.

V. OATH OF OFFICE TO NEWLY ELECTED MEMBERS OF CITY COUNCIL

Beth Fischer administered the Oath of Office to:

Councilmember Renee Franklin, Place 2

Councilmember Dustin Phillips, Place 4

Councilmember Laura Mackey, Place 6

VI. SELECTION OF MAYOR PRO-TEM

Mayor Ward asked for nominations for the position of Mayor Pro-Tem.

Ms. Franklin nominated Councilmember Laura Mackey to serve as Mayor Pro-Tem.

Mayor Ward asked if there were any other nominations.

Mr. Tiner nominated Councilmember Larry Marshall to serve as Mayor Pro-Tem.

Mayor Ward stated that with no further nominations, the nominations were closed.

An aye and no vote was held for the first nomination. That nomination received 2 aye votes and 5 no votes. Nomination failed.

An aye and no vote was held for the second nomination. That nomination received 5 aye votes and 2 no votes. Nomination passed.

VII. REPORTS FROM CITY MANAGER

A. GENERAL

G-2587 Approve finance report for period ending October 31, 2022

Rick Overgaard gave the following report: General Fund revenues for the month of October were \$907,703. Major revenues collected for the month include Property taxes of \$328,158, Permits of \$40,199, Fines and Forfeitures of \$27,190, Other Agencies of \$33,500, and Charges for Services of \$58,682. Sales tax collected and recognized as revenue in October was \$401,802. Fiscal year to date sales tax is \$401,802, an increase of 19.85% over last year at this time.

General Fund revenues collected through the end of October were 3.8% of the budget.

General Fund expenditures for the month of October were \$1,345,892 and 5.6% of the adopted budget.

Total General Fund revenues of \$907,703 were less than total General Fund expenditures of \$1,345,892 by \$438,189.

Debt Service revenues for the month of October totaled \$12,027 and were all from property tax. There were no expenditures in October. The next debt service payments are due February 1, 2023.

EDC revenues through October were \$214,433. EDC expenditures through the end of October were \$99,595. Total revenues exceeded total expenditures by \$114,838.

Total revenues received through October were \$15,340 from stormwater utility fees and interest earnings. Total expenditures for the Capital Projects Fund were \$3,400 through the end of October. October expenditures included the Floodplain Study. Total revenues exceeded total expenditures by \$11,940. Sufficient funds are available in the current fund balances of the Capital Projects Fund. This fund operates on a project basis rather than a specific fiscal year.

On October 31, 2022, the City had \$48,274,264 invested at varying interest rates; the EDC had \$6,283,864 available.

Motion by Ms. Franklin, seconded by Mr. Phillips to accept the finance report for the period ending October 31, 2022.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Ward, Mr. Addison, Ms. Mackey, Mr. Tiner

Noes: None

Motion carries unanimously

G-2588 Approve Hotel/Motel Occupancy Tax Distribution for FY 2022.2023

Rick Overgaard gave the following report: City Staff received applications for the FY 2022-23 Hotel/Motel Occupancy Tax budget distributions. Upon review of all requests, Staff has compiled the following list.

Organization	Program	Description	Amount
City of Benbrook	Visitor Center	Promote Benbrook	\$100,926
City of Benbrook	Heritage Fest	Festival for Benbrook	33,549
City of Benbrook	Christmas Lights	Holiday Display	<u>15,000</u>
Total Request			\$149,475
Requested Advertising Budget		Statutory Requirement	<u>22,037</u>
Total HMOT Budget			\$171,512

Motion by Mr. Addison, seconded by Mr. Tiner to approve the requests as proposed for the Hotel/Motel Occupancy Tax Budget for the 2022-23 fiscal year.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Ward, Mr. Addison, Ms. Mackey, Mr. Tiner

Noes: None

Motion carries unanimously

G-2589 Receive applications for Boards and Commissions

Joanna King gave the following report: The even numbered places on the various Boards and Commissions will expire December 30, 2022. There is also an unexpired vacancy in Place 3 on the Economic Development Corporation Board of Directors.

The City advertised a formal notice to accept applications in the Benbrook News and the Fort Worth Star Telegram.

The announcement was also placed on the City's Charter Communications Channel, City Home Page, City's Facebook Page, Twitter and the quarterly Newsletter.

The deadline for receiving applications was November 14, 2022.

Motion by Ms. Franklin, seconded by Dr. Marshall to direct the City Secretary to schedule applicant interviews for December 6, 2022 beginning at 6:00 p.m. and for council to proceed from there to initiate the process.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Ward, Mr. Addison, Ms. Mackey, Mr. Tiner

Noes: None

Motion carries unanimously

B. CONTRACT

C-358 Approve Tarrant County Fire/EMS Contract

Tommy Davis gave the following report: For several years, Tarrant County has engaged (via contract) the Benbrook Fire Department to provide fire and EMS services to portions of unincorporated Tarrant County.

The City last renewed the annual fire and EMS services agreement with Tarrant County in December of 2021.

Contract continuation is beneficial to Benbrook for the following reasons:

- The 2022/23 rate of compensation (\$148,000) compensates the City for services rendered.
- Provisions of the County provided tanker and brush truck precludes the purchase of this apparatus by Benbrook citizens.
- The 2022/23 rate of compensation from points is estimated to be \$260,000.
- The 2022/23 contract includes a grant from the district of \$25,000 for the purchase and replacement of firefighting equipment.
- Additionally, we will be receiving \$1.7 million in funds through the ARPA agreement towards 3 ambulance replacements.
- The total current fiscal year cash reimbursement from Tarrant County to the City would be approximately \$433,000.

As a standard for Tarrant County, they do not provide new contracts until after the new fiscal year has begun. The term of this contract is for one year, from October 1, 2022 to September 30, 2023.

Motion by Ms. Mackey, seconded by Mr. Addison to approve the proposed contract for fire and EMS services for the assigned area of Tarrant County Emergency Services District #1 for fiscal year 2022-2023.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Ward, Mr. Addison, Ms. Mackey, Mr. Tiner

Noes: None

Motion carries unanimously

VIII. INFORMAL CITIZEN COMMENTS

Sunnae Hiler and Terry Roach addressed City Council.

IX. COUNCIL MEMBER AND STAFF COMMENTS

X. ADJOURNMENT

Meeting adjourned at 7:53 p.m.

APPROVED:

Jason Ward, Mayor

ATTEST:

Joanna King, City Secretary



City of Benbrook

CITY COUNCIL COMMUNICATION

DATE: 12/1/2022	REFERENCE NUMBER: G-2590	SUBJECT: Adopt Update to Capital Improvement Program	PAGE: 1 of 2
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The Capital Improvements Program (CIP) is a forecast and schedule of public physical improvements for the next five years and beyond. The City Charter requires that the CIP be updated on an annual basis. The CIP is dynamic and may change over time based on community needs, citizen expectations and unanticipated strategic opportunities. The CIP will be added as an appendix in the Comprehensive Plan.

The changes included in this year's plan include:

1. Updated project information
2. Updated cost estimates in 2022 dollars

Community Facilities and Equipment

The CIP includes plans for a new Municipal Complex to house the Police Station, Senior Citizen's Center, Municipal Court, City Hall Offices, and a Visitor's Center. Future purchases include the acquisition of four new ambulances and on-board equipment, fully funded by a Tarrant County Emergency Services District grant, the purchase of a new 2026 model year 12 cubic-yard dump truck for Public Services, the replacement of seven outdoor warning sirens, and the replacement of playground equipment at Castle and Robot Parks located in Dutch Branch Park.

Streets and Thoroughfares

Following Tarrant County voter approval on November 2, 2021, the County selected two Benbrook street reclamation projects, Westpark Drive between R.M. 2871 and Lakeway Drive, and Timbercreek Road from the bridge nearest Winscott Road to just east of Park Drive, as part of their 2021 Transportation Bond Program. Construction is expected to begin in late FY 2022-23 or early FY 2023-24.

The CIP includes an annual expenditure of \$2,000,000 to fund the annual street overlay program. Tarrant County furnishes all equipment and labor necessary to overlay approved street segments provided the City pays the cost of all necessary materials and traffic control. Portions of the program not completed by Tarrant County are contracted out separately through existing Interlocal Agreements with other government entities.

Drainage Facilities

The CIP includes a Citywide floodplain study to assess flooding risk from storms classified between 10-year to 500-year rain events, at both current and future built-out conditions. In addition, the CIP includes a multi-year storm drain assessment to evaluate the condition of the existing storm drain

SUBMITTED BY:	DISPOSITION BY COUNCIL: <input type="checkbox"/> APPROVED <input type="checkbox"/> OTHER (DESCRIBE)	PROCESSED BY:
		CITY SECRETARY
CITY MANAGER		DATE:

DATE: 12/1/22	REFERENCE NUMBER: G-2590	SUBJECT: Adopt Update to Capital Improvement Program	PAGE: 2 of 2
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system. The CIP also includes a number of drainage projects over the next five years. Proposed projects include:

1. FY 2022-23: Westerly Ditches Drainage Improvements
2. FY 2022-23: Southside/Dawn Plantation West Drainage Improvements
3. FY 2023-24: Dutch Branch Park Drainage Improvements
4. FY 2023-24: Timberline Drainage Project
5. FY 2027-28: Plantation East Channel

Funding for all drainage projects is from the Storm Water Utility Fund.

RECOMMENDATION

Staff recommends that the City Council adopt the revised Capital Improvements Program as presented.

2023 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

In addition to an Annual Operating Budget, the City of Benbrook prepares a Capital Improvement Program (CIP) each year. The CIP is a listing of planned capital projects for the upcoming five-year period together with the expected costs and anticipated methods of financing. The CIP includes projects relating to Community Facilities, Streets, and Drainage Facilities, as well as the acquisition of larger or specialized equipment.

To be included in the CIP, expenditures must meet all of the following general criteria:

1. Qualify as a capital project.
2. Have a useful life of not less than five years.
3. Exceed \$50,000.

Many CIP projects have ongoing costs for staffing and maintenance well beyond its initial purchase and/or construction. Therefore, it is important to note that once a project is approved, the entire project, not just the first year's portion, must be considered. For projects that span multiple years, this may create a future obligation to complete the project. For this and other reasons, the CIP must be viewed from a multi-year perspective.

Funding for CIP comes from several sources including:

1. Transfers from the Operating Budget
2. Transfers from reserves
3. Economic Development Corporation
4. Tax Increment Financing District
5. Stormwater Utility Fund
6. Bond issuances
7. Grants or other outside contributions

Project Summaries

Based on an analysis of needs and available funding, Table 1.1, as well as Sections 1.1.1 Community Facilities and Equipment, 1.1.2 Streets, and 1.1.3 Drainage Facilities, provides a summary and description of the City of Benbrook's five-year CIP.

Table 1.1
2023 Five-Year
Capital Improvement Program (CIP)
(Pending City Council Approval - Dec. 1, 2022)

Fiscal Year	Category	Project	Project Budget	Status	Funding Source
Current Year 2022-23	Community Facilities and Equipment	Municipal Complex (carryover from FY 2021-22)	\$23,760,523	Approved	Voter Approved Bonds
Year 1 2023-24		Municipal Complex (carryover from FY 2021-22)	See Above	See Above	See Above
		Replacement of 3 Ambulances	\$1,750,980	Approved	Tarrant County ARP Act Funds
Year 2 2024-25		Ambulance Replacement	\$655,059	Proposed	Tarrant County ARP Act Funds
Year 3 2025-26		Public Works Dump Truck	\$175,000	Proposed	Capital Asset Replacement Fund
Year 4 2026-27		Replace 7 Outdoor Warning Sirens	\$140,000	Proposed	TBD
Year 5 2027-28		Replace Playground Equipment at Castle Park and Robot Park	\$1,000,000	Proposed	Park Funds
Current Year 2022-23	Street Improvements	Tarrant County Road Bond Package (50% match - current year or later)	\$1,751,388 (\$875,694 City portion)	Approved (waiting on ILA from Tarrant County)	Voter Approved Tarrant County Bonds & General Fund
		2023 Annual Street Overlay Program	\$1,985,000	Approved	General Fund
		Vista Way to Benbrook Boulevard Connection and I-20 Service Road Two-Way Conversion	\$3,099,563	Approved	TIF District and EDC Funds
		47 th CDBG Project Bellaire Drive/Crosslands Road Sidewalk Installation (carryover from FY2021-22)	\$210,000 (Est. City portion \$65,000)	Approved	Community Development Block Grant & General Fund
		Year 1 2023-24	2024 Annual Street Overlay Program	\$2,000,000	Proposed

Table 1.1
2023 Five-Year
Capital Improvement Program (CIP)
(Pending City Council Approval - Dec. 1, 2022)

Fiscal Year	Category	Project	Project Budget	Status	Funding Source
		49 th CDBG Project TO BE DETERMINED	TBD	TBD	Community Development Block Grant
Year 2 2024-25		2025 Annual Street Overlay Program	\$2,000,000	Proposed	General Fund
Year 3 2025-26	Street Improvements	2026 Annual Street Overlay Program	\$2,000,000	Proposed	General Fund
		51 st CDBG Project TO BE DETERMINED	TBD	TBD	Community Development Block Grant
Year 4 2026-27		2027 Annual Street Overlay Program	\$2,000,000	Proposed	General Fund
Year 5 2027-28		2028 Annual Street Overlay Program	\$2,000,000	Proposed	General Fund
		53 rd CDBG Project TO BE DETERMINED	TBD	TBD	Community Development Block Grant
Current Year 2022-23		Drainage Facilities	Storm Drain Condition Assessment Proposed \$280K Multi-year Project (Year 2 of 4)	\$70,000/Year	Approved
	Citywide Floodplain Study (carryover from FY 2021-22)		\$75,000	Approved	Storm Water Utility Fund
	Westerly Ditches Drainage Improvements		\$246,000	Proposed	Storm Water Utility Fund
	Southside/Dawn Plantation West Drainage Improvements		\$420,000	Proposed	Storm Water Utility Fund
Year 1 2023-24	Storm Drain Condition Assessment Multi-year Project (Year 3 of 4)		See Above	See Above	See Above

Table 1.1
2023 Five-Year
Capital Improvement Program (CIP)
(Pending City Council Approval - Dec. 1, 2022)

Fiscal Year	Category	Project	Project Budget	Status	Funding Source
		Dutch Branch Park Drainage Improvements	\$300,000	Proposed	Storm Water Utility Fund
Year 1 2023-24	Drainage Facilities	Timberline Drainage Project	\$150,000	Proposed	Storm Water Utility Fund
Year 2 2024-25		Storm Drain Condition Assessment Multi-year Project (Year 4 of 4)	See Above	See Above	See Above
Year 3 2025-26		Projects from the Storm Drain Condition Assessment and/or Dutch Branch Park Drainage Study	TBD	TBD	Storm Water Utility Fund
Year 4 2026-27		Projects from the Storm Drain Condition Assessment and/or Dutch Branch Park Drainage Study (carryover from FY 2025-26)	TBD	TBD	Storm Water Utility Fund
Year 5 2027-28		Plantation East Channel	\$200,000	Proposed	Storm Water Utility Fund

1.1.1 Community Facilities and Equipment

Municipal Complex - In 2019, as part of the City's updated 2020 Comprehensive Plan, a Citizen Committee recommended a new Municipal Complex to replace several municipal buildings, and to act as an anchor for a proposed downtown development. The existing municipal buildings are aging and have mechanical issues, electrical problems, ADA non-compliance and other challenges. In May 2021, voters approved the general obligation bond election to fund the design and construction of a new two-story, approximately 35,000 square-foot Benbrook Municipal Complex to house the Police Station, Senior Citizen's Center, Municipal Court, City Hall Offices, and a Visitor's Center. In March 2022, City Council awarded the Municipal Complex professional design and pre-construction services contract to JE Dunn Construction and Randall Scott Architects. In October 2022, City Council awarded the Municipal Complex construction contract to JE Dunn Construction. Construction is underway.

Ambulance Replacement - The Fire Department is responsible for providing Emergency Medical Services for the City of Benbrook and a portion of southwest Tarrant County. The City operates four ambulances and beginning in 2009 implemented an ambulance replacement plan to rotate out the oldest ambulance from service once every two years. In past bi-annual cycles, the City has always been awarded a \$75,000 Ambulance Replacement Grant toward the purchase of each new ambulance from the Tarrant County Emergency Services District (TCESD). FY 2021-22, TCESD, using the American Rescue Plan Act (ARP Act) funds, awarded the City an escalating cost Ambulance Replacement Grant ranging from \$550,000 to \$694,362 for the annual purchase of one ambulance, and all associated on-board medical equipment including a cardiac monitor, each year for a four-year period. To ensure delivery of all ambulances prior to the expiration of the grant program, TCESD has accelerated its award period.

Dump Truck - The City's Public Services Department currently operates and maintains two dump trucks (2001 and 2003 model years). Both dump trucks have over 100,000 miles and are experiencing significant and increasing repair costs and down time. City Council approved the purchase of one replacement dump truck (a 2022 model year) in FY 2021-22, with an anticipated delivery date during the 1st quarter of 2023. The proposed second replacement dump truck is a new 2026 model year with a 12 cubic-yard load capacity.

1.1.2 Streets

Tarrant County 2021 Transportation Bond Program - In early 2021, Tarrant County initiated efforts to pursue a Transportation Bond Program (TBP) for voter consideration. As part of this effort, the County requested project submittals (with a 50/50 matching fund requirement) from municipalities across the county for consideration in the Call for Projects funding category of the proposed 2021 TBP. Following voter approval on November 2, 2021, the County notified City staff that two of the City's proposed projects had been selected, including Westpark Drive, between R.M. 2871 and Lakeway Drive, and Timbercreek Road, from the bridge nearest Winscott Road to just east of Park Drive. Construction is expected to begin in late FY 2022-23 or early FY 2023-24.

Vista Way Connection to Benbrook Boulevard and I-20 Service Road Two-Way Conversion Project – The CIP includes a new roadway, utility installation and intersection signalization that connect Vista Way to Benbrook Boulevard and further provides for the two-way conversion of a portion of the I-20 Service Road. The project is funded through the Tax Increment Finance District and Economic Development Corporation funds.

Community Development Block Grant (CDBG) Projects – The CDBG is a Federal program administered by HUD that provides formula-based grants that benefit low-and-moderate income communities. Tarrant County administers the annual program on behalf of smaller cities in the County. To maximize the grant award, Benbrook has chosen to receive funding every other year. The 47th Year CDBG project is the installation of a new sidewalk along the north side of Bellaire Drive between Crosslands Road and

Watercourse Drive. Future year projects have not yet been determined.

Annual Street Overlay Program - The CIP includes an annual expenditure of \$2,000,000 to fund the street overlay program. Tarrant County furnishes all equipment and labor necessary to overlay the street segments provided the City pays the cost of all necessary materials and traffic control. Portions of the program not completed by Tarrant County are contracted out separately through existing Interlocal Agreements with other government entities.

1.1.3 Drainage Facilities

Citywide Floodplain Study – The City has commissioned a study of approximately 24-linear miles of stream channels and abutting floodplain to determine the extent of probable flooding from storms classified as 10-year, 25-year, 50-year, 100-year and 500-year rain events, at both current and future built-out conditions. The study results will enable staff to better assess the flood risk of properties in and around the floodplain and to determine appropriate mitigation measures.

Westerly Ditch Drainage Project - The drainage ditch between Chapin Road and Circle S Road needs to be reshaped and armored to allow stormwater to more freely flow down the ditch. The ditch, both upstream and downstream of this location, has been improved allowing for greater flow capacities. However, the stormwater bottlenecks at this ditch section and must be reshaped and armored with geogrid matting and vegetation to function properly.

Storm Drain Condition Assessment - The City is conducting a condition assessment of the City's entire existing storm drain system. This review will include sending a remote camera through the storm drain system to digitally record its condition. The scope of work will include surveying each inlet, outlet and storm drain manhole location to develop an up-to-date map of the system. The review will assess one quadrant of the City's storm system each year over a four-year period. The project also provides the City with credits for the Stormwater Management Program and Community Rating System, that help to reduce flood insurance rates.

Southside/Dawn Plantation West Drainage Project - This drainage project is a continuation of the previous Plantation West Drainage Improvement project. The previous project made improvements upstream of the Dawn Street bridge and this project proposes improvements on the downstream side of the bridge.

Dutch Branch Park Drainage Assessment and Improvement Project - During heavy rains, stormwater flows across ball fields and the running track damaging infrastructure and ponding in low areas. The project regrades the park as needed to allow water to flow through the park without damaging infrastructure. The project also evaluates the drainage patterns in the park and recommends grading improvements that minimize disturbances to the existing infrastructure while allowing water to safely flow through the park.

Timberline Drainage Project - Several local streets that directly connect to Timberline Drive significantly flatten out prior to their connection to the collector street. As a result, stormwater designed to be captured within the Timberline Drive drainage system ponds on the local streets. The project would extend storm drainpipes from the Timberline Drive system to the local streets. New stormwater curb inlets would be installed on the local streets connecting to the newly extended storm drainpipes.



MEMORANDUM

To: Mayor and Members of the City Council

From: Andy Wayman, City Manager *AW*

Subject: Floodplain Report

Date: November 23, 2022

The "Floodplain Report" agenda item for the December 1, 2022, City Council Meeting is a verbal report of floodplain management activities and does not include a written staff report. The "Floodplain Report" assists in securing points for Benbrook's Community Rating System (CRS).

CRS is a voluntary incentive program administered by the Federal Emergency Management Agency that recognizes and encourages community floodplain management practices that exceed the minimum requirements of the National Flood Insurance Program. In CRS communities, flood insurance premium rates are discounted to reflect reduced flood risk. The City of Benbrook has a CRS ranking of 6, which qualifies residents for a 20 percent discount on flood insurance premiums for properties in the floodplain.