

VIA TELEPHONE CONFERENCE

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Benbrook will conduct its Regular Meeting scheduled for 7:15 p.m. on Thursday April 16, 2020, in the City Council Chambers, 911 Winscott Road, Benbrook, Texas by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). There will be no public access to the location described above.

For this meeting, the presiding officer will be physically present at the location described above. However, one or all other members of the City Council may participate in this meeting remotely through telephone conference providing for two-way audio communication for each member of the City Council.

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at <http://www.benbrook-tx.gov/AgendaCenter>.

The public toll-free dial-in number to participate in the telephonic meeting is: **1-866-894-9011** or local number **817-443-6248**

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. Citizens may view this meeting online at <http://www.benbrook-tx.gov/297/Live-Video-Feed-Meeting-Archive> or on Charter Spectrum Cable Channel 190

This meeting will be recorded, and the recording will be available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

BENBROOK CITY COUNCIL

THURSDAY, APRIL 16, 2020

911 WINSOTT ROAD, BENBROOK, TEXAS

PRE-COUNCIL WORKSESSION 7:15 P.M.

1. Review and discuss agenda items for regular meeting

REGULAR MEETING 7:30 P.M.

COUNCIL CHAMBERS

ALL AGENDA ITEMS ARE SUBJECT TO FINAL ACTION

- I. CALL TO ORDER
- II. CITIZEN COMMENTS ON ANY AGENDA ITEM
- III. MINUTES
 1. Approve Minutes Of The Regular Meeting Held April 2, 2020

Documents:

[CC MINUTES-04-02-20.PDF](#)

- IV. STAFF REPORTS

1. Jim Hinderaker - Update Of COVID-19

V. INFORMAL CITIZEN COMMENTS

State Law prohibits any deliberation of or decisions regarding items presented in informal citizen comments. City Council may only make a statement of specific information given in response to the inquiry; recite an existing policy; or request staff place the item on an agenda for a subsequent meeting. The exception to informal comments is that once an election date has been set by City Council comments relative to elections will not be broadcast on the City's cable channel. However, a copy of the tape containing citizens' comments will be available at city hall for review or purchase by interested citizens

VI. COUNCIL MEMBER AND STAFF COMMENTS

Announcements from City Councilmembers and City Staff may be made for items to include: expression of thanks; congratulations; condolence; recognition of public officials, employees or citizens; information regarding holiday schedules; reminders of community events or announcements involving an imminent threat to the public health and safety of the municipality that has arisen after the posing of the agenda. No discussion or formal action may be taken on these items at this meeting.

VII. ADJOURNMENT



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, APRIL 2, 2020**

The regular meeting of the Benbrook City Council was held on April 2, 2020 at 7:30 p.m. in the Council Chambers with the following Council members present:

Jerry Dittrich, Mayor
Renee Franklin
Larry Marshall- via Telephone Conference
Dustin Phillips-via Telephone Conference
Jim Wilson
Laura Mackey-via Telephone Conference
Jason Ward

Also Present: Andy Wayman, City Manager-via Telephone Conference
Jim Hinderaker, Assistant City Manager
Joanna King, City Secretary
Tommy Davis, Fire Chief
Wes Cooper, Systems Administrator

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Jerry Dittrich.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Invocation given by Councilmember Renee Franklin.
The Pledge of Allegiance was recited.

III. CITIZEN COMMENTS ON ANY AGENDA ITEM

Mayor Dittrich paused the meeting for any citizen comments on any agenda item via telephone conference. There were no calls.

IV. MINUTES

1. Minutes of the regular meeting held March 19, 2020

Motion by Mr. Wilson, seconded by Ms. Mackey to approve the minutes of the regular meeting held March 19, 2020.

Vote on the Motion by Roll Call:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Wilson, Ms. Mackey, Mr. Ward

Noes: None

Motion carried unanimously.

V. PROCAMATION/AWARDS/RECOGNITION

1. Proclamation – Child Abuse Prevention Month – Alliance for Children

Mayor Dittrich read a Proclamation designating April 2020 as Child Abuse Prevention Month.

VI. REPORTS FROM CITY MANAGER

A. GENERAL

G-2461 Approve Opticom Agreement with Texas Department of Transportation

Jim Hinderaker gave the following report: The Opticom Agreement is the standard agreement between the Texas Department of Transportation (TXDOT) and municipalities seeking to install traffic signal preemption equipment on TXDOT owned traffic signals. The equipment allows emergency vehicle operators to manipulate traffic signals in their path, providing emergency vehicles the right-of-way and materially reducing response times.

TXDOT has final approval on all materials, equipment and installation methods. The City will be responsible for the actual installation and long-term maintenance of the preemption equipment to be installed at the following TXDOT intersections:

- Hawkins Home Blvd and Benbrook Blvd
- Stevens Dr and Benbrook Blvd
- RM 2871 and Benbrook Blvd
- Jerry Dunn Pkwy and RM 2871
- Lakeway Dr and Benbrook Blvd
- Westpark Dr and Benbrook Blvd
- Sproles Dr and Benbrook Blvd
- Mercedes St and Benbrook Blvd
- Benbrook Field Dr and Benbrook Blvd
- US 377 and EB I-20 Frontage
- US 377 and WB I-20 Frontage
- Cooks Ranch Rd and US 377
- Mary's Creek Dr and US 377
- Winscott Rd and EB I-20 Frontage
- Winscott Rd and WB I-20 Frontage

While located in Benbrook, the intersection of RM 2871 and Rolling Hills was excluded from the above list as the existing traffic signals are owned by the City of Fort Worth, not TXDOT. Staff is working to resolve this issue, but due to the likely lead time to correct, the intersection was not included in the agreement.

The preemption equipment will also be installed at the following City-owned intersections:

- Old Benbrook Rd and Winscott Rd
- Mercedes St and Winscott Rd
- Timbercreek Rd and Winscott Rd
- Lakeside Dr and Winscott Rd

All emergency vehicles (Fire, Police and EMS) will be fitted with Opticom activation equipment. The same equipment will also be used to operate the gates on the Clear Fork Emergency Access Bridge. All costs associated with installation and ongoing maintenance are included in the 2019/2020 Budget.

Motion by Ms. Franklin, seconded by Dr. Marshall to approve the Opticom Agreement between the City of Benbrook and Texas Department of Transportation.

Vote on the Motion by Roll Call:

Ayes: Dr. Marshall, Mr. Phillips, Mayor Dittrich, Mr. Wilson, Ms. Mackey, Mr. Ward, Ms. Franklin

Noes: None

Motion carried unanimously.

VII. INFORMAL CITIZEN COMMENTS

Mayor Dittrich paused the meeting for any informal citizen comments via telephone conference. There were no calls.

VIII. COUNCIL MEMBER AND STAFF COMMENTS

Jim Hinderaker provided information regarding status of COVID-19.

IX. ADJOURNMENT

Meeting adjourned at 7:58 p.m.

APPROVED:

Jerry B. Dittrich, Mayor

ATTEST:

Joanna King, City Secretary